PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	03/01/23	Prepared by	Kalpana	Serial no.	12626
Supplier name	Shubham Enterprises			HO inward no.	
Firm/Company	Mahesh Desai	Project	PM Complex	HO received date	
PO/WO date	28/12/22	PO/WO No.	95526	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	SE/22-23/3773	31/12/22	472/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	472/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	115745	Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	472/-
Amount E – PO / WO value:	472/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	09/01/23
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Kalpana				
Sign:	[signature]				
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN : 36AELFS6374J1ZC
PAN No. : AELFS6374J

TAX INVOICE

Ph : (O) : 66318150
: 66568151
: 66568150

SHUBHAM ENTERPRISES

5-2-282/301, 3rd Floor, Mahavir Complex, Hyderbasti, R.P. Road, Secunderabad-500 003. T.S.
E-mail : shubhamentp1999@yahoo.co.uk
MSME UAN : TS020055126

Invoice No. : SE/22-23/3773 **Date :** 31-Dec-22
P.O. No. : 95526 Date :
Reverse Charge (Y/N) : No
D.C. No. : COLLECTED BY OWN PERSON Date 31-Dec-22
State : Telangana State Code : 36
Vehicle No. : E-Way Bill No. :

Bill to Party :	Ship to Party :
Mahesh Desal and Others 5-4-187/3 & 4, I FLOOR, M.G. ROAD SECUNDERABAD 500003 State: Telangana(36) GSTIN No.:	Mahesh Desal and Others 5-4-187/3 & 4, I FLOOR, M.G. ROAD SECUNDERABAD 500003 State: Telangana(36) GSTIN No.:

DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
1 4M SURFACE BOX	85389000	5.00 NOS.	80.00	400.00
				400.00
CGST TAX 9 %				36.00
SGST TAX 9%				36.00
				472.00

C. Rahman
2/1/23

SUMMIT SALES LLP
IN WARD
No: 10351
Date: 2/1/23
Sign:
R.R. DIST.

Indian Rupees Four Hundred Seventy Two Only
Despatched Through :
Destination :

SUDHAKAR PIPES AND FITTINGS Honeywell THE POWER OF CONNECTED norisys® AKG Bharat M.S. Pipes HAVELLS MODI'S CASING 'N' CAPPING | CONDUIT PIPES TRUNKINGS | TAPES | FLEX FIT

1. Goods once sold will not be taken back.
2. Interest 24% p.a. will be applicable after due date.
3. Subject to Secunderabad Jurisdiction.
4. **Cheque return Charges Rs. 500/-**
5. Bank Details : **PUNJAB NATIONAL BANK, Account No. : 3631001600000013**
IFS Code : PUNB0363100

E.&O.E.

For **SHUBHAM ENTERPRISES**

Purchase Order

 29-12-2022 11:25:22

95526
27.12.22 3:28:16

From Company : **Mahesh Desai and Others**
5-4-187/3 & 4/4, I Floor, M.G.Road, Secunderabad - 500003
G S T No. :

Supplier Details			
Shubham Enterprises	**Doc No**	95526	198122
5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003	**Doc Date**	28-12-2022	
	Quote No	Nil	
GSTIN 36AELFS6374J1ZC 6656-8151..	**Quote Date**	24-12-2022	
040-66318150/23468151 9849153774	**SupplyType**	Supply	

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	496000 - ELEC-Electrical - PVC-Surface Box--Anchor - 4Module - Nos	5.00	80.00	0.00	18.00	472.00
					Total Order Value . . .	**472.00**

Rupees : Four Hundred Seventy Two Only.

Terms and Conditions :-

Specification /	All items shall be of brand/company
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	2-3 days
Delivery Location	P M Complex M.G.Road, Secunderabad Phone. .
Penality For Delay	5% penalty for delay in delivery beyond due date.
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	NIL
Other Terms	Payment will be made only after inspection of material.Above material for pm modi complex lift area electrical work purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	

For ***Mahesh Desai and Others***

Authorised Signatory

Name : 29/12/2022

Accepted the above Terms And Conditions

For ***Shubham Enterprises***

Name :

Date : __/__/____

Requisition Form

Company Name:	MAHESH DESAI & OTHERS	Date:	24-12-2022			
Site & Phase :	PM MODI COMPLEX	Time:	15:20			
Unit No./Block No.						
Supplier:		Req No	198122			
Material required before date:	URGENT	ID No.	82826.			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELEC6455-Electrical-PVC Pipe--Sudhakar-3000X32mm-Nos	20		20		
2	ELEC7358-Electrical-PVC Bend--Sudhakar-32mm-Nos	10		10		
3	ELEC6126-Electrical-Junction box -PVC--25mm-Nos	15		15		
4	ELEC3223-Electrical-PVC Surface Box--Anchor-4Module-Nos	5		5		
5	ELEC3874-Electrical-Module Plate--Wipro NW-4 Module-Nos	5		5		
6	ELEC3129-Electrical-Switch--Wipro NW-6amps-Nos	10		10		
7	ELEC8034-Electrical-Socket--Wipro NW-6amps-Nos	5		5		
8	HARD9187-Hardware-SS Screws -CSK Head--8x38mm-Pkts	1		1		
9	HARD7962-Hardware-Hacksaw blade Single----Boxes (10)	1		1		
10	ELEC4374-Electrical-Insulation tapes---20nos-Boxes	1		1		
Remarks:	Above material order for pm modi complex lift area electrical work purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Chand Mohammod					
Approved By:						
Sign & Date:	C.Mohammad 24-12-22					

8285

PO 95471

PO 95526. 6550 Including

APPROVED
29 DEC 2022
MINISH PARIKH
MANAGER PROCUREMENT