PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	3/01/23	Prepared by	Deeps	Serial no.	12331
Supplier name	SSHLP			HO inward no.	
Firm/Company	MPPL	Project	HO	HO received date	
PO/WO date	29/11/22	PO/WO No.	94477	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	27272	30/11/22	365/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	365/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	115765	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	365/-
Amount E – PO / WO value:	365/-
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	9/01/23
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deeps				
Sign:	[signature]				
Date	3/01/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Pvt. Ltd.	Invoice No.	27272
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	Invoice Date.	30-11-2022
	PO No.	94477
	PO Date.	29-11-2022
	Req ID	81973
GSTIN : 36AABCM4761E1ZM PAN AABCM4761E	Req Date	03-11-2022
	Loc Req No	203166

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	189600 - COMP-Peripherals - Bag Pack-- - - - Nos	42022150	1	348.00	348.00	5	17.40
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	348.00		17.40
	8.70	8.70	Total Invoice Amount	365.40		

Rupees : Three Hundred Sixty Five and Paise Fourty Only.

for Summit Sales LLP

SUMMIT SALES LLP
IN WARD
No. 102032
Date: 30/11/22
Sign:
R.R. DIST.

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

Page(s) 1 Of 1 29-11-2022 13:55:20

94477
16.11.22 3:28:16

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP	**Doc No**	94477	203166
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	29-11-2022	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	03-11-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	189600 - COMP-Peripherals - Bag Pack-- - - - Nos	1.00	348.00	0.00	5.00	365.40
					Total Order Value . . .	**365.40**

Rupees : Three Hundred Sixty Five and Paise Fourty Only.

Terms and Conditions :-

Specification / Brand	Brand will be HP 15inches back pack for laptop purpose
Payment Terms	After delivery and production of bill
Tax	GST included in the above prices
Delivery Date	With in a day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order for Mohd khaja moinuddin purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For *Modi Properties Pvt.Ltd.*
Authorised Signatory

29/11/22

Name : ________________

Name : ________________

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Date : __/__/____

Requisition Form					
Company Name:	Modi Properties Pvt Ltd	Date:	03-11-2022		
Site & Phase :	Head Office	Time:	2:31 PM		
Unit No./Block No.					
Supplier:		Req. No.	203166		
Material required before date:		ID No.	81973		
S No	Item	Qty required	Qty available at site	Order Qty	Inward No
1	COMP1896-Peripherals-Laptop bag----Nos PO094477	1			
2					
3					
4					
5					
6					
7					
8					
9					
10					
Remarks:	Required Laptop Bag for Mohd Khaja Moinuddin				
	Engineer	Project Manager	APPROVED	Purchase	
Prepared By:			29 NOV 2022		
Approved By:			MINISH PARIKH		
Sign & Date:			MANAGER PROCUREMENT		

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	23231
Modi Properties Pvt. Ltd.	DC Date.	30-11-2022
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	PO No.	94477
	PO Date:	29-11-2022
	Req ID	81973
GSTIN : 36AABCM4761E1ZM	Req Date	03-11-2022
	Loc Req No	203166

	Description of Goods	HSN/SAC	Qty
1	189600 - COMP-Peripherals - Bag Pack-- - - - Nos	42022150	1
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

INWARD
Inward No: 711 Dt: 01/12/22
MRN No: Dt:
Received By: Jamaroit Sign:
MODI PROPERTIES

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 8564
Date: 2/1/23
Sign:
R.R. DIST.