

PURCHASE DIVISION  
Advice for approval for credit to supplier

|                      |  |                         |  |                  |  |
|----------------------|--|-------------------------|--|------------------|--|
| Date: 01/01/2023     |  | Prepared by: K. Mounika |  | Serial no. 12550 |  |
| Supplier name: SCLP  |  |                         |  | HO inward no.    |  |
| Firm/Company: Selene |  | Project: SOU-111        |  | HO received date |  |
| PO/WO date: 26/11/22 |  | PO/WO No. 94413         |  | Scan ID.         |  |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached                                                   |
|--------|----------|-----------|-------------|---------------------------------------------------------------------|
| 1.     | 27913    | 27/12/22  | 45,943/-    | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| 2.     |          |           |             | <input type="checkbox"/> Yes <input type="checkbox"/> No            |
| 3.     |          |           |             | <input type="checkbox"/> Yes <input type="checkbox"/> No            |
| 4.     |          |           |             | <input type="checkbox"/> Yes <input type="checkbox"/> No            |

Amount A – Bills total (Excluding Transport & Hamali Charges): 45,943/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

|                  |                                                                                                   |
|------------------|---------------------------------------------------------------------------------------------------|
| MRN nos.: 115284 | Proof of delivery matches MRN <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
|------------------|---------------------------------------------------------------------------------------------------|

Amount B – Other Credits : Transportation charges -

Amount C – Other Debits : -

Amount D (D=A+B-C) – Amount to be credited to the supplier: 45,943

Amount E – PO / WO value: 98,883

Amount F – Difference (A – E): 52,940

Quantity received as per PO / WO ☐ Yes ☐ Excess received ☐ Short received ☒ Part received

Close PO / WO ☐ Yes ☒ No – wait for balance material ☐ Other

Payment – due date: 09/02/2023

Remarks: Part Bill.

| Approved by    | Purchase Officer | Purchase Manager                                                                                                           | M D        | Accountant | Accounts Manager |
|----------------|------------------|----------------------------------------------------------------------------------------------------------------------------|------------|------------|------------------|
| Name:          |                  | Urad                                                                                                                       |            |            |                  |
| Sign:          |                  | <div style="border: 2px solid blue; padding: 5px; text-align: center;">APPROVED<br/>02 JAN 2023<br/>MANAGER PURCHASE</div> |            |            |                  |
| Date           |                  |                                                                                                                            |            |            |                  |
| Approval limit | Upto 20k         | Above 20k                                                                                                                  | Above 100k | Upto 20k   | Above 20k        |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.  
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

