PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	28/12/22	Prepared by	K. Mounika	Serial no.	12216
Supplier name	Elegant Enterprises			HO inward no.	
Firm/Company	SCLLP	Project	Serene farms	HO received date	
PO/WO date	30/11/22	PO/WO No.	94523	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	EE2223-0336	03/12/22	18,408/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	18,408/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 115524 — Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	18,408
Amount E – PO / WO value:	18,408
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	02/01/2023
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	K. Mounika	V. [illegible]			
Sign:	[signature]	APPROVED			
Date	28/12/22	28 DEC 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

B. VENKATESHWARLU
MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN: 36AJBPK0412E1ZY	☐ Orignal for Receipient	☐ Duplicate for Supplier / Transporter	☐ Triplicate for Supplier	GST INVOICE CASH | CREDIT

Elegant Enterprises

5-4-187/7/3, Karbala Maidan, Mahatma Gandhi Road, Secunderabad-500003
Phone: 040-66385358, 040-29303040 E-mail address: eleganthyd@hotmail.com
Preventers I Annunciators I Switchgears I Starters I Wires & Cables I Capacitors I Panel & Cable Accessories I Oil Seals
Step Down Transfromers I L.E.D Lights I Earthing Equpiments I Carbon Brushes I PVC Insulation Tapes I Lugs I Spares

Reverse Charge : Nil		Transportation Mode :	Not Applicable
Invoice Number : EE2223-0336		Vehicle/LR Number :	Not Applicable
Invoice Date : 03 December 2022		Date of Supply :	03 December 2022
State : Telangana	State Code : 36	Place of Supply :	Hyderabad

Details of Buyer I Billed to:

Name : M/s Serene Constructions LLP		Delivery Challan No. : Not Applicable	Date : - x -
Address : 5-4-187/3 & 4, 2nd Floor, Soham Mansion, Mahatma Gandhi Road, Secunderabad - 500003		Purchase Order No. : 94523	Date : 30.11.2022
GSTIN : 36ACVFS7909P1ZV		Delivery Location : Site: Serene Farms, Sy no-44, Chevella Mandal, RR Dist	
State : Telangana	State Code : 36	Term of Payment : ☐ Against Delivery ☐ Against Proforma Invoice ☐ Within 30 days from date of Invoice.	

Sl. No.	Description of Goods	HSN/SAC	Quantity	UoM	CGST %	SGST %	IGST %	Rate	Amount
1	Crompton 48"{1200mm} Sweep Ceiling Fan	84145120	12.00	No(s)	9.00	9.00	0.00	1300.00	15600.00
	Model Seawind - Brown								
*****	*In case of any complaint please call on toll free number 1800-419-0505 or email at consumer.support@crompton.co.in*								

Elegant Enterprises

Total Invoice Amount in Words:

Rupees: Eighteen Thousand Four Hundred Eight Only.

Total Amount Before Tax:	15,600.00
Add : C G S T	1,404.00
Add : S G S T	1,404.00
Add : I G S T	0.00
R/o + Transportation	0.00
Total Amount	Rs. 18,408.00

SUMMIT SALES LLP R.R. DIST. IN WARD No: 103023 Date: 21/12/22

Our Bank Details:

Name of the Bank : HDFC Bank	Account No. : 50200009719725
Branch Address : Paradise, S.D. Road, Sec-Bad-3	IFS Code : HDFC0000042

Receiver's Seal and Signature with Name & Mobile Number

8977633106

Terms and Conditions :
1. Goods once sold will not be taken back of exchanged
2. Interest at 24% P. A. will be charged affter .... Days.
3. Our risk & responsibility cease on the delivery of goods.
4. All disputes are subject to Secunderabad Jurisdiction
5. We declare that this invoice shows the actual price of the goods described and that all particulars are true & correct.

