PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/12/22	Prepared by	K. Mounika	Serial no.	12210
Supplier name	SSLLP			HO inward no.	
Firm/Company	SCLLP	Project	Serene farms	HO received date	
PO/WO date	30/11/22	PO/WO No.	94514	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	27864	26/12/22	10,987	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	10,987
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:		Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	10,987
Amount E – PO / WO value:	10,987
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	02/01/2023
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	K. Mounika	[signature]			
Sign:	[signature]	APPROVED 28 DEC 2022 P. VENKATESHWARLU MANAGER PURCHASE			
Date	28/12/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Serene Constructions LLP	Invoice No.	27864
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203	Invoice Date.	26-12-2022
	PO No.	94514
	PO Date.	30-11-2022
	Req ID	81987
GSTIN : 36ACVFS7909P1ZV PAN ACVFS7909P	Req Date	29-11-2022
	Loc Req No	150659

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	522800 - ELSW-Electrical - Socket--Wipro NW -	853650	10	108.50	1,085.00	18	195.30
2	686800 - ELSW-Electrical - Switch--Wipro NW -	853650	20	72.00	1,440.00	18	259.20
3	829700 - ELSW-Electrical - Switch--Wipro NW -	853650	20	70.00	1,400.00	18	252.00
4	699200 - ELSW-Electrical - Module Plate--Wipro	853810	10	106.75	1,067.50	18	192.16
5	100800 - ELSW-Electrical - Module Plate--Wipro	85369090	14	40.25	563.50	18	101.44
6	387400 - ELSW-Electrical - Module Plate--Wipro	853890	12	87.50	1,050.00	18	189.00
7	641900 - ELEC-Electrical - Starter Single	85114000	1	1965.00	1,965.00	18	353.70
8	468000 - ELCD-Electrical - Insulation tapes-- - 20nos	85469090	2	10.00	20.00	18	3.60
9	850000 - ELSW-Electrical - Socket--Wipro NW -	853650	10	72.00	720.00	18	129.60
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	9,311.00	1,676.00
	838.00	838.00	Total Invoice Amount	10,986.98	

Rupees : Ten Thousand Nine Hundred Eighty Six and Paise Ninty Eight Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 103162
Date: 26/12/22
Sign:
R.R. DIST.

Authorised signatory

Purchase Order

 30-11-2022 2:36:26 PM

94514
29.11.22 5:41:42

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	94514	150659
	Doc Date	30-11-2022	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	29-11-2022	
040-66333551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	522800 - ELSW-Electrical - Socket--Wipro NW - 16amps - Nos	10.00	108.50	0.00	18.00	1,280.30
2	686800 - ELSW-Electrical - Switch--Wipro NW - 6amps - Nos	20.00	72.00	0.00	18.00	1,699.20
3	829700 - ELSW-Electrical - Switch--Wipro NW - 16amps - Nos	20.00	70.00	0.00	18.00	1,652.00
4	699200 - ELSW-Electrical - Module Plate--Wipro NW - 8 Module - Nos	10.00	106.75	0.00	18.00	1,259.65
5	100800 - ELSW-Electrical - Module Plate--Wipro NW - 2 Module - Nos	14.00	40.25	0.00	18.00	664.93
6	387400 - ELSW-Electrical - Module Plate--Wipro NW - 6 Module - Nos	12.00	87.50	0.00	18.00	1,239.00
7	641900 - ELEC-Electrical - Starter Single phase--L&T-ODP-306 - 2HP - Nos	1.00	1,965.00	0.00	18.00	2,318.70
8	468000 - ELCD-Electrical - Insulation tapes-- - 20nos - Boxes	2.00	10.00	0.00	18.00	23.60
9	850000 - ELSW-Electrical - Socket--Wipro NW - 6amps - Nos	10.00	72.00	0.00	18.00	849.60
			Total Order Value			**10,986.98**

Rupees : Ten Thousand Nine Hundred Eighty Six and Paise Ninty Eight Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	Within 30 days of delivery.
Tax	GST included in above price.
Delivery Date	Within 3 days
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..

For ***Serene Constructions LLP***
Authorised Signatory

Vanchen 30/11/22

Name : ____________________

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Purchase Order

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Original / Office Copy / Purchase Div.Copy

Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	NI
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Aove order For Electrical work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For ***Serene Constructions LLP***

Authorised Signatory

Name : Vaeel

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	SERENE CONSTRUCTION LLP	Date:	29-11-2022
Site & Phase :	SERENE FARMS	Time:	12:00
Unit No./Block No.			
Supplier:		Req. No.	[redacted] 150659
Material required before date:	ASAP	ID No.	81987

94514

S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELEC3597-Electrical-Socket--Wipro NW-16amps-Nos	10		10		
2	ELEC3129-Electrical-Switch--Wipro NW-6amps-Nos	20		20		
3	ELEC5426-Electrical-Switch--Wipro NW-16amps-Nos	20		20		
4	ELEC1276-Electrical-Module Plate--Wipro NW-8 Module-Nos	10		10		
5	ELEC5087-Electrical-Module Plate--Wipro NW-2 Module-Nos	14		14		
6	ELEC6992-Electrical-Module Plate--Wipro NW-6 Module-Nos	12		12		
7	ELEC5858-Electrical-Wall Light-Type 10---Nos	15		15		
8	ELEC5509-Electrical-Starter Single phase--L&T ODP 306-2HP-Nos ✓	1		1		
9	ELEC4374-Electrical-Insulation tapes---20nos-Boxes	2		2		
10	ELEC8034-Electrical-Socket--Wipro NW-6amps-Nos ✓	10		10		

Remarks:

	Engineer	Project Manager	Purchase	MD
Prepared By:	CHANDRASHEKARREDDY			
Approved By:	CHANDRASHEKARREDDY		APPROVED 30 NOV 2022 P. VENKATESHWARLU MANAGER PURCHASE	
Sign & Date:				

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Serene Constructions LLP	DC No.	23744
Sy No 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203	DC Date.	26-12-2022
	PO No.	94514
	PO Date.	30-11-2022
	Req ID	81987
	Req Date	29-11-2022
GSTIN : 36ACVFS7909P1ZV	Loc Req No	150659

	Description of Goods	HSN/SAC	Qty
1	522800 - ELSW-Electrical - Socket--Wipro NW - 16amps - Nos	853650	10
2	686800 - ELSW-Electrical - Switch--Wipro NW - 6amps - Nos	853650	20
3	829700 - ELSW-Electrical - Switch--Wipro NW - 16amps - Nos	853650	20
4	699200 - ELSW-Electrical - Module Plate--Wipro NW - 8 Module - Nos	853810	10
5	100800 - ELSW-Electrical - Module Plate--Wipro NW - 2 Module - Nos	85369090	14
6	387400 - ELSW-Electrical - Module Plate--Wipro NW - 6 Module - Nos	853890	12
7	641900 - ELEC-Electrical - Starter Single phase--L&T-ODP-306 - 2HP - Nos	85114000	1
8	468000 - ELCD-Electrical - Insulation tapes-- - 20nos - Boxes	85469090	2
9	850000 - ELSW-Electrical - Socket--Wipro NW - 6amps - Nos	853650	10
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INWARD
Inward No: 293 Dt: 26/12/22
MRN No: 115525 Dt: 27/12/22
Received By: Security Sign:
Serene Construction (Hyd) LLP

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 25389
Date: 29/12/22
Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction