

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 30/12/22		Prepared by: Minish		Serial no. 12011	
Supplier name: SLLP Pratul Sanitary		HO inward no.			
Firm/Company: SLLP		Project: SLLP		HO received date	
PO/WO date: 24/12/22		PO/WO No. 95394		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22-23/957	26/12/22	66,851/-	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.			1	☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			66,851/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.: 115546	Proof of delivery matches MRN		☒ Yes ☐ No
Amount B – Other Credits : Transportation charges			-
Amount C – Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			66,851/-
Amount E – PO / WO value:			66,851/-
Amount F – Difference (A – E):			-
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other	
Payment – due date		09/01/23	
Remarks: Final Bill			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

(ORIGINAL FOR RECIPIENT)

Summit Sales LLP
5-4-187/3&4, IInd Floor, M.G Road
Secunderabad
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Invoice No.	e-Way Bill No.	Dated
PS/22-23/ 957	141574809135	26-Dec-22
Delivery Note		
Invoice		
Reference No. & Date.	Other References	
	9618244433	
Buyer's Order No.	Dated	
95394	24-Dec-22	
Dispatch Doc No.	Delivery Note Date	
Invoice	26-Dec-22	
Dispatched through	Destination	
Goods Vehicle	Cherlapally	
Bill of Lading/LR-RR No.	Motor Vehicle No.	
	TS09UA1602	



E. & O.E

Tax Amount (in words) : **Indian Rupees Ten Thousand One Hundred Ninety Seven and Sixty Six paise Only**

Authorised Signatory

This is a Computer Generated Invoice



(ORIGINAL FOR RECIPIENT)

U-6-429/6, SRI SAI TOWER,
St.No.4 HIMAYAT NAGAR
HYDERABAD
GSTIN/UIN: 36ACWPG4864A1ZG
State Name : Telangana, Code : 36
E-Mail : prafulsanitary@gmail.com

GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Bill of Lading/LR-RR No.

Motor Vehicle No.
TS09UA1602

Indian Rupees Sixty Six Thousand Eight Hundred Fifty One Only

Tax Amount (in words) : **Indian Rupees Ten Thousand One Hundred Ninety Seven and Sixty Six paise Only**

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Authorised Signatory

This is a Computer Generated Invoice



INWARD	
Inward No. 19192	Dr: 26/12/20
MRN No: 11546	Dr: 28/12/20
Received By: _____	Sign: 
SUMMIT SALES LLP	

Purchase Order

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24-12-2022 12:59:47



13.12.22 4:32:58

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Praful Sanitary
3-6-138/5, Himayat Nagar, Hyderabad.

GSTIN 36ACWPG864A1ZG 40077300
65526886. 9849624797

Doc No	95394	170594
Doc Date	24-12-2022	
Quote No	nil	
Quote Date	21-12-2022	
SupplyType	Supply	

Kind Attn : **Mr. Ashish Gupta**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 465700 - PLUM-Plumbing - CPVC-Reducer tee-- - 25x20mm - Nos	80.00	82.99	42.00	18.00	4,543.87
2 355900 - PLUM-Plumbing - CPVC-FAPT-- - 32mm - Nos	90.00	115.50	42.00	18.00	7,114.34
3 824400 - PLUM-Plumbing - CPVC-Plain elbow-- - 32mm - Nos	90.00	86.57	42.00	18.00	5,332.37
4 427700 - PLUM-Plumbing - CPVC-Concealed stop cock-- - 20mm - Nos	60.00	1,032.66	42.00	18.00	42,405.15
5 432600 - PLUM-Plumbing - CPVC-Reducer Tee- - 32X20MM - Nos	70.00	155.62	42.00	18.00	7,455.44
Total Order Value . . .					66,851.17
Rupees : Sixty Six Thousand Eight Hundred Fifty One and Paise Seventeen Only.					

Terms and Conditions :-

Specification /	All items shall be of Sudhakar brand/company
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	NIL
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock replenishing purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO Office or Purchase site office. Proof of delivery/DC can be sent by email.

For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
- ☒ Po/Req. processed-post approval
- ☐ Approval for technical details/clarification.
- ☐ Replenishing S&LLP stock
- ☐ Other

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Praful Sanitary**

Name :

27/12/2022

Name :

Date : _/_/

[illegible]

APPROVED BY

23 DEC 2022

SOHAM MODI
MANAGING DIRECTOR