

PURCHASE DIVISION  
Advice for approval for credit to supplier

|                                                                                                                                                                                                                                                   |                                                                                     |                                                                                                                                                                 |                               |                                                                     |                                                                     |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|---------------------------------------------------------------------|---------------------------------------------------------------------|
| Date: 20/12/22                                                                                                                                                                                                                                    |                                                                                     | Prepared by: Deepa                                                                                                                                              |                               | Serial no. 12309                                                    |                                                                     |
| Supplier name: SSKhp                                                                                                                                                                                                                              |                                                                                     |                                                                                                                                                                 |                               | HO inward no.                                                       |                                                                     |
| Firm/Company: MRPHp                                                                                                                                                                                                                               |                                                                                     | Project: NGH                                                                                                                                                    |                               | HO received date                                                    |                                                                     |
| PO/WO date: 24/12/22                                                                                                                                                                                                                              |                                                                                     | PO/WO No. 95356                                                                                                                                                 |                               | Scan ID.                                                            |                                                                     |
| Sl no.                                                                                                                                                                                                                                            | Bill no.                                                                            | Bill date                                                                                                                                                       | Bill amount                   | Original attached                                                   |                                                                     |
| 1.                                                                                                                                                                                                                                                | 27851                                                                               | 24/12/22                                                                                                                                                        | 6,410/-                       | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |                                                                     |
| 2.                                                                                                                                                                                                                                                |                                                                                     |                                                                                                                                                                 |                               | <input type="checkbox"/> Yes <input type="checkbox"/> No            |                                                                     |
| 3.                                                                                                                                                                                                                                                |                                                                                     |                                                                                                                                                                 |                               | <input type="checkbox"/> Yes <input type="checkbox"/> No            |                                                                     |
| 4.                                                                                                                                                                                                                                                |                                                                                     |                                                                                                                                                                 |                               | <input type="checkbox"/> Yes <input type="checkbox"/> No            |                                                                     |
| Amount A – Bills total (Excluding Transport & Hamali Charges):                                                                                                                                                                                    |                                                                                     |                                                                                                                                                                 |                               | 6,410/-                                                             |                                                                     |
| Proof of delivery by way of: <input checked="" type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report |                                                                                     |                                                                                                                                                                 |                               |                                                                     |                                                                     |
| MRN nos.:                                                                                                                                                                                                                                         | 115422                                                                              |                                                                                                                                                                 | Proof of delivery matches MRN |                                                                     | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Amount B – Other Credits : Transportation charges                                                                                                                                                                                                 |                                                                                     |                                                                                                                                                                 |                               | -                                                                   |                                                                     |
| Amount C – Other Debits :                                                                                                                                                                                                                         |                                                                                     |                                                                                                                                                                 |                               | -                                                                   |                                                                     |
| Amount D (D=A+B-C) – Amount to be credited to the supplier:                                                                                                                                                                                       |                                                                                     |                                                                                                                                                                 |                               | 6,410/-                                                             |                                                                     |
| Amount E – PO / WO value:                                                                                                                                                                                                                         |                                                                                     |                                                                                                                                                                 |                               | 6,410/-                                                             |                                                                     |
| Amount F – Difference (A – E):                                                                                                                                                                                                                    |                                                                                     |                                                                                                                                                                 |                               | -                                                                   |                                                                     |
| Quantity received as per PO / WO                                                                                                                                                                                                                  |                                                                                     | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received |                               |                                                                     |                                                                     |
| Close PO / WO                                                                                                                                                                                                                                     |                                                                                     | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other                                  |                               |                                                                     |                                                                     |
| Payment – due date                                                                                                                                                                                                                                |                                                                                     | 9/2/23                                                                                                                                                          |                               |                                                                     |                                                                     |
| Remarks:                                                                                                                                                                                                                                          |                                                                                     |                                                                                                                                                                 |                               |                                                                     |                                                                     |
|                                                                                                                                                                                                                                                   |                                                                                     |                                                                                                                                                                 |                               |                                                                     |                                                                     |
| Approved by                                                                                                                                                                                                                                       | Purchase Officer                                                                    | Purchase Manager                                                                                                                                                | M D                           | Accountant                                                          | Accounts Manager                                                    |
| Name:                                                                                                                                                                                                                                             | Deepa                                                                               |                                                                                                                                                                 |                               |                                                                     |                                                                     |
| Sign:                                                                                                                                                                                                                                             |  |                                                                                                                                                                 |                               |                                                                     |                                                                     |
| Date                                                                                                                                                                                                                                              | 20/12/22                                                                            |                                                                                                                                                                 |                               |                                                                     |                                                                     |
| Approval limit                                                                                                                                                                                                                                    | Upto 20k                                                                            | Above 20k                                                                                                                                                       | Above 100k                    | Upto 20k                                                            | Above 20k                                                           |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