for Elegant Enterprises

Authorised Signatory

E & O. E

** Guarantee & Warranty Voids if Proper Earth Connection is not given to LED Light Fixtures.

**No Guarantee & Warranty on Breakages & Burnout.

Material Duly Checked By and Delivered to: Mr. Salva Kumar

Eway Bill No. Not Applicable Dated: Not Applicable

Purchase Order Received On: 02.12.2022	**Date of Delivery: 03.12.2022**	**Vehicle No.: TS-10-UA-9758**
Purchase Order Received By: Whatsapp Mr. Venkat		**Vehicle Type : Jayo**

Purchase Order

 02-12-2022 11:49:56 AM

94523
29.11.22 5:41:42

py

From Company : **Serene Constructions LLP**
5-4-187/374,II Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details			
Elegant Enterprises 5-4-187/7/3,Karbala Maidan, M.G.Road, Secunderbad-500003.	**Doc No**	94523	150657
	Doc Date	30-11-2022	
	Quote No	nil	
GSTIN 36AJBPK0412E1ZY	**Quote Date**	29-11-2022	
66385358 9985113450/9885073880	**SupplyType**	Supply	

Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	770700 - FUNF-Furniture & fixtures - Ceiling fans-Dark Brown-Crompton - 1200mm - Nos	12.00	1,300.00	0.00	18.00	18,408.00
					Total Order Value . . .	**18,408.00**

Rupees : Eighteen Thousand Four Hundred Eight Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	1 Year
Advance Paid	NIL
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for suite work purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of delivery is required to process invoice for payment .DO NOT send original invoice to site.Original invoces must be sent to HO Office or purchase site office . Proof of delivery /DC can be sent by email

For ***Serene Constructions LLP***

Authorised Signatory

Neeraj 30/11/22

Name : ____________

Accepted the above Terms And Conditions

For ***Elegant Enterprises***

Name : ____________

Date : __/__/____

Requisition Form

Company Name	SERENE CONSTRUCTION LLP	Date:	29-11-2022
Site & Phase :	SERENE FARMS	Time:	12:00
Unit No./Block No.			
Supplier:		Req. No.	150657
Material required before date:	ASAP	ID No.	81985

94518

S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELEC3683-Electrical-Fan Dimmer--Wipro NW--Nos	10		10		
2	ELEC6829-Electrical-Copper Wire-Black Color-Gloster-1SqmmX90mtrs-Bundles	1		1		
3	ELEC7754-Electrical-Copper Wire-Yellow color-Gloster-2.5SqmmX90mtrs-Bundles	1		1		
4	ELEC8650-Electrical-Copper Wire-Black Color-Gloster-2.5SqmmX90mtrs-Bundles	1		1		
5	ELEC1811-Electrical-Copper Wire-Red Color-Gloster-1SqmmX90mtrs-Bundles	1		1		
6	ELEC7266-Electrical-MCB---16 amps-Nos	12		12		
7	ELEC4199-Electrical-MCB---10 amps-Nos	10		10		
8	TOOL5921-Tools-Electric Tester----Nos	3		3		
9	ELEC7892-Electrical-Ceiling fans-Dark Brown-Crompton-1200mm-Nos	12		12		
10						

94523

Remarks:

	Engineer	Project Manager	Purchase	MD
Prepared By:	CHANDRASHEKARREDDY			
Approved By:	CHANDRASHEKARREDDY		APPROVED 30 NOV 2022 P. VENKATESHWARLU MANAGER PURCHASE	
Sign & Date:	Ch. CsReddy / 29/11/22			

GSTIN: 36AJBPK0412E1ZY	☐ Orignal for Receipient	☐ ~~Duplicate~~ for Supplier / Transporter	☐ Triplicate for Supplier	GST INVOICE CASH | CREDIT

