PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	28/12/22	Prepared by	Venkatesh	Serial no.	12205
Supplier name	MRMLLP			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	19/12/22	PO/WO No.	95155	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1031	22/12/2022	3,600/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	3,600/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 115480 — Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,600
Amount E – PO / WO value:	3,600
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	02/01/2023
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Venkat			
Sign:		APPROVED			
Date		28 DEC 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. VENKATESHWARLU
MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TRANSIT INVOICE

M/s. MODI REALTY MALLAPUR LLP # 5-4-187/3 & 4, II Floor, Soham Mansion, M.G. Road, Secunderabad - 500 003. **GSTIN/UIN: 36AAEFM1459R1ZP**	Invoice No. 1031	Date: 20/12/2022
	DC No. 1032	DC Date: 22/12/2022
	Purchase Order No. 95155	P.O. Date: 19/12/2022

Recipient Name:	Summit Sales LLP	Mobile No:
Recipient Address:	(Chennapally)	
GST:	PAN:	Email:

Sl. No.	Description of Goods & Services	HSN Code	GST Rate	Quantity	Rate	Amount
1	RCC Jali (Ventilator)	303700		18	200	3600
2	600x900 mm					
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
					Transportation Charges	
					Hamali charges	
					CGST	
					SGST	
					Total	3600/-

INWARD
Inward No. 19154 Dt: 17/12/24
MRN No: 115480 Dt:
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 8244
Date: 26/12/2
Sign:

Amount (in words) Three Thousand Six Hundred Rupees only

For M/s. Modi Realty Mallapur LLP

Authorised Signatory

E. & O.E

Subject to Hyderabad Jurisdiction.

OUTWARD - GATE PASS No. 9763

Date:	12/12/22	Time:	14:10		
Company:	modi Reality (mallapur)				
Project/site:	Gundrar Residency (mallapur)				
Destination:	SS LLP store (chertapally)				
Outward No.	Vehicle type	Vehicle No	Vehicle driver		
241	Tractor	TS-08 UH 2928	venkat		

	Material Description	Quantity	Units	Approx. rate	Amount
1	CC ventilator's	18	nos		
2.	2'x2'x8"				
3					
4					
5					
6.					
7					
8.					
9					
10.					
	Total	18	nos		

Charges/refund	Purpose for transfer	Other details (to be filled by Admin audit)
☐No charge	☐Return to supplier for exchange	☐Material received by inward no.________ & date ________
☐For refund from supplier	☐Return to supplier for refund	Details of credit note from supplier date _____ & Amount Rs. ______________/-
☐Transfer to other site/project	☐On loan to be returned	Return of material - inward no. ______________ & date ______
☑Transfer to other site/ project	Cost of material to be collected: ☑Collect 100% cost - new material ☐Collect 60% cost - old material ☐No charges to be collected - value deemed to be nil.	GST bills to be raised ☐ Yes ☐ No GST bill no. _______________, Amount ________________ date ____________
☐Transfer to another phase of firm/company/project	☐No charges to be collected	NA
☐ No charge	☐for repairs & service	☐Material received by inward no. _________ & date___________________
☐ Other	Details:	Details:

Remarks. This material send to SS LLP store.

Gate pass approved by:	Project manager	Admin in-charge	Security	
Sign:	For [signature]	A. Jmake	gruner	
Received by other site on:	Inward No.	Admin sign:	Security sign. [signature]	
12/12/22	19154			
Approved by	Project accountant	Accounts manager	Admin - Audit	M D
Sign:				

Note: 1. In case of long list attach a separate signed list. 2. Approx rate & amount to be filled by site. 3. Original (white copy) to be sent with material to recipient site. Recipient must sign it and send it to Admin audit. 4. Pink copy to be sent to Admin - audit. 5. In units enter nos, kgs, sft, rft, etc. 6. Project manager / Sr. Engg and Admin in-charge from the issuing site must sign the gate pass. 7 Admin-audit to process gate pass, fill required details, make GST bills, etc and send to MD for approval once in a fortnight.

Purchase Order

 19-12-2022 12:06:36

95155
13.12.22 4:22:13

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Modi Realty Mallapur LLP	**Doc No**	95155	170578
5-4-187/3&4, II nd floor, Soham Mansion, M.G.Road, Secunderabad-03	**Doc Date**	19-12-2022	
	Quote No	Nil	
GSTIN 36AAEFM1459R1ZP	**Quote Date**	17-12-2022	
040-66335551	**SupplyType**	Supply	

Kind Attn : Ram Prasad

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	303700 - BUIL-Building Material - RCC Jali-- - 600HX900WMM - Nos	18.00	200.00	0.00	0.00	3,600.00
					Total Order Value . . .	**3,600.00**

Rupees : Three Thousand Six Hundred Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next day
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work.10% plty on value of order will be deducted for delay in submission of bills.
Transportation	Included in above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for north side security room use Purpose
Completion Date	Nil
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Summit Sales LLP***

Authorised Signatory

Name : 20/12/2022

Name :

Accepted the above Terms And Conditions

For ***Modi Realty Mallapur LLP***

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	17.12.2022
Site & Phase :	SHLLP	Time:	10:00
Supplier		Req.No.	170578
Material required before date:		ID No.	82565

No	Description	Size	Quantity	Units	Inward No	Date
1.	RCC Ventilators	3'x2'	18	No's		
2.						

Remarks: For excess material received from GMR gate pass no:9763 purpose .

Prepared By	M.Ashajyothi	Approved by	
Sign.& Date	17.12.2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Po :- 95155

APPROVED
20 DEC 2022
MINISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

M/s. MODI REALTY MALLAPUR LLP

H.O. # 5-4-187/3 & 4, II Floor, Soham Mansion, M.G. Road, Secunderabad - 500 003.
Tel : 040 - 6633 5551
Site Office: Sy. No.19, Mallapur, Hyderabad - 500 076.

GST : 36AAEFM1459R1ZP

M/s Summit sales llp (Chertapally)

Site: SS LLP (Chertapally)

DC No.	1032
Date	22/12/2022
Vehicle No.	TS-08 UH 2976
P.O. / W.O. No.	95155
P.O. / W.O. Date	19/12/22

Sl. No.	PARTICULARS	Quantity
1	RCC Jali (Ventilator) 600 x 900 mm	18 No's
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		18 No's

INWARD
Inward No. 19154 Dt: 27/12/22
MRN No: 115480 Dt:
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP
IN WARD
No: 85343
Date: 26/12/22
Sign:
R.R. DIST.

Received the above materials in good condition.

Received by :	Bhagath
Date :	22/12/22

Stamp:

For M/s. Modi Realty Mallapur LLP

A. Tinake 22/12/22

Authorised Signatory