PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	03/01/23	Prepared by	Ashajyothi	Serial no.	12605
Supplier name	Praful Sanitary			HO inward no.	
Firm/Company	Mahesh desai	Project	PM complex	HO received date	
PO/WO date	24/12/22	PO/WO No.	95474	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22-23/976	28/12/22	7,186/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			7,186/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	115692	Proof of delivery matches MRN	□ Yes □ No
Amount B –Other Credits : Transportation charges			–
Amount C –Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			7,186/-
Amount E – PO / WO value:			7,186/-
Amount F – Difference (A – E):			–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	09/01/23		
Remarks:	Final bill		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ashajyothi				
Sign:	Asha				
Date	3/01/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GST INVOICE

(ORIGINAL FOR RECIPIENT)

Praful Sanitary 3-6-429/6,SRI SAI TOWER, St.No.4 HIMAYAT NAGAR HYDERABAD GSTIN/UIN: 36ACWPG4864A1ZG State Name : Telangana, Code : 36 E-Mail : prafulsanitary@gmail.com	Invoice No. **PS/22-23/ 976**	Dated **28-Dec-22**
	Delivery Note **Invoice**	
	Reference No. & Date.	Other References **Credit**
Buyer (Bill to) **Mahesh Desai & Others** 5-4-187/2 $ 4/4, First Floor M.G.Road, Secunderbad. State Name : Telangana, Code : 36	Buyer's Order No. **95474**	Dated **27-Dec-22**
	Dispatch Doc No. **Invoice**	Delivery Note Date **28-Dec-22**
	Dispatched through **Self**	Destination **P M Modi Complex**

Sl No.	Description of Goods and Services	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**Partition Plate**	6910	18 %	**3 No:**	2,900.00	No:	30 %	**6,090.00**
	Output CGST							**548.10**
	Output SGST							**548.10**
	Less : ***ROUNDING OFF***							**(-)0.20**
	Total			**3 No:**				**₹ 7,186.00**

MRN NO: 115692

INWARD No. 5959 Date 28/12/22

Amount Chargeable (in words) *E. & O.E*

Indian Rupees Seven Thousand One Hundred Eighty Six Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
6910	6,090.00	9%	548.10	9%	548.10	1,096.20
9965		9%		9%		
99		14%		14%		
Total	**6,090.00**		**548.10**		**548.10**	**1,096.20**

Tax Amount (in words) : **Indian Rupees One Thousand Ninety Six and Twenty paise Only**

Company's PAN : **ACWPG4864A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Praful Sanitary

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

IN WARD No: 10.3406 Date: 30/12/22

Purchase Order

 28-12-2022 12:34:39

95474
13.12.22 4:34:24

From Company : **Mahesh Desai and Others**
5-4-187/3 & 4/4, I Floor, M.G.Road, Secunderabad - 500003
G S T No. :

Supplier Details				
Praful Sanitary		**Doc No**	95474	198128
3-6-138/5, Himayat Nagar, Hyderabad.		**Doc Date**	27-12-2022	
		Quote No	Nil	
GSTIN 36ACWPG864A1ZG	40077300	**Quote Date**	24-12-2022	
65526886.	9849624797	**SupplyType**	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	670500 - SACP-Sanitary-CP - Urinal Partition-- - 400WX825LX160MM - Nos	3.00	2,900.00	30.00	18.00	7,186.20
					Total Order Value . . .	**7,186.20**

Rupees : Seven Thousand One Hundred Eighty Six and Paise Twenty Only.

Terms and Conditions :-

Specification /	All items shall be of 'Cera 'brand/company
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	P M Complex M.G.Road, Secunderabad Phone. .
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. for PM modi complex use purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

For ***Mahesh Desai and Others***
Authorised Signatory

Name : 28/12/2022

Accepted the above Terms And Conditions
For ***Praful Sanitary***

Name : ______

Date : __/__/____

Requisition Form						
Company Name:	MAHESH DESAI & OTHERS	Date:	24-12-2022			
Site & Phase :	PM MODI COMPLEX	Time:	16:10			
Unit No./Block No.						
Supplier:		Req. No.	198128			
Material required before date:	URGENT	ID No.	82824			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	SACP6349-Sanitary CP-Urinal Partition---400WX825LX160mm-Nos	3		3		
2						
3						
4						
5						
6						
7						
8						
9						
10						
Remarks:						
	Engineer	Project Manager	APPROVED	Purchase		MD
Prepared By:	Chand Mohammod		28 DEC 2022			
Approved By:			MINISH PARIKH			
Sign & Date:	Mohammod 24-12-22		MANAGER PROCUREMENT			

PO 8 954 24