

PURCHASE DIVISION
Advice for approval for credit to supplier



Date:		30/12/22		Prepared by	Minish		Serial no.	12265	
Supplier name		Ganesh Tube Traders				HO inward no.			
Firm/Company		SS LLP		Project	SH LLP		HO received date		
PO/WO date		24/12/22		PO/WO No.	95405		Scan ID.		

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	563	24/12/22	28,320/-	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):

28,320/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.:	115610	Proof of delivery matches MRN	☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier:

28,320/-

Amount E – PO / WO value:

28,320/-

Amount F – Difference (A – E):

-

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date

Final Bill 09/01/23

Remarks:

Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



**GANESH TUBE
TRADERS**

TAX INVOICE

GSTIN: 36ADBPJ8881C1ZJ

Authorised Distributor:



Bill To :
SUMMIT SALES LLP
5-4-187/3&4, 2 Nd Floor, Mg Road,, Secunderabad

36ACQFS2044C1Z7
Telangana

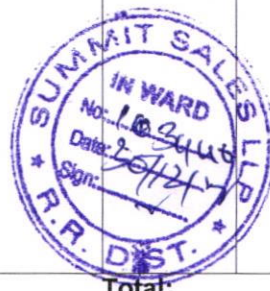
Ship To :
SUMMIT SALES LLP
5-4-187/3&4, 2 Nd Floor, Mg Road,, Secunderabad

36ACQFS2044C1Z7
Telangana

Invoice No. : **563**
Ref. No. : **95405**
Invoice Date : **24-Dec-2022**
Destination :
Vehicle No. :
E-way Bill No :
Despatch From :

SI No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	ARALDITE 500GMS ✓	350699	18 %	40 NO	600.00	NO		24,000.00
	CGST							2,160.00
	SGST							2,160.00
Total:								28,320.00

INWARD	
Inward No. 19208	Dt: 28/12/22
MRN No: 115610	Dt: 29/12/22
Received By:	Sign:
SUMMIT SALES LLP	



Total Amount In Words: INR Twenty Eight Thousand Three Hundred Twenty Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
350699	24,000.00	9%	2,160.00	9%	2,160.00	4,320.00
Total	24,000.00		2,160.00		2,160.00	4,320.00

Tax Amount (in words) : **INR Four Thousand Three Hundred Twenty Only**

Company's Bank Details

Bank Name : **HDFC BANK**

A/c No. : **50200014835551**

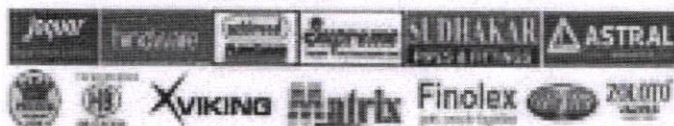
Branch & IFS Code: **PG ROAD, SEC-BAD & HDFC0000042**

For GANESH TUBE TRADERS



Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct



5-2-270, PLOT NO. 29, HYDERBASTI,
RANIGUNJ, SECUNDERABAD-3
TELANGANA PIN 500003

Ph.: 04066568587 9246330441

Email : ganeshtubetraders@gmail.com

Purchase Order

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24-12-2022 14:23:19



copy

From Company : **Summit Sales LLP**

5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.

G S T No. : 36ACQFS2044C1Z7

95405

13.12.22 4:34:24

Supplier Details

Ganesh Tube Traders

5-1-373/11, old Ghasmandi, Ranigunj, Sec- 3.

GSTIN 36ADBPJ8881C1ZJ

66568587/ 66384751

9246330441.

9949248666

Doc No

95405

170594

Doc Date

24-12-2022

Quote No

nil

Quote Date

21-12-2022

SupplyType

Supply

Kind Attn : Sandeep Jain

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 474600 - CHEM-Chemical - Araldite-- - 450gms - Nos	40.00	600.00	0.00	18.00	28,320.00
Total Order Value . . .					28,320.00
Rupees : Twenty Eight Thousand Three Hundred Twenty Only.					

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Day.**Delivery Location** Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra**Penalty For Delay** Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual weightment.
Above order for stock replenishing purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks** Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site.
Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Ganesh Tube Traders**

Name : _____

Name : _____

Date : __/__/__

Requisition Form						
Company Name:		SSLLP		Date:	21.12.22	
Site & Phase :		SHLLP		Time:		
Unit No./Block No.						
Supplier:		Req. No. 170594				
Material required before date:		ID No. 82765				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	PLUM5682-Plumbing-CPVC Reducer tee---25x20mm-Nos	80 ✓	1	80		
2	PLUM8244-Plumbing-CPVC FAPT---32mm-Nos	90 ✓	146	90		
3	PLUM4762-Plumbing-CPVC Plain elbow---32mm-Nos	90 ✓	154	90		
4	PLUM9342-Plumbing-CPVC-Reducer Tee--32X20mm-Nosφ	70 ✓	32	70		
5	PLUM5925-Plumbing-CPVC Concealed stop cock---20mm-Nos	60 ✓	0	60		
6	CHEM2311-Chemical-Araldite---450gms-Nos	40 ✓	40	40		
7						
8						
9						
10						
Remarks:		For Stock Replenishing Purpose				
Engineer		Project Manager		Purchase	MD	
Prepared By: Asha jyothei						
Approved By: Minish						
Sign & Date:						

APPROVED BY

23 DEC 2022

SOHAM MODI
MANAGING DIRECTOR