PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	31/12/22	Prepared by	Kalpana	Serial no.	**12301**
Supplier name	Shubham Enterprises			HO inward no.	
Firm/Company	MCS	Project	Green Towers	HO received date	
PO/WO date	08/11/22	PO/WO No.	93750	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	SE/22-23/3449	8/12/22	6,398/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	6,398/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	115739	Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	6,398/-
Amount E – PO / WO value:	6,398/-
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	09/01/23
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Kalpana				
Sign:	[signature]				
Date	31/12/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN : 36AELFS6374J1ZC
PAN No. : AELFS6374J

TAX INVOICE

Ph : (O) : 66318150
: 66568151
: 66568150

SHUBHAM ENTERPRISES

5-2-282/301, 3rd Floor, Mahavir Complex, Hyderbasti, R.P. Road, Secunderabad-500 003. T.S.
E-mail : shubhamentp1999@yahoo.co.uk
MSME UAN : TS020055126

Invoice No. : SE/22-23/3449 **Date :** 8-Dec-22
P.O. No. PO NO : 93750 // 198071 Date 8-Dec-22
Reverse Charge (Y/N) : No
D.C. No. : BY MAIL Date 8-Dec-22
State : Telangana State Code : 36
Vehicle No. :
E-Way Bill No. :

Bill to Party : **MODI CONSULTANCY SERVICES**
5-4-187/3&4, II Floor,
M.G.Road, Secunderabad-500003
State: Telangana(36)

GSTIN No.:

Ship to Party : **MODI CONSULTANCY SERVICES**
5-4-187/3&4, II Floor,
M.G.Road, Secunderabad-500003
State: Telangana(36)

GSTIN No.:

	DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
1	3220 SUDHAKAR 32MM X 2MM PVC PIPE	39172310	30.00 NOS.	180.73	5,421.90
					5,421.90
	CGST TAX 9 %				487.97
	SGST TAX 9%				487.97
	ROUNDED				0.16
					6,398.00

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 5396 Date 13/12/22

MRN NO:- 115739

Received By S.K. RAJU 6281929265

SUMMIT SALES LLP R.R. DIST. IN WARD No: 106616 Date: 14/12/22

Indian Rupees Six Thousand Three Hundred Ninety Eight Only
Despatched Through :
Destination :

1.Goods once sold will not be taken back.
2.Interest 24% p.a. will be applicable after due date.
3.Subject to Secunderabad Jurisdiction.
4.Cheque return Charges Rs. 500/-
5.Bank Details : PUNJAB NATIONAL BANK, Account No. : 3631001600000013
IFS Code : PUNB0363100

E.&O.E.

For SHUBHAM ENTERPRISES

GSTIN : 36AELFS6374J1ZC
PAN No. : AELFS6374J

TAX INVOICE

Ph : (O) : 66318150
: 66568151
: 66568150

SHUBHAM ENTERPRISES

5-2-282/301, 3rd Floor, Mahavir Complex, Hyderbasti, R.P. Road, Secunderabad-500 003. T.S.
E-mail : shubhamentp1999@yahoo.co.uk
MSME UAN : TS020055126

Invoice No. : SE/22-23/3449 **Date :** 8-Dec-22 P.O. No. PO NO : 93750 // 198071 Date 8-Dec-22
Reverse Charge (Y/N) : No D.C. No. : BY MAIL Date : 8-Dec-22
State : Telangana State Code : 36 Vehicle No. : E-Way Bill No. :

Bill to Party :	Ship to Party :
MODI CONSULTANCY SERVICES 5-4-187/3&4, II Floor, M.G.Road, Secunderabad-500003 State: Telangana(36) **GSTIN No.:**	**MODI CONSULTANCY SERVICES** 5-4-187/3&4, II Floor, M.G.Road, Secunderabad-500003 State: Telangana(36) **GSTIN No.:**

	DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
1	3220 SUDHAKAR 32MM X 2MM PVC PIPE	39172310	30.00 NOS.	180.73	5,421.90
					5,421.90
	CGST TAX 9 %				487.97
	SGST TAX 9%				487.97
	ROUNDED				0.16
					6,398.00

material Received

Received By
S.K. RAJU
6281929265

SUMMIT SALES LLP
IN WARD
No: 1021(1/6)
Date: 10/12/22
Sign:
R.R. DIST.

Indian Rupees Six Thousand Three Hundred Ninety Eight Only
Despatched Through :
Destination :

1.Goods once sold will not be taken back.
2.Interest 24% p.a. will be applicable after due date.
3.Subject to Secunderabad Jurisdiction.
4.Cheque return Charges Rs. 500/-
5.Bank Details : PUNJAB NATIONAL BANK, Account No. : 3631001600000013
IFS Code : PUNB0363100

E.&O.E.

For SHUBHAM ENTERPRISES

Purchase Order

    08-11-2022 17:30:48   C

93750
01.11.22 2:56:54

From Company : **Mody Consultancy Services**
5-4-187/3&4, II Floor, M.G.Road, Secunderabad-500003.
G S T No. :

Supplier Details			
Shubham Enterprises	**Doc No**	93750	198071
5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003	**Doc Date**	08-11-2022	
	Quote No	Nil	
GSTIN 36AELFS6374J1ZC 6656-8151..	**Quote Date**	08-11-2022	
040-66318150/23468151 9849153774	**SupplyType**	Supply	

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	707900 - ELEC-Electrical - PVC Pipe--Sudhakar - 3000X32mm - Nos	30.00	430.32	58.00	18.00	6,398.00
					Total Order Value . . .	**6,398.00**

Rupees : Six Thousand Three Hundred Ninty Seven and Paise Only.

Terms and Conditions :-

Specification /	All items shall be of sudhakr brand/company
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Greens Towers Begumpet Main Road, Hyd. Opp. Hyderabad Public School. Phone. 66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for greens wiring purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Mody Consultancy Services***

Authorised Signatory

Name : 09/11/22

Accepted the above Terms And Conditions

For ***Shubham Enterprises***

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	MCS	Date:	07-11-2022
Site & Phase :	greens towers	Time:	16:35
Unit No./Block No.			
Supplier:		Req. No.	198070
Material required before date:	urgent	ID No.	81293

PO:- 93741

S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELEC8297-Electrical-Switch--Wipro NW-16amps-Nos	8		8		
2	ELEC7877-Electrical-PVC-Surface Box--Anchor-2Module-Nos	4		4		
3	ELEC1008-Electrical-Module Plate--Wipro NW-2 Module-Nos	4		4		
4	ELEC7079-Electrical-PVC Pipe--Sudhakar-3000X32MM-Nos	30		30		
5	PO:- 93750					
6						
7						
8						
9						
10						

10ft × 1/4

PO:- 93746

- 430.32

58% Discount

18% GST

Remarks: Above order for greens wiring purpose.

	Engineer	Project Manager	Purchase	MD
Prepared By:	meenakshi			
Approved By:	P			
Sign & Date:				

APPROVED BY
07 NOV 2022
SOHAM MODI
MANAGING DIRECTOR