PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	03/01/23	Prepared by	Kalpana	Serial no.	12622
Supplier name	SSLCP			HO inward no.	
Firm/Company	MBMC	Project	MC	HO received date	
PO/WO date	95458	PO/WO No.	27/12/22	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	27918	28/12/22	5,142/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	5,142/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	115743	Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5,142/-
Amount E – PO / WO value:	5,142/-
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	09/01/23
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Kalpana				
Sign:	[signature]				
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

28/12

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	27918
Modi Builders Methodist Complex	Invoice Date.	28-12-2022
Methodist Complex, Abids, Hyderabad	PO No.	95458
	PO Date.	27-12-2022
	Req ID	82860
	Req Date	23-12-2022
GSTIN : 36AABFM2938C2ZK PAN AABFM2938C	Loc Req No	198126

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	388600 - GENE-General Items - Teflon tapes-- - - -	39209999	12	19.00	228.00	18	41.04
2	259900 - PLUM-Plumbing - CPVC-Solution-- -	39174000	4	275.00	1,100.00	18	198.00
3	358200 - PLUM-Plumbing - PVC-End Cap- - 25MM	39174000	5	4.76	23.80	18	4.28
4	698800 - PLUM-Plumbing - HDPE Overhead Tank--	392510	1	2499.00	2,499.00	18	449.82
5	598800 - PLUM-Plumbing - Brass-Ball Cock- -	84819090	1	450.00	450.00	18	81.00
6	301800 - PLUM-Plumbing - CPVC-Tank nipple-- -	39174000	1	56.47	56.47	18	10.16
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	4,357.27	784.30
	392.15	392.15	Total Invoice Amount	5,141.57	

Rupees : Five Thousand One Hundred Fourty One and Paise Fifty Seven Only.

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP
IN WARD
No: 10327
Date: 28/12
Sign:
R.R. DIST.

Subject to Hyderabad Jurisdiction

Purchase Order

 27-12-2022 16:52:38 Copy

95458
13.12.22 4:34:24

From Company : **Modi Builders Methodist Complex**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABFM2938C2ZK

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	95458	198126
	Doc Date	27-12-2022	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	23-12-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	388600 - GENE-General Items - Teflon tapes-- - - - Nos	12.00	19.00	0.00	18.00	269.04
2	259900 - PLUM-Plumbing - CPVC-Solution-- - 500gms - Nos	4.00	275.00	0.00	18.00	1,298.00
3	358200 - PLUM-Plumbing - PVC-End Cap- - 25MM - Nos	5.00	4.76	0.00	18.00	28.08
4	698800 - PLUM-Plumbing - HDPE Overhead Tank-- - 500ltrs - Nos	1.00	2,499.00	0.00	18.00	2,948.82
5	598800 - PLUM-Plumbing - Brass-Ball Cock- - 20MM - Nos	1.00	450.00	0.00	18.00	531.00
6	301800 - PLUM-Plumbing - CPVC-Tank nipple-- - 20MM - Nos	1.00	56.47	0.00	18.00	66.63
					Total Order Value . . .	**5,141.58**

Rupees : Five Thousand One Hundred Fourty One and Paise Fifty Eight Only.

Terms and Conditions :-

Specification /	All items shall be of Sudhakar brand/company
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Methodist Complex Opp Chermas, Abids Main Road, Hyderabad. Phone. Contact: Eng. 9100039547
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	NIL
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for MBMC/203 plumbing work purpose.
Completion Date	NA

For ***Modi Builders Methodist Complex***

Authorised Signatory

28/12/2022

Name :

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name :

Date : __/__/____

Purchase Order

Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	NIL
Other Terms	We reserve the right to reject items not conforming to quality and specifications . Above order For mbmc/203 plumbing work Purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment.DO NOT send original invoice to site.Original invoice must be sent to HO Office or Purchase site office.Proof of dellvery/DC can be sent by email.

For ***Modi Builders Methodist Complex***

Authorised Signatory

Name : 28/12/2022

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________

Date : __/__/____

Requisition Form

Company Name	MBMC	Date	[illegible]
Site & Phase	MBMC/203	Time	[illegible]
Unit No./Block No.			
Supplier		Req. No.	198126
Material required before date	URGENT	ID No.	82860

S No	Item	Qty required	Qty available at site	[illegible]	[illegible]	[illegible]
1	GENE1944-General Items-Teflon tapes----Nos	12		12		
2	PLUM1447-Plumbing-CPVC Solution---500gms-Nos	4		4		
3	PLUM3582-Plumbing-PVC-End Cap--25MM-Nos	5		[illegible]		
4	PLUM3797-Plumbing-HDPE Overhead Tank---500ltrs-Nos	1		1		
5	PLUM9015-Plumbing-Brass-Ball Cock--20mm-Nos	1		1		
6	PLUM3554-Plumbing-CPVC Tank nipple---20mm-Nos	1		1		
7						
8						
9						
10						

P08-95458.

Remarks: Above material order for mbmc/203 plumbing work purpose

	Engineer	Project Manager	Purchase	MD
Prepared By	meenakshi			
Approved By				
Sign & Date				

APPROVED BY
2 3 DEC 2019
MA... DIRECTOR