PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	28/12/22	Prepared by	K.Mounika	Serial no.	12215
Supplier name	S.A. Sports			HO inward no.	
Firm/Company	SCLLP	Project	Serene farms	HO received date	
PO/WO date	14/12/22	PO/WO No.	95033	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	4565	17/12/22	11,903/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	11,903/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 114007 — Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	11,903
Amount E – PO / WO value:	11,903
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	02/01/2023
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	K.Mounika	Veera			
Sign:	Mouni	APPROVED			
Date	28/12/22	28 DEC 2022			
Approval limit	Upto 20k	Above 20k P. VENKATESHWARLU MANAGER PURCHASE	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN 36AAGFS2959C1Z5

TAX INVOICE

Credit

9849588880

ESTD.1955

S.A. Sports®

Extn - I

4-1-443, BANK STREET, HYDERABAD - 500 001. (T.S.)
Email : sasports55@yahoo.com

INVOICE No. SAS/1/ 4565

To, M/s SERENE CONSTRUCTIONS LLP.
M G Road Secunderabad.

Date 07/12/22

ORDER No ~~[illegible]~~ 14/10/22
95033

Party's GSTIN 36ACVFS7909P1ZV

State Code : 36

PARTICULARS	HSN / SAC	Qty.	Rate	GST %	TOTAL
Badminton tom X1XT		02	1490	12	2980.
Cosco Basket Ball No 7		02	790	12	1580.
Shuttle Cock plastic Li-Ning 6pc		01 Box	890	12	890.
Shuttle Bat (Li-Ning) XP-2020		08	1090	12	8720.

INWARD
Inward No: 242 Dt: 07/12/22
MRN No: 114007 ~~[illegible]~~ Dt:
Received By: Rajnish Sign:
...truction (Hyd) LLP

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 103347
Date: 28/12/22
Sign:

Taxable Value	Rate	%	CGST	SGST	IGST		
10628	12%		637=52	637=52		TOTAL	14170
						DISCOUNT 25%	3542
						TOTAL	10628
						TAX AMOUNT	1275
						GRAND TOTAL	11,903.

Rupees in words : 11903/—

Bank Details :
Bank : HDFC BANK, Kothi
A/c. : 00212310001053
IFSC CODE : HDFC0001997

N.B. :Subject to Hyderabad Jurisdiction
Goods Once sold will not be taken back or exchanged.
No Guarantee on Sports Goods.

Thanking You !

E.& O.E.

For S.A. SPORTS

Signature

Purchase Order

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95033
13.12.22 3:48:41

Copy

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details			
S.A.SPORTS	**Doc No**	95033	150661
Bank Street, Abids, Hyderabad.	**Doc Date**	14-12-2022	
	Quote No	Nil	
GSTIN 0	**Quote Date**	13-12-2022	
040-30683095 9849588880	**SupplyType**	Supply	

Kind Attn : Satvindar Singh Aurora

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	IGST	Amount
1	449700 - SPOR-Sports - Badminton net-- - - - Nos	2.00	1,490.00	25.00	12.00	2,503.20
2	341100 - SPOR-Sports - Basket ball-- - - - Nos	2.00	790.00	25.00	12.00	1,327.20
3	506700 - SPOR-Sports - Shuttle cocks-Plastic-Box of 10 - - - Nos	1.00	890.00	25.00	12.00	747.60
4	506700 - SPOR-Sports - Shuttle cocks-Plastic-Box of 10 - - - Nos *Bats*	8.00	1,090.00	25.00	12.00	7,324.80
	Total Order Value . . .					**11,902.80**

Rupees : Eleven Thousand Nine Hundred Two and Paise Eighty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	50% advance balance after delivery
Tax	All taxes are included in above prices
Delivery Date	With in 7 days
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	One year from the date of delivery.
Advance Paid	Rs.2,289/-, /RTGS., Dated10-10-22
Other Terms	We reserve the right to reject items not conforming to quality and specifications as given in your quotation, above order is for Serene Recreation room purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	If any damage in your material we will reject the items on site.

For ***Serene Constructions LLP***

Authorised Signatory

Name : Veent Talwar

Accepted the above Terms And Conditions

For ***S.A.SPORTS***

Name :

Date : __/__/____

Requisition Form

Company Name:	SERENE CONSTRUCTION LLP	Date:	13-12-2022				
Site & Phase :	SERENE FARMS	Time:	3:00				
Unit No./Block No.							
Supplier:		Req. No.	150661				
Material required before date:	ASAP	ID No.	82423				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	SPRT4929-Sports-Badminton net----Nos 95033.	2		2			
2	SPRT1889-Sports-Basket ball----Nos	2		2			
3	SPRT8876-Sports-Shuttle cocks-Plastic-Box of 10--Nos	1		1			
4	SPRT8876-Sports-Shuttle [redacted]-Plastic-Box of 10--Nos BATS	8		8			
5							
6	Sachdev.						
7							
8							
9							
10							
Remarks:							
	Engineer	Project Manager		Purchase		MD	
Prepared By:	CHANDRASHEKARREDDY						
Approved By:	CHANDRASHEKARREDDY						
Sign & Date:	Ch. CS Reddy						

APPROVED
14 DEC 2022
P. VENKATESHWARLU
MANAGER PURCHASE