PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	28-12-22	Prepared by	S. Jaysudha	Serial no.	12229
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	MRM LLP	Project	AVR	HO received date	
PO/WO date	8-12-22	PO/WO No.	94804	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	27791	22-12-22	3,763/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	3,763/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	115400	Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,763/-
Amount E – PO / WO value:	3,763/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	2-01-23
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Venu			
Sign:		APPROVED			
Date		29 DEC 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. VENKATESHWARLU
MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

22/12

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	27791
Modi Reality (Miryalguda) LLP	Invoice Date.	22-12-2022
SY NO. 786, AVR Gulmohar Homes, Miryalguda, Nalgonda District, Telangana-508207	PO No.	94804
	PO Date.	08-12-2022
	Req ID	82243
	Req Date	07-12-2022
GSTIN : 36ABCFM6774G2ZZ PAN ABCFM6774G	Loc Req No	165767

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	466300 - STAT-Stationary - Paper A4-- - - - Bundles	48025690	12	280.00	3,360.00	12	403.20
2							
3							
4							
5							
6							
7							
8							
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10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	3,360.00		403.20
	201.60	201.60	Total Invoice Amount	3,763.20		

Rupees : Three Thousand Seven Hundred Sixty Three and Paise Twenty Only.

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP * R.R. DIST. *
IN WARD
No: 10350
Date: 22/12/22
Sign:

Subject to Hyderabad Jurisdiction

Purchase Order

Copy

94804
29.11.22 5:53:07

From Company : **Modi Realty (Miryalguda) LLP**
5-4-187/3&4,II nd Floor, M.G.Road, Secunderabad-500 003.
G S T No. : 36ABCFM6774G2ZZ

Supplier Details			
Summit Sales LLP	**Doc No**	94804	165767
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	08-12-2022	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	07-12-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	466300 - STAT-Stationary - Paper A4-- - - - Bundles	12.00	280.00	0.00	12.00	3,763.20
					Total Order Value . . .	**3,763.20**

Rupees : Three Thousand Seven Hundred Sixty Three and Paise Twenty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	AVR Gulmohar Homes Sy no-786, Miryalguda, Nalgonda Dist. Phone. 9550139944
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for office use purpose
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Modi Realty (Miryalguda) LLP***

Authorised Signatory

Jerry Sallivan

Name : ______________

Name : ______________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Date : __/__/____

Requisition From	Miryalguda Site					
Company Name:	Modi Realty Miryalguda LLP	Date:	07-12-2022			
Site & Phase :	AVR Gulmohar Homes	Time:	15.00 PM			
Supplier:		Req. No.	165767			
Material required before date:	10-12-2022	ID No.	82243			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	STAT5901-Stationary-Paper A4----Bundles	12	0	12		
2	94804					
3						
4						
5						
6						
7						
8						
Remarks:	Above material required for office used purpose.					
	Engineer	Project Manager		Purcahse		MD
Prepared By:	suman	Zakir				
Approved By:						
Sign & Date:						

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Reality (Miryalguda) LLP	DC No.	23673
SY NO. 786, AVR Gulmohar Homes, Miryalguda, Nalgonda District, Telangana-508207	DC Date.	22-12-2022
	PO No.	94804
	PO Date.	08-12-2022
	Req ID	82243
GSTIN : 36ABCFM6774G2ZZ	Req Date	07-12-2022
	Loc Req No	165767

	Description of Goods	HSN/SAC	Qty
1	466300 - STAT-Stationary - Paper A4-- - - - Bundles	48025690	12
2			
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INWARD
Inward No: 15610 Dt: 22-12-22
MRN No: 115400 Dt: 24-12-22
Received by: Security Sign:
Modi Reality (Miryalguda) LLP

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
INWARD
No: 85390
Date: 28/12/22
Sign:
R.R. DIST.