## TAX INVOICE

## Summit Sales LLP

#5-4-187/3 &amp; 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

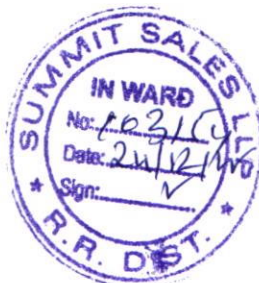
1 of 1 :

| Customer Details                                                                             |  |  |  | Invoice No. |  | 27851 |  |
|----------------------------------------------------------------------------------------------|--|--|--|-------------|--|-------|--|
| Modi Realty Pocharam LLP<br>Nilgiri Heights, Pocharam, 500088<br><br>GSTIN : 36ABIFM1836H1Z7 |  |  |  |             |  |       |  |

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



## Purchase Order

Page(s) 1 Of 2

23-12-2022 11:56:12 AM



95356

13.12.22 4:32:58

From Company : **Modi Realty Pocharam LLP**  
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad.  
G S T No. : 36ABIFM1836H1Z7

### Supplier Details

Summit Sales LLP  
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

**GSTIN** 36ACQFS2044C1Z7

040-66335551

9618244433

|                   |            |        |
|-------------------|------------|--------|
| <b>Doc No</b>     | 95356      | 182366 |
| <b>Doc Date</b>   | 23-12-2022 |        |
| <b>Quote No</b>   | Nil        |        |
| <b>Quote Date</b> | 22-12-2022 |        |
| <b>SupplyType</b> | Supply     |        |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| Item Name                                                                | Qty   | Rate     | Dis% | GST   | Amount          |
|--------------------------------------------------------------------------|-------|----------|------|-------|-----------------|
| 1 383100 - STAT-Stationary - Cello Tapes- one side-- - - - Nos           | 10.00 | 52.00    | 0.00 | 18.00 | 613.60          |
| 2 388600 - GENE-General Items - Teflon tapes-- - - - Nos                 | 10.00 | 19.00    | 0.00 | 18.00 | 224.20          |
| 3 532900 - STAT-Stationary - Whitners-- - - - Nos                        | 10.00 | 21.00    | 0.00 | 18.00 | 247.80          |
| 4 522200 - STAT-Stationary - Scribling Pads-- - - - Nos                  | 10.00 | 15.00    | 0.00 | 18.00 | 177.00          |
| 5 832300 - STAT-Stationary - Fevistick-- - - - Nos                       | 5.00  | 20.00    | 0.00 | 18.00 | 118.00          |
| 6 371300 - CONS-Consumables - Water Bottles-- - 1 Ltr - Nos              | 10.00 | 42.00    | 0.00 | 18.00 | 495.60          |
| 7 323600 - TOOL-Tools - Mesurment Tapes -Fibre-Freemans - 100m - Nos     | 2.00  | 1,071.00 | 0.00 | 18.00 | 2,527.56        |
| 8 818700 - CONS-Consumables - Mopping Sitck-- - - - Nos                  | 6.00  | 126.00   | 0.00 | 18.00 | 892.08          |
| 9 788300 - STAT-Stationary - Stapler Pins-10-- - - - Boxes               | 5.00  | 21.00    | 0.00 | 18.00 | 123.90          |
| 10 722700 - CONS-Consumables - Air Freshner-- - - - Nos<br>room freshner | 6.00  | 140.00   | 0.00 | 18.00 | 991.20          |
| <b>Total Order Value . . .</b>                                           |       |          |      |       | <b>6,410.94</b> |

Rupees : Six Thousand Four Hundred Ten and Paise Ninty Four Only.

