PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	30/12/22	Prepared by	Deepa	Serial no.	12308
Supplier name	SSHP			HO inward no.	
Firm/Company	MMRK - HP	Project	GHT	HO received date	
PO/WO date	27/12/22	PO/WO No.	95462	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	27901	27/12/22	3,963/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	3,963/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	115528	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,963/-
Amount E – PO / WO value:	4,954/-
Amount F – Difference (A – E):	991/-
Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Part received
Close PO / WO	□ Yes ☑ No – wait for balance material □ Other
Payment – due date	9/1/23
Remarks:	Part bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	[signature]				
Date	30/12/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	Invoice No.	27901
Sy No. 196, Kowkur, Hyderabad, 500010	Invoice Date.	27-12-2022
	PO No.	95462
	PO Date.	27-12-2022
	Req ID	82854
GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F	Req Date	26-12-2022
	Loc Req No	142490

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	368900 - GENE-General Items - Sponges-- - 12pack -	39129020	36	9.00	324.00	18	58.32
2	276700 - STAT-Stationary - Permanent Marker -- -	96082000	20	16.00	320.00	18	57.60
3	587600 - STAT-Stationary - Permanent Marker -- -	96082000	20	16.00	320.00	18	57.60
4	730400 - STAT-Stationary - Pen-Blue color-Cello	960899	20	6.00	120.00	18	21.60
5	998900 - CONS-Consumables - Phinyl-- - 1 Ltr - Nos	29331940	5	52.00	260.00	18	46.80
6	670300 - CONS-Consumables - Colin 500 ml-- - - -	84807900	5	84.00	420.00	18	75.60
7	210100 - CONS-Consumables - First aid kit-- - - -		2	840.00	1,680.00	12	201.60
8							
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10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	3,444.00		519.12
	259.56	259.56	Total Invoice Amount	3,963.12		

Rupees : Three Thousand Nine Hundred Sixty Three and Paise Twelve Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST.
IN WARD
No.: 16329
Date: 27/12/22
Sign:

Purchase Order

 27-12-2022 10:13:53 AM

95462
13.12.22 4:34:24

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabac
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP	**Doc No**	95462	142490
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	27-12-2022	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	26-12-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	368900 - GENE-General Items - Sponges-- - 12pack - Nos	36.00	9.00	0.00	18.00	382.32
2	276700 - STAT-Stationary - Permanent Marker -- - Black - Nos	20.00	16.00	0.00	18.00	377.60
3	587600 - STAT-Stationary - Permanent Marker -- - Red - Nos	20.00	16.00	0.00	18.00	377.60
4	730400 - STAT-Stationary - Pen-Blue color-Cello Fine grip - - - Nos	20.00	6.00	0.00	18.00	141.60
5	515300 - CHEM-Chemical - Jantha Paste-Epoxy--Bharat Polymers - 400gms - Nos	10.00	84.00	0.00	18.00	991.20
6	998900 - CONS-Consumables - Phinyl-- - 1 Ltr - Nos	5.00	52.00	0.00	18.00	306.80
7	670300 - CONS-Consumables - Colin 500 ml-- - - - Nos	5.00	84.00	0.00	18.00	495.60
8	210100 - CONS-Consumables - First aid kit-- - - - Nos	2.00	840.00	0.00	12.00	1,881.60
				Total Order Value . . .		**4,954.32**

Rupees : Four Thousand Nine Hundred Fifty Four and Paise Thirty Two Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Purchase Order

 27-12-2022 10:13:53 AM Original / Office Copy / Purchase Div.Copy

Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for GHT Office work purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Name : ____________________

Date : __/__/____

Requisition Form						
Company Name:	Mehta & Modi Realty Kowkur LLP	Date:	26-12-2022			
Site & Phase :	GHT	Time:	14:42			
Unit No./Block No.	A & B					
Supplier:		Req. No.	142490			
Material required before date:	27-12-2022	ID No.	82854			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	GENE3689-General Items-Sponges---12pack-Nos	36		36		
2	STAT2767-Stationary-Permanent Marker ---Black-Nos	20		20		
3	STAT5876-Stationary-Permanent Marker ---Red-Nos 95462	20		20		
4	STAT7304-Stationary-Pen-Blue color-Cello Fine grip--Nos	20		20		
5	CHEM5153-Chemical-Jantha Paste-Epoxy--Bharat Polymers-400gms-Nos	10		10		
6	CONS9989-Consumables-Phinyl---1 Ltr-Nos	5		5		
7	CONS6703-Consumables-Colin 500 ml----Nos	5		5		
8	CONS9520-Consumables-First Aid Kit----Nos	2		2		
9						
10						
Remarks:	GHT Office work purpose.					
	Engineer	Project Manager		Purchase		MD
Prepared By:	D Devi					
Approved By:	A Suresh					
Sign & Date:	26-12-2022					

APPROVED
27 DEC 2022
P. VENKATESHWARLU
MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	DC No.	23780
Sy No. 196, Kowkur, Hyderabad, 500010	DC Date.	27-12-2022
	PO No.	95462
	PO Date.	27-12-2022
	Req ID	82854
	Req Date	26-12-2022
GSTIN : 36ABLFM7631F1Z3	Loc Req No	142490

	Description of Goods	HSN/SAC	Qty
1	368900 - GENE-General Items - Sponges-- - 12pack - Nos	39129020	36
2	276700 - STAT-Stationary - Permanent Marker -- - Black - Nos	96082000	20
3	587600 - STAT-Stationary - Permanent Marker -- - Red - Nos	96082000	20
4	730400 - STAT-Stationary - Pen-Blue color-Cello Fine grip - - - Nos	960899	20
5	998900 - CONS-Consumables - Phinyl-- - 1 Ltr - Nos	29331940	5
6	670300 - CONS-Consumables - Colin 500 ml-- - - - Nos	84807900	5
7	210100 - CONS-Consumables - First aid kit-- - - - Nos		2
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INWARD
Inward No: 13577 Dt: 27/12/22
MRN No: 115528 Dt: 28/12/22
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP
14:08

SUMMIT SALES LLP
IN WARD
No: 85439
Date: 30/12/22
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction