PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

| | | | | | |
|---|---|---|---|---|---|
| Date: | 29/12/22 | Prepared by | Ashajyothi | Serial no. | **12257** |
| Supplier name | Patel & Co | | | HO inward no. | |
| Firm/Company | SSLLP | Project | SHLLP | HO received date | |
| PO/WO date | 15/11/22 | PO/WO No. | 94031 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 4165 | 27/12/22 | 10,992 /- | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 10,992 /- |
| Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report | |

| | | | |
|---|---|---|---|
| MRN nos.: | 115550 | Proof of delivery matches MRN | ☑ Yes □ No |

| | |
|---|---|
| Amount B –Other Credits : Transportation charges | – |
| Amount C –Other Debits : | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 10,992 /- |
| Amount E – PO / WO value: | 1,07,200 /- |
| Amount F – Difference (A – E): | 96,208 /- |
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Part received |
| Close PO / WO | ☑ Yes □ No – wait for balance material □ Other |
| Payment – due date | 02/01/23 |
| Remarks: | Final bill |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | Ashajyothi | APPROVED | | | |
| Sign: | [signature] | 29 DEC 2022 | | | |
| Date | 29/12/22 | MINISH PARIKH MANAGER PROCUREMENT | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice (ORIGINAL FOR RECIPIENT) e-Invoice

IRN : 1740ae7ef97110d692ca0cd43609e7e04f-17b81f51541f7e2752298f6a647a79
Ack No. : 112214909366277
Ack Date: 27-Dec-22

**PATEL & CO**
H.NO.8-7-177/5, PLOT NO.4 & 21,
SWARNADHAMA NAGAR,DAIRY FARM ROAD,
OLD BOWENPALLY,SECUNDERABAD -11
IEC NO - AEJPP6112M
GSTIN/UIN: 36AEJPP6112M1Z6
State Name : Telangana, Code : 36
Contact : 8977213751,7737513751
E-Mail : PATEL319@YMAIL.COM / PATELMKJ319@GMAIL.COM

| | |
|---|---|
| Invoice No. **4165** | Dated **27-Dec-22** |
| Delivery Note **4165** | Mode/Terms of Payment |
| Reference No. & Date. | Other References |
| Buyer's Order No. | Dated |
| Dispatch Doc No. **PO NO : 94031** | Delivery Note Date **27-Dec-22** |
| Dispatched through | Destination **DEL AT CHERLAPALLI** |
| Bill of Lading/LR-RR No. | Motor Vehicle No. **TS 10 UA 9758** |
| Terms of Delivery | |

Consignee (Ship to)
**SUMMIT SALES LLP**
CHERLAPALLI, BEHIND KINGSTON,
PG COLLEGE, HYDERABAD.
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Buyer (Bill to)
**SUMMIT SALES LLP**
5-4-187/3 &4,2ND FLOOR, M.G
ROAD,SECUNDERABAD
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

| Sl No. | Description of Goods | HSN/SAC | Quantity | Rate | per | Disc. % | Amount |
|---|---|---|---|---|---|---|---|
| 1 | **S2090103 Cilo H/p White** | 69101000 | 12.00 nos | 776.27 | nos | | 9,315.24 |
| | *CGST Output* | | | | | | 838.37 |
| | *SGST Output* | | | | | | 838.37 |
| | *Roundoff* | | | | | | 0.02 |
| | Total | | 12.00 nos | | | | ₹ 10,992.00 |

INWARD
Inward No. 19200 Dt: 27/12/22
MRN No: 11550 Dt: 28/12/22
Received By: 11550 Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP
IN WARD
No: 102339
Date: 28/12/22
Sign:
R.R. DIST.

E. & O.E

Amount Chargeable (in words)
**INR Ten Thousand Nine Hundred Ninety Two Only**

| HSN/SAC | Taxable Value | Central Tax Rate | Central Tax Amount | State Tax Rate | State Tax Amount | Total Tax Amount |
|---|---|---|---|---|---|---|
| 69101000 | 9,315.24 | 9% | 838.37 | 9% | 838.37 | 1,676.74 |
| Total | 9,315.24 | | 838.37 | | 838.37 | 1,676.74 |

Tax Amount (in words) : **INR One Thousand Six Hundred Seventy Six and Seventy Four paise Only**

Company's PAN : **AEJPP6112M**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details
Bank Name : **Hdfc Bank 3498**
A/c No. : **50200023943498**
Branch & IFS Code : **Malkajgiri & HDFC0001022**