### Terms and Conditions :-

**Specification /** All items shall be of Sudhakar brand/company

**Payment Terms** After Delivery & Production of bill

**Tax** All taxes included in above price.

**Delivery Date** Next Working Day.

**Delivery Location** Nilgiri Heights

pocharam

Phone. .9849497484

**Penalty For Delay** Nil

**Transportation** Transport cost shall be borne by us.

For **Modi Realty Pocharam LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : \_\_\_\_\_

Name : \_\_\_\_\_

Date : \_\_/\_\_/\_\_

## Purchase Order

Page(s) 2 Of 2

23-12-2022 11:56:12 AM

Original / Office Copy / Purchase Div.Copy

|                        |                                                                                                                                                                                                                                            |
|------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Warranty</b>        | Nil                                                                                                                                                                                                                                        |
| <b>Advance Paid</b>    | NIL                                                                                                                                                                                                                                        |
| <b>Other Terms</b>     | We reserve the right to reject items not conforming to quality and specifications. Above order for site use Purpose.                                                                                                                       |
| <b>Completion Date</b> | NA                                                                                                                                                                                                                                         |
| <b>Measurment</b>      | Nil                                                                                                                                                                                                                                        |
| <b>Security</b>        | Nil                                                                                                                                                                                                                                        |
| <b>Remarks</b>         | Original invoice + Copy of proof of delivery is required to process invoice for payment.DO NOT send original invoice to site.Original invoice must be sent to HO Office or Purchase site office.Proof of delivery/DC can be sent by email. |

For **Modi Realty Pocharam LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : \_\_\_\_\_

Name : \_\_\_\_\_

Date : \_\_/\_\_/\_\_

|                                |                                                          |                                                           |                       |           |           |             |  |  |  |
|--------------------------------|----------------------------------------------------------|-----------------------------------------------------------|-----------------------|-----------|-----------|-------------|--|--|--|
| Requisition Form               |                                                          |                                                           |                       |           |           |             |  |  |  |
| Company Name:                  |                                                          | MRPLLP                                                    | Date:                 | 22.12.22  |           |             |  |  |  |
| Site & Phase :                 |                                                          | NGH                                                       | Time:                 | 11:20     |           |             |  |  |  |
| Flat/Block no.                 |                                                          |                                                           |                       |           |           |             |  |  |  |
| Supplier:                      |                                                          |                                                           | Req. No.              | 182366    |           |             |  |  |  |
| Material required before date: |                                                          | urgent                                                    | ID No.                | 82682     |           |             |  |  |  |
| S No                           | Item                                                     | Qty required                                              | Qty available at site | Order Qty | Inward No | Inward Date |  |  |  |
| 1                              | STAT3831-Stationary-Cello Tapes- one side----Nos         | 10                                                        | 0                     | 10        |           |             |  |  |  |
| 2                              | GENE3886-General Items-Teflon tapes----Nos               | 10                                                        | 0                     | 10        |           |             |  |  |  |
| 3                              | STAT5329-Stationary-Whitners-----Nos                     | 10                                                        | 0                     | 10        |           |             |  |  |  |
| 4                              | STAT5222-Stationary-Scribbling Pads----Nos               | 10                                                        | 0                     | 10        |           |             |  |  |  |
| 5                              | STAT8323-Stationary-Fevistick-----Nos                    | 5                                                         | 0                     | 5         |           |             |  |  |  |
| 6                              | CONS3713-Consumables-Water Bottles---1 Ltr-Nos           | 10                                                        | 0                     | 10        |           |             |  |  |  |
| 7                              | TOOL3236-Tools-Mesurment Tapes -Fibre-Freemans-100m-Nos  | 2                                                         | 0                     | 2         |           |             |  |  |  |
| 8                              | CONS8187-Consumables-Mopping Sitck-----Nos               | 6                                                         | 0                     | 6         |           |             |  |  |  |
| 9                              | STAT7883-Stationary-Stapler Pins-10----Boxes (b.g)       | 5                                                         | 0                     | 5         |           |             |  |  |  |
| 10                             | CONS7227-Consumables-Air Freshner----Nos (Room freshner) | 6                                                         | 0                     | 6         |           |             |  |  |  |
| Remarks:                       |                                                          | for site office works                                     |                       |           |           |             |  |  |  |
|                                |                                                          | note : stapler pins bigs size and room freshner (Bottles) |                       |           |           |             |  |  |  |
|                                |                                                          | Engineer                                                  |                       |           |           |             |  |  |  |
| Prepared By:                   |                                                          | A.Sravani                                                 |                       |           |           |             |  |  |  |
| Approved By:                   |                                                          |                                                           |                       |           |           |             |  |  |  |
| Sign & Date:                   |                                                          |                                                           |                       |           |           |             |  |  |  |
|                                |                                                          | Project Manager                                           |                       | Purchase  |           | MD          |  |  |  |

