

PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date: 29/12/22		Prepared by: Ashajyothi		Serial no. 12256	
Supplier name: Global Safety Solutions				HO inward no.	
Firm/Company: SSLLP		Project: CHLLP		HO received date	
PO/WO date: 14/12/22		PO/WO No. 95028		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	2213	21/12/22	4,413 /-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			4,413 /-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.: 115542	Proof of delivery matches MRN		☒ Yes ☐ No
Amount B – Other Credits : Transportation charges			-
Amount C – Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			4,413 /-
Amount E – PO / WO value:			4,413 /-
Amount F – Difference (A – E):			-
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other	
Payment – due date		02/01/23	
Remarks: Final bill			

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Ashajyothi				
Sign:	Ashajyothi				
Date	29/12/22	29 DEC 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Purchase Order

Page(s) 1 Of 1

14-12-2022 15:39:41



95028

13.12.22 3:48:41

From Company : **Summit Sales LLP**

5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.

G S T No. : 36ACQFS2044C1Z7

Supplier Details

Global Safety Solutions

5-5-48, Ranigunj, secunderbad

GSTIN 36AAOFG9573A1Z5

9502555088/9581228898

Doc No

95028

170555

Doc Date

14-12-2022

Quote No

Nil

Quote Date

12-12-2022

SupplyType

Supply

Kind Attn : Mr.Qasim Hussain/AQ Shakir

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 412500 - GENE-General Items - Safety Indication Ribbon-- - - - Nos	20.00	187.00	0.00	18.00	4,413.20
Total Order Value . . .					4,413.20

Rupees : Four Thousand Four Hundred Thirteen and Paise Twenty Only.

Terms and Conditions :-**Specification /** All items shall be of ___ brand/company**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.**Delivery Location** Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra**Penalty For Delay** Nil**Transportation** Transportation Extra.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for stock replenishing purpose.**Completion Date** Nil**Measurement** Nil**Security** Nil**Remarks**For **Summit Sales LLP**

Authorised Signatory

Name : _____

Name : _____

Accepted the above Terms And Conditions

For **Global Safety Solutions**

Date : ____/____/____

Requisition Form									
Company Name:		SSLP							
Site & Phase :		SHLLP							
Unit No./Block No.				Date:		12.12.22			
Supplier:				Time:					
Material required before date:				Req. No.		170555			
S No		Item		ID No.		82437			
1	GENE2337-General Items-GI Buckets---Nos	Qty required	Qty available at site	Order Qty	Inward No	Inward Date			
2	HARD7211-Hardware-Hacksaw blade Double---Boxes	24	35	24					
3	GENE8158-General Items-Safety Indication Ribbon---Nos	100	250	100					
4		20	4	20					
5									
6									
7									
8									
9									
10									
Remarks:		For Stock Replenishing Purpose							
Engineer									
Prepared By:		Asha Jyothi		Project Manager					
Approved By:		Minish		Purchase					
Sign & Date:									

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APPROVED BY
13 DEC 2022
SOHAM MODI
MANAGING DIRECTOR