PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	30/12/22	Prepared by	Minish	Serial no.	12267
Supplier name	Shubham Enterprises			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	21/12/22	PO/WO No.	95268	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	SE/22-23/3711	28/12/22	11,979/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	11,979/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 19203	Proof of delivery matches MRN: ☑ Yes □ No
Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	11,979/-
Amount E – PO / WO value:	80,198/-
Amount F – Difference (A – E):	68,219/-
Quantity received as per PO /WO	□ Yes □ Excess received □ Short received ☑ Part received
Close PO / WO	□ Yes ☑ No – wait for balance material □ Other
Payment – due date	09/01/23
Remarks:	Part Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:		APPROVED 30 DEC 2022 MINISH PARIKH MANAGER PROCUREMENT			
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN : 36AELFS6374J1ZC
PAN No. : AELFS6374J

TAX INVOICE

SHUBHAM ENTERPRISES

Ph : (O) : 66318150
: 66568151
: 66568150

5-2-282/301, 3rd Floor, Mahavir Complex, Hyderbasti, R.P. Road, Secunderabad-500 003. T.S.
E-mail : shubhamentp1999@yahoo.co.uk
MSME UAN : TS020055126

Invoice No. : SE/22-23/3711	Date : 28-Dec-22	P.O. No. : 95268 // 170580	Date : 28-Dec-22
Reverse Charge (Y/N) : No		D.C. No. : BY TROLLEY	Date : 28-Dec-22
State : Telangana	State Code : 36	Vehicle No. :	E-Way Bill No. :

Bill to Party : SUMMIT SALES LLP
5-4-187 / 3& 4, II ND FLOOR,
MG ROAD , SECUNDERABAD - 500003
SECUNDERABAD
State: Telangana(36)
GSTIN No.: 36ACQFS2044C1Z7

Ship to Party : SUMMIT SALES LLP
5-4-187 / 3& 4, II ND FLOOR,
MG ROAD , SECUNDERABAD - 500003
SECUNDERABAD
State: Telangana(36)
GSTIN No.: 36ACQFS2044C1Z7

DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
1 6M METAL BOX	85381010	240.00 NOS.	42.30	10,152.00
				10,152.00
CGST TAX 9 %				913.68
SGST TAX 9%				913.68
ROUNDED				(-)0.36
				11,979.00

INWARD
Inward No. 19203 Dt: 28/12/22
MRN No: 115605 Dt: 29/12/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST. INWARD No: 103435 Date: 30/12/22 Sign:

Indian Rupees Eleven Thousand Nine Hundred Seventy Nine Only
Despatched Through :
Destination :

1.Goods once sold will not be taken back.
2.Interest 24% p.a. will be applicable after due date.
3.Subject to Secunderabad Jurisdiction.
4.Cheque return Charges Rs. 500/-
5.Bank Details : **PUNJAB NATIONAL BANK, Account No. : 3631001600000013**
IFS Code : PUNB0363100

E.&O.E.

For **SHUBHAM ENTERPRISES**

Purchase Order

 21-12-2022 15:05:02

Copy

95268
13.12.22 4:23:05

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Shubham Enterprises	**Doc No**	95268	170580
5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003	**Doc Date**	21-12-2022	
	Quote No	Nil	
GSTIN 36AELFS6374J1ZC 6656-8151..	**Quote Date**	20-12-2022	
040-66318150/23468151 9849153774	**SupplyType**	Supply	

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	802400 - ELSW-Electrical - Al service wire -4 mm-South Kimg - 90mtrs - Bundles	10.00	1,900.00	0.00	18.00	22,420.00
2	456000 - ELSW-Electrical - Al service wire -2 mm-South Kimg - 90mtrs - Bundles	4.00	1,250.00	0.00	18.00	5,900.00
3	359000 - ELCD-Electrical - Conducting Pipe -PVC- - 25X1.2mm - Nos	200.00	151.65	56.00	18.00	15,747.34
4	198000 - ELCD-Electrical - Conducting Bends -PVC- - 25X1.5mm - Nos	500.00	18.76	56.00	18.00	4,870.10
5	556700 - ELCD-Electrical - Round covers -PVC- - 75mm - Nos	500.00	7.00	0.00	18.00	4,130.00
6	468000 - ELCD-Electrical - Insulation tapes-- - 20nos - Boxes	540.00	9.00	0.00	18.00	5,734.80
7	898000 - ELCD-Electrical - Metal Box-- - 8Way - Nos	120.00	138.00	55.00	18.00	8,793.36
8	564400 - ELCD-Electrical - Metal Box-- - 6Way - Nos	240.00	44.50	0.00	18.00	12,602.40
					Total Order Value . . .	**80,197.99**

Rupees : Eighty Thousand One Hundred Ninty Seven and Paise Ninty Nine Only.

Terms and Conditions :-

Specification /	All items shall be of sudhakar brand/company
Payment Terms	After Delivery & Production of bill
Tax	GST included in the above prices
Delivery Date	With in 4 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone... 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	NIL
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for stock replanish purpose.

For MDs APPROVAL

- ☑ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification.
- ☐ Replenishing SSLLP stock
- ☐ Other

PART DELIVERY DETAILS

Sl. No.	Bill no.	Bill Dt.	Amount
1.	3648	23/12/22	67,002/-
2.	3711	28/12/22	11,929/-
3.			
4.			
5.			

APPROVED BY
23 DEC 2022
SOHAM MODI
MANAGING DIRECTOR

For *Summit Sales LLP*

Authorised Signatory

22/12/2022

Name :

Accepted the above Terms And Conditions

For *Shubham Enterprises*

Name :

Date : __/__/____

Purchase Order

 21-12-2022 15:05:02 Original / Office Copy / Purchase Div.Copy

Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Summit Sales LLP***

Authorised Signatory

Name : 22/12/2022

Accepted the above Terms And Conditions

For ***Shubham Enterprises***

Name : ______________________

Date : __/__/____

Requisition Form						
Company Name:	SSLLP	Date:	20.12.22			
Site & Phase :	SHLLP	Time:				
Unit No./Block No.						
Supplier:		Req. No.	170580			
Material required before date:		ID No.	82671			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELEC8024-Electrical-Al service wire -2 mm-South Kimg-90mtrs-Bundles	450	1310	450		
2	ELEC1392-Electrical-Al service wire -4 mm-South Kimg-90mtrs-Bundles	10	22	10		
3	ELEC4220-Electrical-Conducting Pipe -PVC--25X1.2mm-Nos	200	659	200		
4	ELEC3590-Electrical-Conducting Bends -PVC--25X1.5mm-Nos	500	1395	500		
5	ELEC4374-Electrical-Insulation tapes---20nos-Boxes	540	539	540		
6	ELEC2354-Electrical-Metal Box---8Way-Nos	120	85	120		
7	ELEC8980-Electrical-Metal Box---6Way-Nos	400	209	400		
8	ELEC5228-Electrical-Round covers -PVC--75mm-Nos	500	176	500		
9						
10						
Remarks:	For Stock Replenishing Purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Asha jyothi					
Approved By:	Minish					
Sign & Date:						

PO 95268

APPROVED BY
20 DEC 2022
SOHAM MODI
MANAGING DIRECTOR