PURCHASE DIVISION
Advice for approval for credit to supplier

©

Date:	2-01-23	Prepared by	S. JaySudha	Serial no.	**12455**
Supplier name	Modi properties pvt. Ltd			HO inward no.	
Firm/Company	Sov LLp	Project	Sov part III	HO received date	
PO/WO date	10-11-22	PO/WO No.	93827	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1018	10-14-22	14,198/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	14,198/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	114370	Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	14,198/-
Amount E – PO / WO value:	42,595/-
Amount F – Difference (A – E):	28,397/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	9-01-23
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:		APPROVED			
Date		02 JAN 2023			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. VENKATESHWARLU
MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TRANSIT INVOICE

M/s. MODI PROPERTIES PVT. LTD. # 5-4-187/3 & 4, II Floor, Soham Mansion, M.G. Road, Secunderabad - 500 003. **GSTIN/UIN: 36AABCM4761E1ZM**	Invoice No. 1018 DC No. 1013 Purchase Order No. 93827	Date: 15/10/22 DC Date: 15/10/22 P.O. Date: 93827 / 10/11/22

1018

Recipient Name: SOV | Mobile No:

Recipient Address: Cherlapally

GST: 36AABCM4761E1ZM | PAN: | Email:

Sl. No.	Description of Goods & Services	HSN Code	GST Rate	Quantity	Rate	Amount
1	Cement PPC			50	240.65	12.032.5
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
				Transportation Charges		12032.5
				Hamali charges		
				CGST 9%		1.082.9
				SGST 9%		1082.9
				Total		14198.3

INWARD
Inward No: 2887 Dt: 15/10/22
MRN No: Dt:
Received By: Sign:
(Silver Oak Villas Part-III)

Amount (in words) Fourteen thousand One Hundred ninety eight Rupees only

SUMMIT ... LLP R.R. DIST.
IN WARD No. 101587 Date 19/11/22 Sign:

For M/s. Modi Properties Pvt. Ltd.

Authorised Signatory

E. & O.E

Subject to Hyderabad Jurisdiction.

Purchase Order

 10-11-2022 2:47:50 PM

93827

01.11.22 2:59:53

py

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Modi Properties Pvt Ltd	**Doc No**	93827	184720
5-4-187/3&4, IInd floor, MG Road, Secunderabad-500003	**Doc Date**	10-11-2022	
	Quote No	Nil	
GSTIN 36AABCM4761EZM	**Quote Date**	08-11-2022	
040-66335551	**SupplyType**	Supply	

Kind Attn : Narendar Reddy

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	921800 - CEME-Cement - PPC-- - 50kg - Bags	150.00	240.65	0.00	18.00	42,595.05
			Total Order Value . . .			**42,595.05**

Rupees : Fourty Two Thousand Five Hundred Ninty Five and Paise Five Only.

Terms and Conditions :-

Specification /	All items shall be of ___ brand/company
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for material received from Mpl purpose
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original Invoice +copy of proof of delivery is required to process invoice for payment .Do not send Original invoice to site .Original invoice must be sent to HO office or purchase site office .proof of delivery /Dc can be sent by email.

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	1019	19/10/22	28,395/-
2.	1018	15-10-22	14,198
3.			
4.			
5.			

Deeft

For *Silver Oak Villas LLP*

Authorised Signatory

Venkann 10/11/22

Name : ____________

Accepted the above Terms And Conditions

For *Modi Properties Pvt Ltd*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Silver oak villas LLP	Date:	08-11-2022			
Site & Phase :	SOV-III	Time:	14:45			
Supplier:	MPL	Req. No.	184720			
Material required before date:	urgent	ID No.	81389			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CEME9218-Cement-PPC---50kg-Bags 240.65+28%	150	0	150		
2						
3	92827					
4						
5						
Remarks:	Material Recevied from MPL					
	Engineer	Project Manager		Purcahse		MD
Prepared By:	B.Meenakshi					
Approved By:						
Sign & Date:	08-11-2022					

APPROVED
09 NOV 2022
P. VENKATESHWARLU
MANAGER PURCHASE

 10-11-2022 2:47:50 PM

Purchase Order

py

93827

01.11.22 2:59:53

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Modi Properties Pvt Ltd 5-4-187/3&4, IInd floor, MG Road, Secunderabad-500003	**Doc No**	93827	184720
	Doc Date	10-11-2022	
	Quote No	Nil	
GSTIN 36AABCM4761EZM	**Quote Date**	08-11-2022	
040-66335551	**SupplyType**	Supply	

Kind Attn : Narendar Reddy

Purchase Order for the Supply of following Items.

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Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for material received from Mpl purpose
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original Invoice +copy of proof of delivery is required to process invoice for payment .Do not send Original invoice to site .Original invoice must be sent to HO office or purchase site office .proof of delivery /Dc can be sent by email.

PART DELIVERY DETAILS

S.no.	Bill no.	Date	Amount
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4.			
5.			

For *Silver Oak Villas LLP*

Authorised Signatory

Venkam 10/11/22

Name : ________________

Accepted the above Terms And Conditions

For *Modi Properties Pvt Ltd*

Name : ________________

Date : __/__/____

Requisition Form						
Company Name:	Silver oak villas LLP	Date:	08-11-2022			
Site & Phase :	SOV-III	Time:	14:45			
Supplier:	MPL	Req. No.	184720			
Material required before date:	urgent	ID No.	81389			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
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2						
3	93827					
4						
5						
Remarks:	Material Recevied from MPL					
	Engineer	Project Manager		Purcahse		MD
Prepared By:	B.Meenakshi					
Approved By:						
Sign & Date:	08-11-2022					

APPROVED
09 NOV 2022
P. VENKATESHWARLU
MANAGER PURCHASE

TRANSIT INVOICE

M/s. MODI PROPERTIES PVT. LTD. # 5-4-187/3 & 4, II Floor, Soham Mansion, M.G. Road, Secunderabad - 500 003. **GSTIN/UIN: 36AABCM4761E1ZM**	Invoice No. 1018	Date: 15/10/22
	DC No. 1013	DC Date: 15/10/22
	Purchase Order No. 93827	P.O. Date: 93827 / 10/10/22
Recipient Name: SOV		Mobile No: 1018
Recipient Address: Cherlapally		
GST: 36AABCM4761E1ZM	PAN:	Email:

Sl. No.	Description of Goods & Services	HSN Code	GST Rate	Quantity	Rate	Amount
1	Cement PPC					
2				50	240.65	12.032.5
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
					Transportation Charges	12032.5
					Hamali charges	
					CGST 9%	1.082.9
					SGST 9%	1082.9
					Total	14198.3

INWARD
Inward No: 2887 Dt: 15/10/22
MRN No: 14370 Dt: 15/10/22
Received By: Sign:
(Site: Pak-SOV Vas Part-III)

Amount (in words) Fourteen thousand One Hundred ninety eight Ruppes only

For M/s. Modi Properties Pvt. Ltd.

Authorised Signatory

E. & O.E