PURCHASE DIVISION
Advice for approval for credit to supplier E

Date:	03/01/23	Prepared by	Kalpana	Serial no.	12629
Supplier name	SSLLP			HO inward no.	
Firm/Company	GVDC	Project	119, 191 Sy. Square	HO received date	
PO/WO date	15/12/22	PO/WO No.	95051	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	27747	20/12/22	1,568/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	115746	Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,568/-
Amount E – PO / WO value:	4,704/-
Amount F – Difference (A – E):	3,136/-
Quantity received as per PO /WO	□ Yes □ Excess received □ Short received ☑ Part received
Close PO / WO	□ Yes ☑ No – wait for balance material □ Other
Payment – due date	09/01/23
Remarks:	Part Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:					
Date		04 JAN 2023			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		Invoice No.	27747
GV Discovery Center Pvt Ltd		Invoice Date.	20-12-2022
119,191, Synergy Square1		PO No.	95051
		PO Date.	15-12-2022
		Req ID	82493
GSTIN : 36AAHCG4940K1ZC	PAN AAHCG4940K	Req Date	14-12-2022
		Loc Req No	196312

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	466300 - STAT-Stationary - Paper A4-- - - - Bundles	48025690	5	280.00	1,400.00	12	168.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	1,400.00		168.00
	84.00	84.00	Total Invoice Amount	1,568.00		

Rupees : One Thousand Five Hundred Sixty Eight Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 102959
Date: 20/12/22
Sign:
R.R. DIST.

Authorised signatory

Purchase Order

 02-01-2023 12:09:08 PM Original / Office Copy / Purchase Div.Copy

From Company : **G V Discovery Center Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion ,MG Road, Secunderabad-50003
G S T No. : 36AAHCG4940K1ZC

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

040-66335551
9618244433

Doc No	95051	196312
Doc Date	15-12-2022	
Quote No	nil	
Quote Date	14-12-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST%	Amount
1	466300 - STAT-Stationary - Paper A4-- - - - Bundles	15.00	280.00	0.00	12.00	4,704.00
					Total Order Value . . .	**4,704.00**

Rupees : Four Thousand Seven Hundred Four Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	119, 191 Synergy Square 1 Synergy Square 1, Genome Valley, Shameerpet, Hyderabad-78 Phone. -
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for office use purpose
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

Books of accounts verified and no bills wrt this PO were received by accounts
Name: D. Lavanya
Sign:
Date: 3/1/23

PART DELIVERY DETAILS

S.no.	Bill no.	Bill. Dt.	Amount
1.	27747	20/12/22	1568/-
2.			
3.			
4.			

For *G V Discovery Center Pvt Ltd*
Authorised Signatory
02/01/2023
Name :
Contact . .

Name :

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Date : __/__/____

Requisition Form							
Company Name:	GV DISCOVERY PVT LTD	Date	14-12-2022				
Site & Phase :		Time:	12:00				
Unit No./Block No.							
Supplier:		Req. No.	196312				
Material required before date:	urgent	ID No.					
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	STAT5901-Stationary-Paper A4---Bundles	15	0	15			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks:	For site use purpose						
	Engineer	Project Manager		Purchase		MD	
Prepared By:	p.niharika						
Approved By:	K. NARSINGA RAO						
Sign & Date:	14-12-2022						

APPROVED
02 JAN 2023
MINISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

... / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

...stomer Details

...V Discovery Center Pvt Ltd

19,191, Synergy Square1

GSTIN : 36AAHCG4940K1ZC

DC No	23633
DC Date	20-12-2022
PO No	95051
PO Date	15-12-2022
Req ID	82493
Req Date	14-12-2022
Loc Req No	196312

	Description of Goods	HSN/SAC	Qty
1	466300 - STAT-Stationary - Paper A4-- - - - Bundles	48025690	5
2			
3			
4			
5			
6			
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Inward No: 1877 20/12/22

MRN No: 115265 24/12/22

Received By: Ranjan Nath

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: SS662
Date: 3/1/23
Sign:
R.R. DIST.