PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date:	29-12-22	Prepared by	S. Jaysudha	Serial no.	12225
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	SOV LLP	Project	SOV part-III	HO received date	
PO/WO date	17-11-22	PO/WO No.	94071	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	27086	21-11-22	5,236/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	5,236/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	114100	Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5,236/-
Amount E – PO / WO value:	5,650/-
Amount F – Difference (A – E):	414/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	2-01-23
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Venu			
Sign:		APPROVED			
Date		29 DEC 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. VENKATESHWARLU
MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	27086
Silver Oak Villas LLP	Invoice Date.	21-11-2022
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	PO No.	94071
	PO Date.	17-11-2022
	Req ID	81582
GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A	Req Date	15-11-2022
	Loc Req No	184792

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	283000 - CONS-Consumables - Floor cleaner --Lizol	84807900	6	88.20	529.20	18	95.26
2	661500 - CONS-Consumables - Cleaning Cloth-- - - -	630710	12	16.75	201.00	5	10.06
3	663900 - CONS-Consumables - Handwash liquid-- -	34013090	6	186.00	1,116.00	18	200.88
4	210100 - CONS-Consumables - First aid kit-- - - -		2	840.00	1,680.00	12	201.60
5	722700 - CONS-Consumables - Air Freshner-- - - -	96161010	6	88.00	528.00	18	95.04
6	998900 - CONS-Consumables - Phinyl-- - 1 Ltr - Nos	29331940	6	52.00	312.00	18	56.16
7	649300 - CONS-Consumables - Mopping cloth-- - - -	680510	12	16.75	201.00	5	10.06
8							
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14							
15							

IGST	CGST	SGST	Total Taxable Amount	4,567.20	669.06
	334.53	334.53	Total Invoice Amount	5,236.24	

Rupees : Five Thousand Two Hundred Thirty Six and Paise Twenty Four Only.

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 101635
Date: 21/11/22
Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

 17-11-2022 15:18:52

Purchase Order

Ori

94071
15.11.22 1:41:01

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	94071	184792
Doc Date	17-11-2022	
Quote No	Nill	
Quote Date	15-11-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos	6.00	88.20	0.00	18.00	624.46
2	661500 - CONS-Consumables - Cleaning Cloth-- - - - Nos	12.00	16.75	0.00	5.00	211.05
3	663900 - CONS-Consumables - Handwash liquid-- - - - Nos	6.00	186.00	0.00	18.00	1,316.88
4	210100 - CONS-Consumables - First aid kit-- - - - Nos	2.00	840.00	0.00	12.00	1,881.60
5	974800 - CONS-Consumables - Detergent powder-- - 500gms - pkts	6.00	32.00	0.00	18.00	226.56
6	767300 - CONS-Consumables - Detergent --Vim - - - Nos	3.00	53.00	0.00	18.00	187.62
7	722700 - CONS-Consumables - Air Freshner-- - - - Nos	6.00	88.00	0.00	18.00	623.04
8	998900 - CONS-Consumables - Phinyl-- - 1 Ltr - Nos	6.00	52.00	0.00	18.00	368.16
9	649300 - CONS-Consumables - Mopping cloth-- - - - Nos	12.00	16.75	0.00	5.00	211.05
	Rupees : Five Thousand Six Hundred Fifty and Paise Fourty Two Only.		**Total Order Value . . .**			**5,650.42**

Terms and Conditions :-

Specification / Brand	All items shall be of branded
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	27164	25/11/22	414/-
2.	27086	21-11-22	5,236/-
3.			
4.			
5.			

For ***Silver Oak Villas LLP***
Authorised Signatory
Vasanth 18/11/22

Name : ______

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ______

Date : __/__/____

Purchase Order

17-11-2022 15:18:52

Original / Office Copy / Purchase Div.Copy

Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Sales and office use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form						
Company Name:	Silver Oak Villas	Date:	15-11-2022			
Site & Phase :	SOV-III	Time:	12:30			
Unit No./Block No.	Office use					
Supplier:		Req. No.	184792			
Material required before date:	18-11-2022	ID No.	81582			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CONS5033-Consumables-Floor cleaner --Lizol-1 lts-Nos	6	0	6		
2	CONS6196-Consumables-Cleaning Cloth----Nos	12	0	12		
3	CONS1624-Consumables-Handwash liquid----Nos	6	0	6		
4	CONS2830-Consumables-First Aid Kit----Nos	2	0	2		
5	CONS3861-Consumables-Detergent powder---500gms-Pkts	6	0	6		
6	CONS9748-Consumables-Detergent --Vim --Nos	3	0	3		
7	CONS7495-Consumables-Air Freshner----Nos	6	0	6		
8	CONS7608-Consumables-Phinyl---1 Ltr-Nos	6	0	6		
9	CONS8187-Consumables-Mopping cloth----Nos	12	0	12		
10						
Remarks:	For Sales and office use purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	K.Tulasi Rani					
Approved By:						
Sign & Date:						

94071

APPROVED
15 NOV 2022
P. VENKATESHWARLU
MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Silver Oak Villas LLP

Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd

GSTIN : 36ADBFS3288A2Z7

DC No.	23084
DC Date.	21-11-2022
PO No.	94071
PO Date.	17-11-2022
Req ID	81582
Req Date	15-11-2022
Loc Req No	184792

	Description of Goods	HSN/SAC	Qty
1	283000 - CONS-Consumables - Floor cleaner --Lizol - 1-lts - Nos	84807900	6
2	661500 - CONS-Consumables - Cleaning Cloth-- - - - Nos	630710	12
3	663900 - CONS-Consumables - Handwash liquid-- - - - Nos	34013090	6
4	210100 - CONS-Consumables - First aid kit-- - - - Nos		2
5	722700 - CONS-Consumables - Air Freshner-- - - - Nos	96161010	6
6	998900 - CONS-Consumables - Phinyl-- - 1 Ltr - Nos	29331940	6
7	649300 - CONS-Consumables - Mopping cloth-- - - - Nos	680510	12
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INWARD

Inward No: 3059 Dt: 21/11/22

MRN No: 114100 Dt: 21/11/22

Received By: Sign:

(Silver Oak Villas-Part-III)

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 83395
Date: 29/11/22
Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction