PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	03/01/23	Prepared by	Kalpana	Serial no.	
Supplier name	GVDC			HO inward no.	
Firm/Company	SSLCP	Project	HO	HO received date	
PO/WO date	16/11/22	PO/WO No.	94059	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	27014	17/11/22	27,124/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	27,124/-

Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	115747	Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	27,124/-
Amount E – PO / WO value:	27,124/-
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	□ Yes □ Excess received □ Short received □ Part received
Close PO / WO	□ Yes □ No – wait for balance material □ Other
Payment – due date	09/01/23
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		04 JAN 2023			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Discovery Center Pvt Ltd	Invoice No.	27014
5-4-187/3, & 4, MG Road, Secunderabad	Invoice Date.	17-11-2022
	PO No.	94059
	PO Date.	16-11-2022
	Req ID	81157
GSTIN : 36AAHCG4940K1ZC PAN AAHCG4940K	Req Date	03-11-2022
	Loc Req No	203153

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	112000 - COMP-Peripherals - Laptop computer-- - - -	84713010	1	22681.77	22,681.77	18	4,082.72
2	348500 - COMP-Peripherals - Mouse-- - - - Nos	84716060	1	304.50	304.50	18	54.80
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	22,986.27	4,137.52
	2,068.76	2,068.76	Total Invoice Amount	27,123.80	

Rupees : Twenty Seven Thousand One Hundred Twenty Three and Paise Eighty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 02-01-2023 12:09:08 PM Original / Office Copy / Purchase Div.Copy

From Company : **G V Discovery Center Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion ,MG Road, Secunderabad-50003
G S T No. : 36AAHCG4940K1ZC

Supplier Details			
Summit Sales LLP	**Doc No**	94059	203153
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	16-11-2022	
	Quote No	nil	
040-66335551	**Quote Date**	03-11-2022	
9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST%	Amount
1	112000 - COMP-Peripherals - Laptop computer-- - - - Nos	1.00	22,681.77	0.00	18.00	26,764.49
2	348500 - COMP-Peripherals - Mouse-- - - - Nos	1.00	304.50	0.00	18.00	359.31
					Total Order Value . . .	**27,123.80**

Rupees : Twenty Seven Thousand One Hundred Twenty Three and Paise Eighty Only.

Terms and Conditions :-

Specification / Brand	Acer Extensa laptop intel Pentium quard core(4GB/256GB NVMe SSD/Windows 11 Home /Black)EX215-31 with 39.6cm (15.6 inch)
Payment Terms	After delivery and production of bill
Tax	GST included in the above prices
Delivery Date	With in a day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order for new accountant purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

Books of accounts verified and no bills wrt this PO were received by accounts
Name: D. Lavaya
Sign:
Date: 3/1/23

For *G V Discovery Center Pvt Ltd*
Authorised Signatory

Name : 02/01/2023

Contact ...

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ______

Date : __/__/____

Requisition Form						
Company Name:	G V Discovery Center	Date:	03-11-2022			
Site & Phase :	HO	Time:				
Unit No./Block No.						
Supplier:		Req. No.	203153			
Material required before date:		ID No.				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	COMP1120-Peripherals-Laptop computer----Nos	1	0	1		
2	COMP1896-Peripherals-Laptop bag----Nos	1	0	1		
3	COMP3485-Peripherals-Mouse----Nos	1	0	1		
4						
5						
6						
7						
8						
9						
10						
Remarks:	This is for new accounts intern					
	Engineer	Project Manager	APPROVED	Purchase		MD
Prepared By:	Suneel		0 2 JAN 2023			
Approved By:			MINISH PAR[illegible]			
Sign & Date:			MANAGER PROCUREMENT			

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Discovery Center Pvt Ltd	DC No.	23012
5-4-187/3, & 4, MG Road, Secunderabad	DC Date.	17-11-2022
	PO No.	94059
	PO Date.	16-11-2022
	Req ID	81157
GSTIN : 36AAHCG4940K1ZC	Req Date	03-11-2022
	Loc Req No	203153

	Description of Goods	HSN/SAC	Qty
1	112000 - COMP-Peripherals - Laptop computer-- - - - Nos	84713010	1
2	348500 - COMP-Peripherals - Mouse-- - - - Nos	84716060	1
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INWARD

Inward No: 1852 Date: 2/12/22

MRN No. 114739 Date: 07/12/22

Received by: Sign:

Ranjan Nath

Genome Valley Discovery Center Pvt. Ltd.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

SUMMIT SALES LLP * R.R. DIST. *

IN WARD

No: 81663

Date: 3/1/22

Sign: