

PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date: 29-12-22		Prepared by: S. Jayasudha		Serial no. 12232	
Supplier name: Summit Sales LLP		HO inward no.			
Firm/Company: Sov LLP		Project: Sov part-III		HO received date	
PO/WO date: 29-11-22		PO/WO No. 94468		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	27600	14-12-22	44,756/-	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			44,756/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.: 115037	Proof of delivery matches MRN		☐ Yes ☐ No
Amount B – Other Credits : Transportation charges			—
Amount C – Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			44,756/-
Amount E – PO / WO value:			44,756/-
Amount F – Difference (A – E):			—
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other	
Payment – due date		2-01-23	
Remarks: Final bill			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		<i>[Signature]</i>			
Sign:		APPROVED			
Date		29 DEC 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

ORIGINAL INVOICE

Customer Details				Invoice No.		27600	
Silver Oak Villas LLP Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd GSTIN : 36ADBFS3288A2Z7							

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

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16.11.22 3:28:16

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	94468	184850
Doc Date	29-11-2022	
Quote No	Nil	
Quote Date	28-11-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 334500 - DOOR-Doors - Panel door-2Panel - - 975Wx2025Hmxx32mm - Nos	1.00	2,744.00	0.00	18.00	3,237.92
2 104100 - DOOR-Doors - Panel door-2Panel - - 825Wx2075Hmxx32mm - Nos	3.00	2,369.00	0.00	18.00	8,386.26
3 163900 - DOOR-Doors - Panel door-2Panel - - 675Wx2075Hmxx32mm - Nos	4.00	1,925.00	0.00	18.00	9,086.00
4 331500 - DOOR-Doors - Panel door-2Panel - - 675Wx2025Hmxx32mm - Nos	2.00	1,878.00	0.00	18.00	4,432.08
5 819400 - DOOR-Doors - Panel door-2Panel - - 825Wx2025Hmxx32mm - Nos	1.00	2,311.00	0.00	18.00	2,726.98
6 547600 - HARD-Hardware - Cylinderacal Lock--Dorset - - - Nos	11.00	589.05	0.00	18.00	7,645.87
7 205800 - HARD-Hardware - SS Hinges-Per 1 piece-Dorset - - - Nos	33.00	237.30	0.00	18.00	9,240.46
Total Order Value . . .					44,755.57

Rupees : Fourty Four Thousand Seven Hundred Fifty Five and Paise Fifty Seven Only.

Terms and Conditions :-

Specification /	Panel door with mango wood frame sft is Rs. 130+18% GST, Hardware material is Dorset
Payment Terms	After delivery and production of bill
Tax	Included in the above prices
Delivery Date	With in a day
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penalty For Delay	Nil
Transportation	Nil
Warranty	One year on doors, 5 years on mortise lock, one year on other hardware items.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for villa no 140 Door Fitting purpose.
Completion Date	Nil

For **Silver Oak Villas LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : __/__/__

Purchase Order

Page(s) 2 Of 2

29-11-2022 2:09:48 PM

Original / Office Copy / Purchase Div.Copy

Measurment
Security
Remarks

Nil
Nil

Original invoice +copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site.Original invoice must be snet to HO office or purchase site office Proof of delivery /DC can be sent by email.

For **Silver Oak Villas LLP**
Authorised Signatory



Name : _____

Accepted the above Terms And Conditions
For **Summit Sales LLP**

Name : _____

Date : __/__/__

Requisition Form

Company Name: SOV LLP

Site & Phase: SOV-III

Unit No. Block No. For villa no 140 Door Fitting purpose

Supplier:

Material required before date:

94468
20.11.22

81950
28.11.22

Date: 28-11-2022

Time: 11:30

Req. No: 184850

01-12-2022 ID No. 81950

S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	DOOR9498-Doors-Panel door-2Panel --975Wx2025Hmmx32mm-Nos	1	0	1		
2	DOOR8917-Doors-Panel door-2Panel --825Wx2075Hmmx32mm-Nos	3	0	3		
3	DOOR8194-Doors-Panel door-2Panel --675Wx2075Hmmx32mm-Nos	4	0	4		
4	DOOR1639-Doors-Panel door-2Panel --675Wx2025Hmmx32mm-Nos	2	0	2		
5	DOOR1041-Doors-Panel door-2Panel --825Wx2025Hmmx32mm-Nos	1	0	1		
6	HARD3459-Hardware-Cylindrical Look--Dorset--Nos	11	0	11		
7	HARD3480-Hardware-SS Hinges-Per 1 piece-Dorset--Nos	33	0	33		
8						
9						
10						

Remarks:

For villa no 140 Door Fitting purpose

Engineer

Prepared By: B Meenakshi

Approved By: K. Purshotham

Sign & Date:

Project Manager

28-11-2022

APPROVED
29 NOV 2022
Purchase MD

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 14-12-2022

Customer Details

Silver Oak Villas LLP

Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd

GSTIN : 36ADBFS3288A2Z7

DC No.	23525
DC Date.	14-12-2022
PO No.	94468
PO Date.	29-11-2022
Req ID	81950
Req Date	28-11-2022
Loc Req No	184850

	Description of Goods	HSN/SAC	Qty
1	334500 - DOOR-Doors - Panel door-2Panel - - 975Wx2025Hmmx32mm - Nos	44182010	1
2	104100 - DOOR-Doors - Panel door-2Panel - - 825Wx2075Hmmx32mm - Nos	44182010	3
3	163900 - DOOR-Doors - Panel door-2Panel - - 675Wx2075Hmmx32mm - Nos	44182010	4
4	331500 - DOOR-Doors - Panel door-2Panel - - 675Wx2025Hmmx32mm - Nos	44182010	2
5	819400 - DOOR-Doors - Panel door-2Panel - - 825Wx2025Hmmx32mm - Nos	44182010	1
6	547600 - HARD-Hardware - Cylinderacal Lock--Dorset - - - Nos	83014090	11
7	205800 - HARD-Hardware - SS Hinges-Per 1 piece-Dorset - - - Nos	83021010	33
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INWARD	
Inward No: 3196	Dr: H/D/W
MRN No: 115037	Dr: 14/12/22
Received By:	Sign:
(Silver Oak Villas Part-III)	

for Summit Sales LLP



Authorised signatory

Subject to Hyderabad Jurisdiction