PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	01/01/2023	Prepared by	MINISH	Serial no.	**12431**
Supplier name	Sfs Hardware.			HO inward no.	
Firm/Company	ISLLP.	Project	SHLLP	HO received date	
PO/WO date	23/12/2022	PO/WO No.	95371	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	338.	26/12/2022	590/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):		590/-	
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	115655.	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	590/-
Amount E – PO / WO value:	590/-
Amount F – Difference (A – E):	NIL -
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	09/01/2023
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:		APPROVED 01 JAN 2023 MINISH PARIKH MANAGER PROCUREMENT			
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GST INVOICE

SFS HARDWARE #30-26 3rd FLOOR PLOT NO 36 BURHANI HOUSING SOCIETY RTC COLONY TRIMULGHEERY HYDERABAD 500-015 Mobile : 9550505717 **Company's GSTIN: 36BJJPG3515K1Z6**	**Invoice No : 338** Delivery challan no : 95371 PO NO : 85371 - 170599 PO Date : 23-12-2022	**Dated: 26-12-2022** Dated :
Buyer: **M/s. SUMMIT SALES LLP.** 5-4-187/3 & 4, II FLOOR, SOHAM MANSION, MG ROAD SECUNDERABAD - 500003 **Buyer's GSTIN : 36ACQFS2044C1Z7**	**Despatched Through :** Despatched Date : State Code: **36**	**BY HAND / DRIVER** 26-12-22

S.No	Description of Goods	HSN	Quantity	Rate	GST %	Amount
1	CSK WOOD SCREWS SIZE : 08 X 35 MM	7318	20.00 PAC	25.00	18.00%	500.00
	Received By M.Shekar 9000978917 M.Shekar					
	TRANSPORTATION CHARGES :					0.00
					TOTAL :	**500.00**
	INWARD Inward No. 19197 Dt: 27/12/22 MRN No: 115655 Dt: Received By: Sign: SUMMIT SALES LLP	**Total Tax Amount:** 90.00			**CGST @ 9 %** **SGST @ 9 %**	45.00 45.00
					Round off	0.00
					Grand Total	**590.00**

Amount Chargeable (in words)

Rs: FIVE HUNDRED AND NINETY ONLY

Company's Bank Details

Current A/c No : 3719725147

Bank Name : CENTRAL BANK OF INDIA

IFSC Code : CBIN0283477

Branch : TRIMULGHEERY , HYD

SUMMIT SALES LLP R.R. DIST. IN WARD No: 102480 Date: 1/1/23 Sign:

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

This is a computer generated Invoice / Subject to Secunderabad Juridiction.

For SFS HARDWARE

Authorised Signatory

Purchase Order

 23-12-2022 14:43:13

opy

95371

13.12.22 4:32:58

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
SFS Hardware	**Doc No**	95371	170599
30-26,III Floor,Plot no 36,Burhani Housing Society,RTC Colony,Tirumulgery,Secunderabad-15	**Doc Date**	23-12-2022	
	Quote No	Nil	
GSTIN 36BJJPG3515K1Z6	**Quote Date**	22-12-2022	
9550505717	**SupplyType**	Supply	

Kind Attn : Mr Khuzem

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	709600 - HARD-Hardware - Wood screws -CSK- - 8x35mm - Pkts *100 no's per packet*	20.00	25.00	0.00	18.00	590.00
					Total Order Value . . .	**590.00**
Rupees : Five Hundred Ninty Only.						

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next 3 Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	NIL
Other Terms	Payment will be made only after inspection of material.Above order For stock repleneshing purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Original invoice+copy of proof of delivery is required to process invoice for payment.DO NOT send original invoice to site. Original invoices must be send to HO office. Proof of delivery /DC can be sent by email.

For ***Summit Sales LLP***

Authorised Signatory

Name : 24/12/2022

Accepted the above Terms And Conditions

For ***SFS Hardware***

Name : ______________________

Date : __/__/____

Requisition Form						
Company Name:	SSLLP	Date:	22.12.22			
Site & Phase :	SHLLP	Time:				
Unit No./Block No.						
Supplier:		Req. No.	170599			
Material required before date:		ID No.	82767			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	HARD6478-Hardware-Hold fast---100mm-Kgs	100	130	100		
2	TOOL3390-Tools-Mesurment Tapes-Steel-Freemans- 5m-Nos	20	10	20		
3	HARD3693-Hardware-Chicken Mesh -12.7mm holex0.376mm--1000 x 30000mm-Bundles	20	47	20		
4	HARD4934-Hardware-Bombay Nails ---50mm-Kgs	25	5	25		
5	HARD2155-Hardware-Bombay Nails ---62.50mm-Kgs	25	17	25		
6	HARD4319-Hardware-MS Nails---62.50mm-Kgs	50	10	50		
7	TOOL1467-Tools-Plastic Gampa ---425mm-Nos	60	43	60		
8	HARD7650-Hardware-Wood screws -CSK--8x35mm-Pkts	20	0	20		
9						
10						
Remarks:	For stock Replenishing Purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Asha jyothi					
Approved By:	Minish					
Sign & Date:						

PO 95369

95306

PO 95371

APPROVED BY
23 DEC 2022
SOHAM MODI
MANAGING DIRECTOR