PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	03/01/23	Prepared by	Kalpana	Serial no.	**12623**
Supplier name	SSLLP			HO inward no.	
Firm/Company	Mahesh Desai	Project	PN Complex	HO received date	
PO/WO date	12/12/22	PO/WO No.	94933	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	27751	20/12/22	10,083	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	10,083/-

Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	115740	Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	10,083/-
Amount E – PO / WO value:	10,083/-
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	09/01/23
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Kalpana				
Sign:	[signature]				
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mahesh Desai & Others	Invoice No.	27751
PM Complex, MG Road, Secunderabad	Invoice Date.	20-12-2022
	PO No.	94933
	PO Date.	12-12-2022
	Req ID	82337
GSTIN : 36 PAN .	Req Date	10-12-2022
	Loc Req No	198107

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	142800 - TLWL-Tiles - Wall 9-boxes	69072300	7	294.66	2,062.62	18	371.28
2	933000 - TLWL-Tiles - Wall 9-boxes	69072300	7	294.66	2,062.62	18	371.28
3	836900 - TLWL-Tiles - Wall 10-boxes	69072300	8	294.66	2,357.28	18	424.32
4	916200 - TLWL-Tiles - Floor 6-boxes	69072300	5	294.66	1,473.30	18	265.20
5	334400 - TLWL-Tiles - Wall 2-boxes	69072300	2	294.66	589.32	18	106.08
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	8,545.14		1,538.16
	769.08	769.08	Total Invoice Amount	10,083.26		

Rupees : Ten Thousand Eighty Three and Paise Twenty Six Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP * R.R. DIST. * IN WARD No: 102957 Date: 23/12/22 Sign:

Authorised signatory

Purchase Order

 12-12-2022 14:34:02 Copy

94933
29.11.22 5:56:38

From Company : **Mahesh Desai and Others**
5-4-187/3 & 4/4, I Floor, M.G.Road, Secunderabad - 500003
G S T No. :

Supplier Details			
Summit Sales LLP	**Doc No**	94933	198107
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	12-12-2022	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	10-12-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	142800 - TLWL-Tiles - Wall Tiles-Ceramic-Nitco-Luna DK - 250X375mm - sqm *9-boxes*	7.00	294.66	0.00	18.00	2,433.89
2	933000 - TLWL-Tiles - Wall Tiles-Ceramic-Nitco-Luna LT - 250X375mm - sqm *9-boxes*	7.00	294.66	0.00	18.00	2,433.89
3	836900 - TLWL-Tiles - Wall Tiles-Ceramic-Nitco-Malaysian Brown LT - 250X375mm - sqm *10-boxes*	8.00	294.66	0.00	18.00	2,781.59
4	916200 - TLWL-Tiles - Floor Tiles-Ceramic-Nitco-Malaysian Brown HL - 250X375mm - sqm *6-boxes*	5.00	294.66	0.00	18.00	1,738.49
5	334400 - TLWL-Tiles - Wall Tiles-Ceramic-Nitco-Malaysian Brown DK - 250X375mm - sqm *2-boxes*	2.00	294.66	0.00	18.00	695.40
				Total Order Value . . .		**10,083.27**

Rupees : Ten Thousand Eighty Three and Paise Twenty Seven Only.

Terms and Conditions :-

Specification /	All items shall be of Nitco & Ispira brand/company
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	P M Complex M.G.Road, Secunderabad Phone. .
Penality For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for pm modi complex existing bathroom tiles work purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	original invoice + copy of proof of delivery is required to process invoice for payment .DO NOT send original invoice to site . original invoice must be sent to HO office or purchase site office, proof of delivery/DC can be sent by email.

For ***Mahesh Desai and Others***

Authorised Signatory

12/12/2022

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form						
Company Name:	MAHESH DESAI & OTHERS	Date:	2022-12-10			
Site & Phase :	PM MODI COMPLEX	Time:	15:50			
Unit No./Block No.						
Supplier:		Req. No.	198107			
Material required before date:	URGENT	ID No.	82337			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	**TILE3967**-Tiles-**Wall** Tiles-Metal-Nitco Luna DK-250X375mm-Sqm 9-boxes	7		7		
2	**TILE3139**-Tiles-**Wall** Tiles-Metal-Nitco Luna LT -250X375mm-Sqm 9	7		7		
3	**TILE4616**-Tiles-**Wall** Tiles-Metal-Nitco Malaysian Brown LT -250X375mm-Sqm 10	8		8		
4	**TILE1555**-Tiles-**Wall** Tiles-Metal-Nitco Malaysian Brown HL -250X375mm-Sqm 6	5		5		
5	**TILE8489**-Tiles-**Wall** Tiles-Metal-Nitco Malaysian Brown DK -250X375mm-Sqm 2	2		2		
6						
7						
8						
9						
10						
Remarks:	Above material order for pm modi complex existing bathroom tiles works purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Chand Mohammed					
Approved By:						
Sign & Date:	C.Mohammed 10-12-2022					

PO8-94933

APPROVED
12 DEC 2022
MINISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Mahesh Desai and others

Site: P. M. Complex
M. G. Road Secunderabad

DC No. : 5267
Date : 13/12/2022
Vehicle No. : AP09 TA 0588
P.O. / W.O. No. : 94933
P.O. / W.O. Date : 12/12/2022

Sl. No.	PARTICULARS	Quantity
1	CUNA DK	7 sqm
2	CUNA LT	7 "
3	Malaysian Brown LT	8 "
4	Malaysian Brown HL	5 "
5	Malaysian Brown DK	2 "
6		
7		
8		
9		
10		
11		
12		
13		
14	MPN no.	
15	115740	
16		
17		
18		
19		
20		

SUMMIT SALES LLP R.R. DIST. IN WARD No: 55482 Date: 31/12/22 Sign:

GSTIN :

Received the above materials in good condition.

Received by : Asif

Stamp: Asif

Date : 13/12/2022.

For **SUMMIT SALES LLP**

Authorised Signatory