PURCHASE DIVISION
Advice for approval for credit to supplier (E)

Date:	03/01/23	Prepared by	Kalpana	Serial no.	
Supplier name	Sri Sai Vishal Enterprises			HO inward no.	
Firm/Company	Mahesh Desai Pottery	Project	PM Complex	HO received date	
PO/WO date	94007	PO/WO No.	12/11/22	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	092	23/11/22	10,400/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	10,400/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 114647 — Proof of delivery matches MRN	□ Yes □ No
Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	10,400/-
Amount E – PO / WO value:	10,400/-
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	09/01/23
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Kalpana				
Sign:	Kalpana				
Date	03/01/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

✆ : 8367679193

SRI SAI VISHAL ENTERPRISES

FLY ASH BRICKS

Factory : Godumakunta Vill., Keesara Mdl, Medchal Dist.

Office : Street No. 17, Tarnaka, Secunderabad.

GSTIN : 36ACZPL1512H1ZF

(COMPOSITION TAXABLE PERSON NOT ELIGIBLE TO COLLECT TAX ON SUPPLIES)

M/s Mahesh Desai and others
Sec"BAD"

Party GSTIN

Inv. No. 092 Date : 23.11.22

D.C. No. Date :

P. O. 94007 Date :

Payment

State : TELANGANA Code : 36

S.No.	PARTICULARS	HSN CODE	QTY.	RATE	UNIT	AMOUNT Rs. Ps.
1.	20 mm Metal					
2.	Baby Chips					
3.	Stone Dust					
4.	Sand					
5.	Red Mutti					
6.	Granite					
7.	40mm Hand Metal					
8.	Crusher Sand					
9.	12mm Metal					
10.	Flyash Bricks					
	✓4X8X16 →		400	26	nos	10,400=00
	6X8X12					
	6X8X16					
	8X8X12					
	8X8X16					

SUMMIT SALES LLP R.R. DIST. IN WARD No: 161816 Date: 24/11/22 Sign:

MRN no 114647

Rupees in words Ten Thousand Four thousand only

TOTAL		10,400=00
SGST @	%	–
CGST @	%	–
GRAND TOTAL		10,400=00

Name : SRI SAI VISHAL ENTERPRISES
Bank Name : HDFC BANK
Account No. : 50200042541343
IFSC Code : HDFC0000368 **Branch :** Nacharam

E. & O.E.

For **SRI SAI VISHAL ENTERPRISES**

Purchase Order

 15-11-2022 13:50:08

94007
15.11.22 1:41:01

From Company : **Mahesh Desai and Others**
5-4-187/3 & 4/4, I Floor, M.G.Road, Secunderabad - 500003
G S T No. :

Supplier Details

Sri Sai Vishal Enterprises
12-13-167,Street no 17, Tarnaka, Medchal, Malkajgiri, Tellangana-500017.

GSTIN 36ACZPL1512H1ZF
9391029193 9391029193

Doc No	94007	198077
Doc Date	12-11-2022	
Quote No	Nil	
Quote Date	14-11-2022	
SupplyType	Supply	

Kind Attn : Akula Lakshmi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	955200 - BUIL-Building Material - Solid Block-- - 100mmX200mmX400mm - Nos	400.00	26.00	0.00	0.00	10,400.00
					Total Order Value . . .	**10,400.00**

Rupees : Ten Thousand Four Hundred Only.

Terms and Conditions :-

Specification /	Items shall be of 25kgs approx.Strength minimum 30kgs/cm2, QC report a must!
Payment Terms	Within 30 days of delivery of all materials & production of bill.
Tax	All taxes included in above price.
Delivery Date	As per request of Project Manager
Delivery Location	P M Complex M.G.Road, Secunderabad Phone. .
Penality For Delay	Bills must be submitted to H.O. within 30days of supply of material. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Breakage in your account. Above order for PM-complex 1st floor civil work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For ***Mahesh Desai and Others***

Authorised Signatory

Name : 14/11/22

Accepted the above Terms And Conditions

For ***Sri Sai Vishal Enterprises***

Name : ______

Date : __/__/____

Requisition Form						
Company Name:	MAHESH DESAI & OTHERS	Date:	14-11-2022			
Site & Phase:	PM MODI COMPLEX	Time:	14:56			
Unit No./Block No.						
Supplier:		Req. No.	198077			
Material required before date:	URGENT	ID No.	81559			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	BUIL9552-Building Material-Solid Block—100MMX200MMX400MM-Nos	400		400		
2						
3						
4						
5						
6						
7						
8						
9						
10						
Remarks:	Materials order for pm complex 1st floor civil work purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Chand Mohammod					
Approved By:						
Sign & Date:	14-11-22					

PO 94007

APPROVED
14 NOV 2022
P. VENKATESHWARLU
MANAGER PURCHASE

APPROVED BY
14 NOV 2022
SOHAM MODI
MANAGING DIRECTOR

DELIVERY CHALLAN ✆ : 8367679193

SRI SAI VISHAL ENTERPRISES

FLY ASH BRICKS

Factory : Godumakunta Vill., Keesara Mdl, Medchal Dist.
Office : Street No. 17, Tarnaka, Secunderabad.

GSTIN: 36ACZPL1512H1ZF

No. 202 Date : 16-11-22

M/s. Mahesh Desai and others

P.O. No. 96007 Date :

S.No.	PARTICULARS	BRICK SIZE	QUANTITY
①	Solid Bricks	4x8x16	400 no
	Vehicle No. TS 08 UB 9893		
	Time :		
	Driver Name : Reddy	Total	400 no
		Total	~~450~~ no

SUMMIT SALES LLP
IN WARD
No: 55480
Date: 3/11/22
Sign:
R.R. DIST.

Received the above material in good condition

Mahamma
3/11/22
Receiver's Signature

For **SRI SAI VISHAL ENTERPRISES**