PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date:	28-12-22	Prepared by	Minish	Serial no.	12161
Supplier name	Akshaya Traders			HO inward no.	
Firm/Company	SS LLP	Project	SHLLP	HO received date	
PO/WO date	23-12-22	PO/WO No.	95370	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	400	24-12-22	34,102/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	34,102/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	115465	Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	34,102/-
Amount E – PO / WO value:	34,102/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	2-01-23
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
28 DEC 2022
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

AKSHAYA TRADERS 6-4-392/1, GROUND FLOOR, KRISHNA NAGAR COLONY, BHOLAKPUR MUSHEERABAD, HYDERABAD GSTIN/UIN: 36BFYPA0121A1Z3 State Name : Telangana, Code : 36	Invoice No. **2022-23/400**	Dated **24-Dec-2022**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref.	Other Reference(s)
Buyer **SUMMIT SALES LLP** 5-4-187/3&4, IInd Floor,MG Road Secunderabad-500003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **95370 170599**	Dated **23-Dec-2022**
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**Plastic Gampa 425 mm**		**60.0 Nos**	120.00	Nos	**7,200.00**
2	**Bombay Nails 50mm**		**25.0 Nos**	110.00	Nos	**2,750.00**
3	**Bombay Nails 62.50 mm**		**25.0 Nos**	110.00	Nos	**2,750.00**
4	**Carpentry Hardware Holdfast**		**100 KGS**	85.00	KGS	**8,500.00**
5	**Chicken Mesh**		**20.0 Nos**	110.00	Nos	**2,200.00**
6	**HARD HARDWARE MS NAILS 62.50mm**		**50 KGS**	110.00	KGS	**5,500.00**
						28,900.00
	Output CGST @ 9%			9	%	**2,601.00**
	Output SGST @ 9%			9	%	**2,601.00**
	Total					**₹ 34,102.00**

INWARD
Inward No. 19184 Dt: 24/12/22
MRN No: 115465 Dt: 26/12/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 102227
Date: 23/12/22
Sign:

Amount Chargeable (in words)

E. & O.E

INR Thirty Four Thousand One Hundred Two Only

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for AKSHAYA TRADERS

AKSHAYA TRADERS HYDERABAD

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

 23-12-2022 14:43:13

95370
13.12.22 4:32:58

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Akshaya Traders 6-4-392/1, New Bholakpur, Secunderbad	**Doc No**	95370	170599
	Doc Date	23-12-2022	
	Quote No	Nil	
GSTIN 36BFYPA0121A1Z3	**Quote Date**	22-12-2022	
9381004542 9959611144	**SupplyType**	Supply	

Kind Attn : A.Chandra Shekhar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	717300 - TOOL-Tools - Plastic Gampa -- - 425mm - Nos	60.00	120.00	0.00	18.00	8,496.00
2	486100 - HARD-Hardware - Bombay Nails -- - 50mm - Kgs	25.00	110.00	0.00	18.00	3,245.00
3	836800 - HARD-Hardware - Bombay Nails -- - 62.50mm - Kgs	25.00	110.00	0.00	18.00	3,245.00
4	275200 - HARD-Hardware - Hold fast-- - 100mm - Kgs	100.00	85.00	0.00	18.00	10,030.00
5	449400 - HARD-Hardware - Chicken Mesh -12.7mm holex0.376mm- - 1000 x 30000mm - Bundles	20.00	110.00	0.00	18.00	2,596.00
6	655900 - HARD-Hardware - MS Nails-- - 62.50mm - Kgs	50.00	110.00	0.00	18.00	6,490.00
					Total Order Value . . .	**34,102.00**

Rupees : Thirty Four Thousand One Hundred Two Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Cherlapally,Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penality For Delay Nil

Transportation Transport cost shall be borne by us

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Stock replanishing purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. *Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email*

For ***Summit Sales LLP***

Authorised Signatory

Name : 24/12/2022

Accepted the above Terms And Conditions

For ***Akshaya Traders***

Name : ______

Date : __/__/____

Requisition Form						
Company Name:	SSLLP	Date:	22.12.22			
Site & Phase :	SHLLP	Time:				
Unit No./Block No.						
Supplier:		Req. No.	170599			
Material required before date:		ID No.	82767			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	HARD6478-Hardware-Hold fast---100mm-Kgs	100	130	100		
2	TOOL3390-Tools-Mesurment Tapes-Steel-Freemans- 5m-Nos 908 95369	20	10	20		
3	HARD3693-Hardware-Chicken Mesh -12.7mm holex0.376mm--1000 x 30000mm-Bundles	20	47	20		
4	HARD4934-Hardware-Bombay Nails ---50mm-Kgs	25	5	25		
5	HARD2155-Hardware-Bombay Nails ---62.50mm-Kgs 95370	25	17	25		
6	HARD4319-Hardware-MS Nails---62.50mm-Kgs	50	10	50		
7	TOOL1467-Tools-Plastic Gampa ---425mm-Nos	60	43	60		
8	HARD7650-Hardware-Wood screws -CSK--8x35mm-Pkts	20	0	20		
9						
10						
Remarks:	For stock Replenishing Purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Asha jyothi					
Approved By:	Minish					
Sign & Date:						

APPROVED BY
23 DEC 2022
SOHAM MODI
MANAGING DIRECTOR