**Summit Sales LLP**

#5-4-187/3 &amp; 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**

1 of 1 : 24-12-2022

| Customer Details                  |                                                                    | DC No.     | 23731      |
|-----------------------------------|--------------------------------------------------------------------|------------|------------|
| Modi Realty Pocharam LLP          |                                                                    | DC Date.   | 24-12-2022 |
| Nilgiri Heights, Pocharam, 500088 |                                                                    | PO No.     | 95356      |
|                                   |                                                                    | PO Date.   | 23-12-2022 |
|                                   |                                                                    | Req ID     | 82682      |
|                                   |                                                                    | Req Date   | 13-12-2022 |
| GSTIN : 36ABIFM1836H1Z7           |                                                                    | Loc Req No | 182366     |
| Description of Goods              |                                                                    | HSN/SAC    | Qty        |
| 1                                 | 383100 - STAT-Stationary - Cello Tapes- one side- - - - Nos        | 39199020   | 10         |
| 2                                 | 388600 - GENE-General Items - Teflon tapes- - - - Nos              | 39209999   | 10         |
| 3                                 | 532900 - STAT-Stationary - Whitners- - - - Nos                     | 960899     | 10         |
| 4                                 | 522200 - STAT-Stationary - Scribling Pads- - - - Nos               | 48201020   | 10         |
| 5                                 | 832300 - STAT-Stationary - Fevistick- - - - Nos                    | 35069999   | 5          |
| 6                                 | 371300 - CONS-Consumables - Water Bottles- - 1 Ltr - Nos           | 392330     | 10         |
| 7                                 | 323600 - TOOL-Tools - Mesurment Tapes -Fibre-Freemans - 100m - Nos | 70178010   | 2          |
| 8                                 | 818700 - CONS-Consumables - Mopping Sitck- - - - Nos               | 96039000   | 6          |
| 9                                 | 788300 - STAT-Stationary - Stapler Pins-10- - - - Boxes            | 84729010   | 5          |
| 10                                | 722700 - CONS-Consumables - Air Freshner- - - - Nos                | 96161010   | 6          |
| 11                                |                                                                    |            |            |
| 12                                |                                                                    |            |            |
| 13                                |                                                                    |            |            |
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| 29                                |                                                                    |            |            |
| 30                                |                                                                    |            |            |

Subject to Hyderabad Jurisdiction

| INWARD              |              |
|---------------------|--------------|
| Inward No: 12270    | Dr: 24/12/22 |
| MRN No: 115427      | Dr: 26/12/22 |
| Received by: Bishou | Sign: Bishou |
| NILGIRI HEIGHTS     |              |

for Summit Sales LLP

Authorised signatory

