PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	28-12-22	Prepared by	S. Jaysudha	Serial no.	**12217**
Supplier name	Summit Sales LLp			HO inward no.	
Firm/Company	Sov LLp	Project	Sov part-II	HO received date	
PO/WO date	1-12-22	PO/WO No.	94561	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	27474	9-12-22	1,800/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,800/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	114806	Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,800/-
Amount E – PO / WO value:	1,800/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	2-1-23
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Venk			
Sign:		APPROVED			
Date		28 DEC 2022			
Approval limit	Upto 20k	Above 20k P. VENKATESHWARLU MANAGER-PURCHASE	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details			
Silver Oak Villas LLP		Invoice No.	27474
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd		Invoice Date.	09-12-2022
		PO No.	94561
		PO Date.	01-12-2022
		Req ID	82044
		Req Date	01-12-2022
GSTIN : 36ADBFS3288A2Z7	PAN ADBFS3288A	Loc Req No	184856

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	854800 - PARO-Paints - Red Oxide Primer-- Asian -	32091010	8	190.67	1,525.36	18	274.56
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	1,525.36		274.56
	137.28	137.28	Total Invoice Amount	1,799.92		

Rupees : One Thousand Seven Hundred Ninty Nine and Paise Ninty Two Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 10243
Date: 9/12/22
Sign:

Purchase Order

 03-12-2022 3:27:41 PM

94561
29.11.22 5:41:43

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	94561	184856
	Doc Date	01-12-2022	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	01-12-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	854800 - PARO-Paints - Red Oxide Primer-- Asian - 1Ltr - can	8.00	190.67	0.00	18.00	1,799.92
					Total Order Value . . .	**1,799.92**

Rupees : One Thousand Seven Hundred Ninty Nine and Paise Ninty Two Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : Venkatesh

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Req[illegible] Form						
Company Name:	SOV LLP					
Site & Phase :	SOV-III	Date:	01-12-2022			
Unit No./Block No.	For Site Use Purpose	Time:	12:00			
Supplier:						
Material required before date:	Urgent	Req. No.	184856			
		ID No.	82044			
S No	Item 94561	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	PAIN8548-Paints-Red Oxide Primer-- Asian-1Ltr-Can	8Ltrs	0	8Ltrs		
2						
3						
4						
5						
6						
7						
8						
9						
10						
Remarks:	For Site Use Purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	K.Tulasi Rani					
Approved By:	K.Purshotham					
Sign & Date:	01-12-2022					

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	23406
Silver Oak Villas LLP	DC Date.	09-12-2022
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	PO No.	94561
	PO Date.	01-12-2022
	Req ID	82044
	Req Date	01-12-2022
GSTIN : 36ADBFS3288A2Z7	Loc Req No	184856

	Description of Goods	HSN/SAC	Qty
1	854800 - PARO-Paints - Red Oxide Primer-- Asian - 1Ltr - can	32091010	8
2			
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INWARD
Inward No: 3170 Dt: 9/12/22
MRN No: 114806 Dt: 9/12/22
Received By: Sign:
(Silver Oak Villas-Part-III)

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 55352
Date: 28/12/22
Sign:
R.R. DIST.