


PURCHASE DIVISION  
Advice for approval for credit to supplier

(E)

Date:	28-12-22	Prepared by	Minish	Serial no.	12165
Supplier name	Reflections Electricals Pvt. Ltd.			HO inward no.	
Firm/Company	SS LLP	Project	SH LLP	HO received date	
PO/WO date	21-12-22	PO/WO No.	95270	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	3754	23-12-22	15,647/-	<input type="checkbox"/> Yes <input type="checkbox"/> No	
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				15,647/-	
Proof of delivery by way of: <input type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report					
MRN nos.:	115459		Proof of delivery matches MRN	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Amount B – Other Credits : Transportation charges				—	
Amount C – Other Debits :				—	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				15,647/-	
Amount E – PO / WO value:				15,647/-	
Amount F – Difference (A – E):				—	
Quantity received as per PO / WO			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received		
Close PO / WO			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other		
Payment – due date			2-01-23		
Remarks: final bill					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:	28 DEC 2022				
Date	MINISH PARIKH				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

# TAX INVOICE

Sales Invoice

**Reflections Electricals Pvt Ltd.**  
 5-4-187/7, M G Road & R P Road Junction  
 Ranigunj, Secunderabad 500003 T.S  
 Phone: 04027543785, 9705577776  
 GSTIN/UIN: 36AADCR2047Q1ZZ  
 State Name : Telangana, Code : 36  
 E-Mail : reflections\_hyderabad@yahoo.com

Consignee (Ship to)  
**Summit Sales LLP**  
 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003  
 GSTIN/UIN : 36ACQFS2044C1Z7  
 State Name : Telangana, Code : 36

Buyer (Bill to)  
**Summit Sales LLP**  
 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003  
 GSTIN/UIN : 36ACQFS2044C1Z7  
 State Name : Telangana, Code : 36  
 Place of Supply : Telangana

Invoice No. <b>3754</b>	Dated <b>23-Dec-2022</b>
Delivery Note <b>836</b>	Mode/Terms of Payment <b>Against Delivery</b>
Reference No. & Date. <b>3754 dt. 23-Dec-2022</b>	Other References
Buyer's Order No. <b>95270/170582</b>	Dated <b>21-Dec-2022</b>
Dispatch Doc No.	Delivery Note Date <b>23-Dec-2022</b>
Dispatched through <b>Your Self</b>	Destination <b>Cherlapally</b>
Terms of Delivery	

SI No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	Venia Bell Push 6A B0310	853650	18 %	20.0000 nos	55.50	nos	1,110.00
2	Venia Blaking Plate B3900	853810	18 %	900.0000 nos	13.50	nos	12,150.00
							13,260.00
<b>OUTPUT CGST</b>							<b>1,193.40</b>
<b>OUTPUT SGST</b>							<b>1,193.40</b>
<b>Rounding Off</b>							<b>0.20</b>
<b>Total</b>							<b>₹ 15,647.00</b>

<b>INWARD</b>	
Inward No. <b>19175</b>	Dt: <b>23/12/22</b>
MRN No: <b>115459</b>	Dt: <b>26/12/22</b>
Received By: _____	Sign:
<b>SUMMIT SALES LLP</b>	



Amount Chargeable (in words)

**INR Fifteen Thousand Six Hundred Forty Seven Only**

E. & O.E

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
853650	1,110.00	9%	99.90	9%	99.90	199.80
853810	12,150.00	9%	1,093.50	9%	1,093.50	2,187.00
<b>Total</b>	<b>13,260.00</b>		<b>1,193.40</b>		<b>1,193.40</b>	<b>2,386.80</b>

Tax Amount (in words) : **INR Two Thousand Three Hundred Eighty Six and Eighty paise Only**

Date & Time : \_\_\_\_\_  
 Company's Bank Details  
 A/c Holder's Name : **Reflections Electricals Pvt Ltd.**  
 Bank Name : **State Bank of India**  
 A/c No. : **30033772668**  
 Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

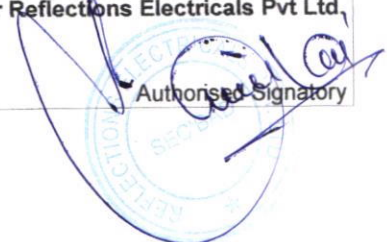
Company's PAN : **AADCR2047Q**

Declaration  
 We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd,  
 Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice





# Purchase Order

Page(s) 1 Of 1

21-12-2022 15:30:37



95270

13.12.22 4:23:05

Inv. Copy

From Company : **Summit Sales LLP**  
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.  
G S T No. : 36ACQFS2044C1Z7

**Supplier Details**

Reflections Electricals Pvt. Ltd.,  
5-4-187/6, P.M. Modi Complex Ist Floor, M.G. Road, Sec-Bad -500 003

**GSTIN** 36AADCR2047Q1ZZ 27540307  
27543785.. 9849875767

<b>Doc No</b>	95270	170582
<b>Doc Date</b>	21-12-2022	
<b>Quote No</b>	Nil	
<b>Quote Date</b>	20-12-2022	
<b>SupplyType</b>	Supply	

**Kind Attn : MR.Shakib khan**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 685600 - ELSW-Electrical - Bell Push--Wipro NW - - - Nos	20.00	185.00	70.00	18.00	1,309.80
2 542600 - ELSW-Electrical - Switch Blank Plate--Wipro NW - - - Nos	900.00	45.00	70.00	18.00	14,337.00
<b>Total Order Value . . .</b>					<b>15,646.80</b>

Rupees : Fifteen Thousand Six Hundred Fourty Six and Paise Eighty Only.

**Terms and Conditions :-**

**Specification /** All items shall be of 'Wipro' brand,  
**Payment Terms** After Delivery & Production of bill  
**Tax** Inclusive of all taxes  
**Delivery Date** Next Day.  
**Delivery Location** Summit Housing LLP  
Cherlapally, Behind Kingston PG college, Hyderabad  
Phone. 9618244433, Hamendra  
**Penalty For Delay** Nil  
**Transportation** Transport cost shall be borne by us.  
**Warranty** 10 years warranty.  
**Advance Paid** Nil  
**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Payment as per actual receipt of material. Above order for stock replenishing purpose  
**Completion Date** Nil  
**Measurement** Nil  
**Security** Nil  
**Remarks** Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For **Summit Sales LLP**

Authorised Signatory

Name : \_\_\_\_\_

Accepted the above Terms And Conditions

For **Reflections Electricals Pvt. Ltd.,**

Name : \_\_\_\_\_

Date : \_\_\_/\_\_\_/\_\_\_

Requisition Form									
Company Name:	SLLP	Date:	20.12.22						
Site & Phase :	SHLLP	Time:							
Unit No./Block No.									
Supplier:		Req. No.	170582						
Material required before date:		ID No.	82673.						
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date			
1	ELEC8973-Electrical-Bell Push--Wipro NW--Nos	20	38	20					
2	ELEC4577-Electrical-Switch Blank Plate--Wipro NW--Nos	900	2728	900					
3	ELEC9175-Electrical-DB TPN-3 Phase--6Way-Nos	10	17	10					
4									
5									
6									
7									
8									
9									
10									
Remarks:	For Stock Replenishing Purpose								
Prepared By:	Engineer	Project Manager		Purchase					
Prepared By:	Asha jyothis								
Approved By:	Minish								
Sign & Date:									

20/12/22

MD

APPROVED BY  
20 DEC 2022  
SOHAM MODI  
MANAGING DIRECTOR