**Summit Sales LLP****ORIGINAL INVOICE**

#5-4-187/3 &amp; 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**

1 of 1

| Customer Details                                                                                                                                                         |                             |          |  | Invoice No.   |     | 27913                |           |           |          |          |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|----------|--|---------------|-----|----------------------|-----------|-----------|----------|----------|
| Serene Construtions LLP<br>SOV PART III, Sy No. No. 11,12,14,15,16,17,18,294, Cherlapally, Hyderabad,<br><br>GSTIN : 36ACVFS7909P1ZV                      PAN ACVFS7909P |                             |          |  | Invoice Date. |     | 27-12-2022           |           |           |          |          |
|                                                                                                                                                                          |                             |          |  | PO No.        |     | 94413                |           |           |          |          |
|                                                                                                                                                                          |                             |          |  | PO Date:      |     | 26-11-2022           |           |           |          |          |
|                                                                                                                                                                          |                             |          |  | Req ID        |     | 81881                |           |           |          |          |
|                                                                                                                                                                          |                             |          |  | Req Date      |     | 24-11-2022           |           |           |          |          |
|                                                                                                                                                                          |                             |          |  | Loc Req No    |     | 184829               |           |           |          |          |
|                                                                                                                                                                          | Description of Goods        |          |  | HSN/SAC       | Qty | Rate                 | Gross     | Tax%      | Tax Amt  |          |
| 1                                                                                                                                                                        | 732100 - TLFL-Tiles - Floor |          |  | 69072100      | 65  | 599.00               | 38,935.00 | 18        | 7,008.30 |          |
|                                                                                                                                                                          | 45 Boxes                    |          |  |               |     |                      |           |           |          |          |
| 2                                                                                                                                                                        |                             |          |  |               |     |                      |           |           |          |          |
|                                                                                                                                                                          |                             |          |  |               |     |                      |           |           |          |          |
| 3                                                                                                                                                                        |                             |          |  |               |     |                      |           |           |          |          |
|                                                                                                                                                                          |                             |          |  |               |     |                      |           |           |          |          |
| 4                                                                                                                                                                        |                             |          |  |               |     |                      |           |           |          |          |
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| 5                                                                                                                                                                        |                             |          |  |               |     |                      |           |           |          |          |
|                                                                                                                                                                          |                             |          |  |               |     |                      |           |           |          |          |
| 6                                                                                                                                                                        |                             |          |  |               |     |                      |           |           |          |          |
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| 7                                                                                                                                                                        |                             |          |  |               |     |                      |           |           |          |          |
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| 8                                                                                                                                                                        |                             |          |  |               |     |                      |           |           |          |          |
|                                                                                                                                                                          |                             |          |  |               |     |                      |           |           |          |          |
| 9                                                                                                                                                                        |                             |          |  |               |     |                      |           |           |          |          |
|                                                                                                                                                                          |                             |          |  |               |     |                      |           |           |          |          |
| 10                                                                                                                                                                       |                             |          |  |               |     |                      |           |           |          |          |
|                                                                                                                                                                          |                             |          |  |               |     |                      |           |           |          |          |
| 11                                                                                                                                                                       |                             |          |  |               |     |                      |           |           |          |          |
|                                                                                                                                                                          |                             |          |  |               |     |                      |           |           |          |          |
| 12                                                                                                                                                                       |                             |          |  |               |     |                      |           |           |          |          |
|                                                                                                                                                                          |                             |          |  |               |     |                      |           |           |          |          |
| 13                                                                                                                                                                       |                             |          |  |               |     |                      |           |           |          |          |
|                                                                                                                                                                          |                             |          |  |               |     |                      |           |           |          |          |
| 14                                                                                                                                                                       |                             |          |  |               |     |                      |           |           |          |          |
|                                                                                                                                                                          |                             |          |  |               |     |                      |           |           |          |          |
| 15                                                                                                                                                                       |                             |          |  |               |     |                      |           |           |          |          |
|                                                                                                                                                                          |                             |          |  |               |     |                      |           |           |          |          |
| IGST                                                                                                                                                                     |                             | CGST     |  | SGST          |     | Total Taxable Amount |           | 38,935.00 |          | 7,008.30 |
|                                                                                                                                                                          |                             | 3,504.15 |  | 3,504.15      |     | Total Invoice Amount |           | 45,943.30 |          |          |
| Rupees : Fourty Five Thousand Nine Hundred Fourty Three and Paise Thirty Only.                                                                                           |                             |          |  |               |     |                      |           |           |          |          |

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

# Purchase Order

Page(s) 1 of 1

26-11-2022 2:29:20 PM

94413  
16.11.22 3:28:16

From Company : **Serene Constructions LLP**  
5-4-187/374, II Floor, M.G. Road, Secunderabad-500 003.  
G S T No. : 36ACVFS7909P1ZV

**Supplier Details**

Summit Sales LLP  
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

**GSTIN** 36ACQFS2044C1Z7

040-66335551

9618244433

|                   |            |        |
|-------------------|------------|--------|
| <b>Doc No</b>     | 94413      | 184829 |
| <b>Doc Date</b>   | 26-11-2022 |        |
| <b>Quote No</b>   | nil        |        |
| <b>Quote Date</b> | 24-11-2022 |        |
| <b>SupplyType</b> | Supply     |        |

**Kind Attn : Hamendra, Prabhakar**

Purchase Order for the Supply of following Items.

