PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	3/01/23	Prepared by	Deepa	Serial no.	12507
Supplier name	SSHP			HO inward no.	
Firm/Company	MPPl	Project	MPl	HO received date	
PO/WO date	20/12/22	PO/WO No.	95217	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	27877	26/12/22	2,725/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
Amount A – Bills total (Excluding Transport & Hamali Charges):				2,725/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report				
MRN nos.:	115486		Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				2,725/-
Amount E – PO / WO value:				2,725/-
Amount F – Difference (A – E):				–
Quantity received as per PO /WO		☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO		☑ Yes □ No – wait for balance material □ Other		
Payment – due date		9/01/23		
Remarks:				

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	[signature]				
Date	9/01/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	27877
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	26-12-2022
	PO No.	95217
	PO Date.	20-12-2022
	Req ID	82585
	Req Date	17-12-2022
GSTIN : 36AABCM4761E1ZM PAN AABCM4761E	Loc Req No	178882

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	661500 - CONS-Consumables - Cleaning Cloth-- - - -	630710	12	16.75	201.00	5	10.06
2	905700 - CONS-Consumables - Coconut Brooms-- -	96032900	12	16.75	201.00	0	0.00
3	670300 - CONS-Consumables - Colin 500 ml-- - - -	84807900	6	84.00	504.00	18	90.72
4	659600 - CONS-Consumables - Bombay Brooms Big	96032900	6	88.20	529.20	0	0.00
5	471700 - CONS-Consumables - Acid-- - 1Ltr - Nos	281119	12	21.00	252.00	18	45.36
6	818700 - CONS-Consumables - Mopping Sitck-- - - -	96039000	6	126.00	756.00	18	136.08
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	2,443.20	282.22
	141.11	141.11	Total Invoice Amount	2,725.41	

Rupees : Two Thousand Seven Hundred Twenty Five and Paise Fourty One Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 10320
Date: 26/12/22
Sign:
R.R. DIST.

Authorised signatory

Purchase Order

 20-12-2022 2:37:42 PM ...Copy

95217
13.12.22 4:23:05

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	95217	178882
	Doc Date	20-12-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	17-12-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	661500 - CONS-Consumables - Cleaning Cloth-- - - - Nos	12.00	16.75	0.00	5.00	211.05
2	905700 - CONS-Consumables - Coconut Brooms-- - - - Nos	12.00	16.75	0.00	0.00	201.00
3	670300 - CONS-Consumables - Colin 500 ml-- - - - Nos	6.00	84.00	0.00	18.00	594.72
4	659600 - CONS-Consumables - Bombay Brooms Big -- - - - Nos	6.00	88.20	0.00	0.00	529.20
5	471700 - CONS-Consumables - Acid-- - 1Ltr - Nos	12.00	21.00	0.00	18.00	297.36
6	818700 - CONS-Consumables - Mopping Sitck-- - - - Nos	6.00	126.00	0.00	18.00	892.08
					Total Order Value . . .	**2,725.41**

Rupees : Two Thousand Seven Hundred Twenty Five and Paise Fourty One Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.For site office use purpose.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Veeel

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form						
Company Name:	Modi properties pvt ltd	Date:	17-12-2022			
Site & Phase:	May flower platinum	Time:				
Unit No./Block No:						
Supplier:		Req. No.	178882			
Material required before date:	21-12-2022	ID No.	82585			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1 6615	CONS6196-Consumables-Cleaning Cloth----Nos	12		12		
2 9057	CONS9459-Consumables-Coconut Brooms----Nos 95217	12		12		
3	CONS8873-Consumables-Colin 500 ml----Nos - 6703	6		6		
4	CONS6564-Consumables-Bombay Brooms Big ----Nos - 6596	6		6		
5	CONS7227-Consumables-Acid---1Ltr-Nos - 4717	12		12		
6	CONS1056-Consumables-Mopping Sitck----Nos - 8187	6		6		
7						
8						
9						
10						
Remarks:	Towards site use purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	N Divya	For N [signature]				
Approved By:	K Narendar Reddy					
Sign & Date:						

APPROVED
19 DEC 2022
P. VENKATESHWARLU
MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

Supplier / Customer / Transporter - Copy

Customer Details		
Modi Properties Private Limited, Sy No. 82/1, Mallapur, Nacharam, Hyderabad GSTIN : 36AABCM4761E1ZM	DC No.	23757
	DC Date.	26-12-2022
	PO No.	95217
	PO Date.	20-12-2022
	Req ID	82585
	Req Date	17-12-2022
	Loc Req No	178882

	Description of Goods	HSN/SAC	Qty
1	661500 - CONS-Consumables - Cleaning Cloth-- - - - Nos		
2	905700 - CONS-Consumables - Coconut Brooms-- - - - Nos	630710	12
3	670300 - CONS-Consumables - Colin 500 ml-- - - - Nos	96032900	12
4	659600 - CONS-Consumables - Bombay Brooms Big -- - - - Nos	84807900	6
5	471700 - CONS-Consumables - Acid-- - 1Ltr - Nos	96032900	6
6	818700 - CONS-Consumables - Mopping Sitck-- - - - Nos	281119	12
7		96039000	6
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Inward No 24115 26-12-22
No 15486 27/12/22

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 95
Date:
Sign:
R.R. DIST.