Elegant Enterprises

5-4-187/7/3, Karbala Maidan, Mahatma Gandhi Road, Secunderabad-500003
Phone: 040-66385358, 040-29303040 E-mail address: eleganthyd@hotmail.com
Preventers I Annunciators I Switchgears I Starters I Wires & Cables I Capacitors I Panel & Cable Accessories I Oil Seals
Step Down Transfromers I L.E.D Lights I Earthing Equipments I Carbon Brushes I PVC Insulation Tapes I Lugs I Spares

Reverse Charge	Nil	Transportation Mode	Not Applicable
Invoice Number	EE2223-0336	Vehicle/LR Number	Not Applicable
Invoice Date	03 December 2022	Date of Supply	03 December 2022
State	Telangana — State Code: 36	Place of Supply	Hyderabad

Details of Buyer I Billed to:

Name	M/s Serene Constructions LLP	Delivery Challan No.	Not Applicable — Date: - x -
Address	5-4-187/3 & 4, 2nd Floor, Soham Mansion, Mahatma Gandhi Road, Secunderabad - 500003	Purchase Order No.	9 4 5 2 3 — Date: 30.11.2022
		Delivery Location	Site: Serene Farms, Sy no-44, Chevella Mandal, RR Dist
GSTIN	36ACVFS7909P1ZV	Term of Payment	☐ Against Delivery ☐ Against Proforma Invoice ☐ Within 30 days from date of Invoice.
State	Telangana — State Code: 36		

Sl. No.	Description of Goods	HSN/SAC	Quantity	UoM	CGST %	SGST %	IGST %	Rate	Amount
1	Crompton 48"(1200mm) Sweep Ceiling Fan	84145120	12.00	No(s)	9.00	9.00	0.00	1300.00	15600.00
	Model Seawind - Brown								
.....	*In case of any complaint please call on toll free number 1800-419-0505 or email at consumer.support@crompton.co.in*								

INWARD Inward No: 294 Dt: 26/12/22
MRN No: 115824 Dt: 27/12/22
Received By: Security Sign: [signature]
Serene Construction (Hyd) LLP

Total Invoice Amount in Words:		
Rupees: Eighteen Thousand Four Hundred Eight Only.	Total Amount Before Tax:	15,600.00
	Add: CGST	1,404.00
	Add: SGST	1,404.00
Our Bank Details:	Add: IGST	0.00
Name of the Bank: HDFC Bank — Account No.: 50200009719725	R/o + Transportation	0.00
Branch Address: Paradise, S.D. Road, Sec-Bad-3 — IFS Code: HDFC0000042	Total Amount	Rs. 18,408.00

Receiver's Seal and Signature with Name & Mobile Number
8977633106

Terms and Conditions:
1. Goods once sold will not be taken back of exchanged
2. Interest at 24% P. A. will be charged affter .... Days.
3. Our risk & responsibility cease on the delivery of goods.
4. All disputes are subject to Secunderabad Jurisdiction
5. We declare that this invoice shows the actual price of the goods described and that all particulars are true & correct.

for Elegant Enterprises

Authorised Signatory

E & O. E

** Guarantee & Warranty Voids if Proper Earth Connection is not given to LED Light Fixtures.

**No Guarantee & Warranty on Breakages & Burnout

Material Duly Checked By and Delivered to: Mr. Salva Kumar

Eway Bill No. Not Applicable Dated: Not Applicable

Purchase Order Received On: 02.12.2022

Purchase Order Received By: Whatsapp Mr. Venkat

Date of Delivery: 03.12.2022

Vehicle No.: TS-10-UA-9758

Vehicle Type: Jayo

minilec L&T SWITCHGEAR SIEMENS GEM HAVELLS COOPER Bussmann dowells HMI PHILIPS Crompton Greaves TEKNIC SG POLYCAB Finolex Cables Limited legrand Capco

Head Office: Block - A ' 413 ' Shanti Bagh Apartments, 7 - 1 - 3, Begumpet, Hyderabad - 500016

SUMMIT SALES LLP R.R. DIST. IN WARD No: 10322 Date: 28/12/22 Sign: [signature]