| Item Name                                                                                              | Qty   | Rate   | Dis% | GST   | Amount           |
|--------------------------------------------------------------------------------------------------------|-------|--------|------|-------|------------------|
| 1 732100 - TLFL-Tiles - Floor Tiles-Vitrified-Ispira-Urban Wood Natural - 200x1200mm - sqm<br>45 Boxes | 65.00 | 599.00 | 0.00 | 18.00 | 45,943.30        |
| 2 732900 - TLFL-Tiles - Floor Tiles-Vitrified-Ispira-Carrara - 600x1200mm - sqm<br>55 Boxes            | 80.00 | 560.81 | 0.00 | 18.00 | 52,940.46        |
| <b>Total Order Value . . .</b>                                                                         |       |        |      |       | <b>98,883.76</b> |

Rupees : Ninty Eight Thousand Eight Hundred Eighty Three and Paise Seventy Six Only.

**Terms and Conditions :-****Specification /** Brand Nitco, Ispira.**Payment Terms** After delivery**Tax** GST included in the above prices**Delivery Date** With in a day**Delivery Location** Silver Oak Villas Part III  
Sy .No.11,12,14,15,16,17,18 , 294  
Phone. 0**Penalty For Delay** Nil**Transportation** Nil**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications, above order is for Villa no.158 work purpose**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks** 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

| PARTIAL INVOICE |          |           |        |
|-----------------|----------|-----------|--------|
| S.no.           | Bill no. | Bill Date | Amount |
| 1.              | 27913    | 27/12/22  | 45,943 |
| 2.              |          |           |        |
| 3.              |          |           |        |
| 4.              |          |           |        |
| 5.              |          |           |        |

For **Serene Constructions LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : \_\_\_\_\_

Name : \_\_\_\_\_

Date : \_\_\_\_/\_\_\_\_/\_\_\_\_

Requestion Form

Company Name: SCLLP

Site & Phase : SOV-III

Unit No./Block No.

Supplier:

Material required before date: Urgent

S No Item

99413

1 TLFL7321-Tiles-Floor Tiles-Verified-Ispara-Urban Wood Natural-240x1200MM-sqm 45  
2 TLFL7329-Tiles-Floor Tiles-Verified-Ispara-Carrara-600x1200MM-sqm 45

Qty required at site 65 sq m 80 sq m

Qty available Order Qty Inward No Inward Date

ID No. 81881

Req. No. 184829

Date: 24.11.22  
Time: 11:50

Remarks: For V no 158

Project Manager Purchase MD

Engineer

G. chandra kanth

Prepared By:

APPROVED  
26 NOV 2022  
P. VENKATESHWARLU  
MANAGER PURCHASE

Project Manager

Approved By:

Sign & Date:

## DELIVERY CHALLAN

## SUMMIT SALES LLP

# 5-4-187/3 &amp; 4 II Floor, M.G. Road, secunderabad - 500 003.

Tel : 040 - 6633 5551

M/s Serene Contact LP  
(Chowapalli)  
Site: .....

DC No. : 5271  
Date : 19/12/22  
Vehicle No. : AP-2304981  
P.O./W.O. No. : 94413  
P.O./W.O. Date : 26/11/2022

| Sl. No. | PARTICULARS                                      | Quantity |
|---------|--------------------------------------------------|----------|
| 1       | Vitrified Ispiro Urban 200x1200 mm<br>(45 Box's) | 65 Sqm   |
| 2       |                                                  |          |
| 3       |                                                  |          |
| 4       |                                                  |          |
| 5       |                                                  |          |
| 6       |                                                  |          |
| 7       |                                                  |          |
| 8       |                                                  |          |
| 9       |                                                  |          |
| 10      |                                                  |          |
| 11      |                                                  |          |
| 12      |                                                  |          |
| 13      |                                                  |          |
| 14      |                                                  |          |
| 15      |                                                  |          |
| 16      |                                                  |          |
| 17      |                                                  |          |
| 18      |                                                  |          |
| 19      |                                                  | 65 Sqm   |
| 20      |                                                  |          |

3219, Dt: 19/12/22  
115284, Dt: 21/12/22  
Sign: [Signature]



## GSTIN :

Received the above materials in good condition.

Received by : Prakash

Stamp:

Date :

19/12/22M. B. [Signature]

For SUMMIT SALES LLP

[Signature]

Authorised Signatory