PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	28-12-22	Prepared by	Minish	Serial no.	12158
Supplier name	Ganji Venkannah & Sons			HO inward no.	
Firm/Company	SS LLP	Project	SHLLP	HO received date	
PO/WO date	12-12-22	PO/WO No.	94908	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	4967	24-12-22	3,500/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	3,500/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 115462	Proof of delivery matches MRN □ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,500/-
Amount E – PO / WO value:	64,050/-
Amount F – Difference (A – E):	60,550/-
Quantity received as per PO /WO	□ Yes □ Excess received □ Short received ☑ Part received
Close PO / WO	□ Yes □ No – wait for balance material □ Other
Payment – due date	02-1-23
Remarks:	Part bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		28 DEC 2022			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE (ORIGINAL FOR RECIPIENT) e-Invoice

IRN : cff498c4dd6dff846eb6a67aa0bc629e7aefc5b52-ea62addade2bc8c65ac141e
Ack No. : 112214887980227
Ack Date : 24-Dec-22

GANJI VENKANNAH & SONS-(from2022-2023) 5-5-97,GANJI CHAMBERS,RANIGUNJ, SECUNDERABAD -500 003 (T.S) GSTN/SAC : 36AABFG9288K1ZT PH NO :27710339-27719935 MOB NO :8247540893	Invoice No. **4967**	Dated **24-Dec-22**
	Delivery Note	Mode/Terms of Payment **CREDIT**
	Reference No. & Date.	Other References
Consignee (Ship to) **SUMMIT SALES LLP** Summit Housing Llp Cherlapally, Behind Kingston Pg College, Hyderabad Phone 9618244433 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **94908/170546**	Dated **12-Dec-22**
	Dispatch Doc No.	Delivery Note Date
	Dispatched through	Destination
Buyer (Bill to) **SUMMIT SALES LLP** Summit Housing Llp Cherlapally, Behind Kingston Pg College, Hyderabad Phone 9618244433 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Terms of Delivery	

Sl No.	Description of Goods and Services	HSN/SAC	Quantity	Rate (Incl. of Tax)	Rate	per	Disc. %	Amount
1	**BIRLA WALL PUTTY 30 KGS**	3214	**5 Nos**	700.00	593.22	Nos		**2,966.10**
	CGST							**266.95**
	SGST							**266.95**
	Total		**5 Nos**					**₹ 3,500.00**

INWARD
Inward No. 19182 Dt: 24/12/22
MRN No: 115462 Dt: 26/12/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST. IN WARD No. 103225 Date: 27/12/22 Sign:

9246364748

Amount Chargeable (in words) E. & O.E
INR Three Thousand Five Hundred Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
3214 998518	2,966.10	9% 9%	266.95	9% 9%	266.95	533.90
Total	2,966.10		266.95		266.95	533.90

Tax Amount (in words) : **INR Five Hundred Thirty Three and Ninety Only**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.
TERMS & CONDITIONS:
1. Goods once sold will not be taken back or exchanged.
2. Interest @ 24% will be charged after 30 days from invoice date. 3. Subject to secunderabad jurisdiction.

for GANJI VENKANNAH & SONS-(from2022-2023)

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

 12-12-2022 11:01:17 iv.Copy

94908
29.11.22 5:55:12

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Ganji Venkannah & sons (Asian Paints)	**Doc No**	94908	170546
#5-5-97/2, Ganji chambers, Ranigunj,Secunderabad-500003 A.P.India.	**Doc Date**	12-12-2022	
	Quote No	nil	
GSTIN 36AABFG9288K1ZT 040-40146505	**Quote Date**	08-12-2022	
27710339,27719935,277807357	**SupplyType**	Supply	

Kind Attn : Mr.Ganji Ashok

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	330100 - PAWP-Paints - Wall Putty- Cement --Birla - 20 Kg - Bags *30kg*	30.00	593.22	0.00	18.00	20,999.99
2	854800 - PARO-Paints - Red Oxide Primer-- Asian - 1Ltr - can	8.00	190.67	0.00	18.00	1,799.92
3	425900 - PAWC-Paints - White cement--JK - 25Kgs - bags *Birla*	10.00	508.47	0.00	18.00	5,999.95
4	933100 - PAOX-Paints - Black Oxide--Asian - 1Kg - bags	20.00	67.79	0.00	18.00	1,599.84
5	198600 - PAEE-Paints - External Emulsion-White-Asian ACE - 20ltr - Nos	10.00	2,851.69	0.00	18.00	33,649.94
					Total Order Value . . .	**64,049.64**

Rupees : Sixty Four Thousand Fourty Nine and Paise Sixty Four Only.

Terms and Conditions :-

Specification /	All items shall be of Asian brand
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual weighment. Above order for Stock replenishing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For MDs APPROVAL
- ☑ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification
- ☐ Replenishing SSLLP stock
- ☐ Other

APPROVED BY
12 DEC 2022
SOHAM MODI
MANAGING DIRECTOR

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	4849	19/12/22	27,408
2.	4967	24-12-22	3,500/-
3.			
4.			
5.			

For *Summit Sales LLP*
Authorised Signatory
12/12/2022
Name :

Name :

Accepted the above Terms And Conditions
For *Ganji Venkannah & sons (Asian Paints)*

Date : _/_/_

Requisition Form						
Company Name:	SSLLP	Date:	08.12.2022			
Site & Phase :	SHLLP	Time:				
Unit No./Block No.						
Supplier:		Req. No.	~~170534~~	170546		
Material required before date:		ID No.	82330			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	PAIN3301-Paints -Wall Putty- Cement --Birla-20 Kg-Bags PO: 94908	30	2	30		
2	PAIN8548-Paints -Red Oxide Primer-- Asian-1Ltr-Can 2258 n·	8	3	8		
3	PAIN1986-Paints -External Emulsion-White-Asian ACE-20ltr -Nos	10	4	10		
4	PAIN9331-Paints -Black Oxide--Asian-1Kg -Bags 80kg pc	20	27	20		
5	PAIN4259-Paints -White cement--JK-25Kgs-Bags	10	0	10		
6						
7						
8						
9						
10						
Remarks:	For stock Replenishing purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Ashajyothi					
Approved By:	Minish					
Sign & Date:						

APPROVED BY
09 DEC 2022
SOHAM MODI
MANAGING DIRECTOR