Customer's Seal and Signature

for PATEL & CO
Authorised Signatory

This is a Computer Generated Invoice

# Purchase Order

 16-11-2022 10:20:50

94031
15.11.22 1:41:01

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

| **Supplier Details** | | | |
|---|---|---|---|
| PATEL & CO | **Doc No** | 94031 | 170401 |
| H No-8-7-177/5, Plot no-4& 21, Swarnadhama Nagar, Dairy farm Road, Old bowenpally, Secunderabad- 500011 | **Doc Date** | 15-11-2022 | |
| | **Quote No** | Nil | |
| **GSTIN** 36AEJPP6112M1Z6 | **Quote Date** | 12-11-2022 | |
| 27050751,27066567,64513751. 9440190816 | **SupplyType** | Supply | |

**Kind Attn : Suresh Patel**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 634900 - SACP-Sanitary-CP - Wash Basin Pedastal -White- - three fourth - Nos<br>*S2090103SN* | 20.00 | 776.27 | 0.00 | 18.00 | 18,319.97 |
| 2 | 533400 - SACP-Sanitary-CP - Wash Basin-White- - - - Nos<br>*S2040105SN* | 20.00 | 795.76 | 0.00 | 18.00 | 18,779.94 |
| 3 | 161300 - SACP-Sanitary-CP - Wall Hung EWC with seat cover-White- - - - Nos<br>*S1041105 & B150102* | 20.00 | 2,970.33 | 0.00 | 18.00 | 70,099.79 |
| | | | | | **Total Order Value . . .** | **107,199.70** |

Rupees : One Lakh(s) Seven Thousand One Hundred Ninty Nine and Paise Seventy Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | Cera brand ' CLAIR White model ' |
| **Payment Terms** | 100% Advance payment |
| **Tax** | Included in the above prices |
| **Delivery Date** | With in 5 days |
| **Delivery Location** | Summit Housing LLP<br>Cherlapally,Behind Kingston PG college, Hyderabad<br>Phone. 9618244433, Hamendra |
| **Penality For Delay** | Nil |
| **Transportation** | Nil |
| **Warranty** | 15 years any manufacturing defected, replacement warranty |
| **Advance Paid** | Rs.1,07,200-by RTGS/NEFT |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications, above order for stock Replenishing purpose |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | Nil |

For MDs APPROVAL
- [x] High Value/quantity beyond limits.
- [ ] Po/Req. processed-post approval.
- [ ] Approval for technical details/clarification.
- [ ] Replenishing SSLLP stock
- [ ] Other

APPROVED BY
19 NOV 2022
SOHAM MODI
MANAGING DIRECTOR

PART DELIVERY DETAILS

| S.no | Bill no. | Bill Dt. | Amount |
|---|---|---|---|
| 1. | 3496 | 30/11/22 | 68,168/- |
| 2. | 4058 | 20/12 | 28,040/- |
| 3. | 4165 | 27/12/22 | 10,992/- |
| 4. | | | |
| 5. | | | |

For *Summit Sales LLP*

Authorised Signatory

Name : 17/11/22

Accepted the above Terms And Conditions

For **PATEL & CO**

Name : ____________

Date : __/__/____

| Requisition Form | | | | | | |
|---|---|---|---|---|---|---|
| Company Name: | SSLLP | Date: | 12.11.2022 | | | |
| Site & Phase : | SHLLP | Time: | | | | |
| Unit No./Block No. | | | | | | |
| Supplier: | | Req. No. | 170401 | | | |
| Material required before date: | | ID No. | 81562 | | | |
| S No | Item | Qty required | Qty available at site | Order Qty | Inward No | Inward Date |
| 1 | SACP1613-Sanitary-CP-Wall Hung EWC with seat cover-White---Nos | 20 | 5 | 20 | | |
| 2 | SACP5334-Sanitary-CP-Wash Basin-White---Nos | 20 | 8 | 20 | | |
| 3 | SACP6349-Sanitary-CP-Wash Basin Pedastal -White--three fourth-Nos | 20 | 14 | 20 | | |
| 4 | | | | | | |
| 5 | | | | | | |
| 6 | | | | | | |
| 7 | | | | | | |
| 8 | | | | | | |
| 9 | | | | | | |
| 10 | | | | | | |
| Remarks: | For Stock Replenishing purpose | | | | | |
| | | | | | | |
| | Engineer | Project Manager | | Purchase | | MD |
| Prepared By: | Ashajyothi | | | | | |
| Approved By: | Minish | | | | | |
| Sign & Date: | | | | | | |

Patel
94031
PO8

APPROVED BY
14 NOV 2022
SOHAM MODI
MANAGING DIRECTOR