PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	03/01/23	Prepared by	Ashajyothi	Serial no.	12612
Supplier name	Akshaya Traders			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	28/12/22	PO/WO No.	95479	Scan ID.	

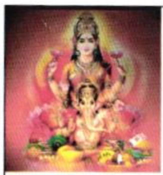
Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22-23/418	30/12/22	1,600/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,600/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 115714 — Proof of delivery matches MRN	☑ Yes □ No
Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,600/-
Amount E – PO / WO value:	1,600/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	09/01/23
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ashajyothi				
Sign:	Ash				
Date	3/01/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE



AKSHAYA TRADERS 6-4-392/1, GROUND FLOOR, KRISHNA NAGAR COLONY, BHOLAKPUR MUSHEERABAD, HYDERABAD GSTIN/UIN: 36BFYPA0121A1Z3 State Name : Telangana, Code : 36	Invoice No. **2022-23/418**	Dated **30-Dec-2022**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref.	Other Reference(s)
Buyer **SUMMIT SALES LLP** 5-4-187/3&4,2nd Floor, MG Road, Secunderabad-500003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **95479 170606**	Dated **28-Dec-2022**
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**Bombay Brooms**	9603	**200.0 Nos**	8.00	Nos	**1,600.00**
	Total		**200.0 Nos**			**₹ 1,600.00**

Amount Chargeable (in words)

E. & O.E

INR One Thousand Six Hundred Only

HSN/SAC	Taxable Value
9603	1,600.00
Total	**1,600.00**

Tax Amount (in words) : **NIL**

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for **AKSHAYA TRADERS**

AKSHAYA TRADERS HYDERABAD

Authorised Signatory

This is a Computer Generated Invoice

INWARD

Inward No. 19227 Dt: 2/1/23

MRN No: 115714 Dt: 3/01/22

Received By: Sign:

SUMMIT SALES LLP

Purchase Order

 28-12-2022 11:40:02

95479
13.12.22 4:34:24

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Akshaya Traders 6-4-392/1, New Bholakpur, Secunderbad	**Doc No**	95479	170606
	Doc Date	28-12-2022	
	Quote No	Nil	
GSTIN 36BFYPA0121A1Z3	**Quote Date**	23-12-2022	
9381004542 9959611144	**SupplyType**	Supply	

Kind Attn : A.Chandra Shekhar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	656400 - CONS-Consumables - Bombay Brooms Small-- - - - Nos	200.00	8.00	0.00	0.00	1,600.00
				Total Order Value . . .		**1,600.00**

Rupees : One Thousand Six Hundred Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Breakage in your account. Above order for Stock maintain purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For ***Summit Sales LLP***

Authorised Signatory

Name : 28/12/2022

Accepted the above Terms And Conditions

For ***Akshaya Traders***

Name : ______

Date : __/__/____

Requisition Form						
Company Name:	SSLLP	Date:	23.12.22			
Site & Phase :	SHLLP	Time:				
Unit No./Block No.						
Supplier:		Req. No.	170606			
Material required before date:		ID No.	82827			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CONS7227-Consumables-Acid---1Ltr-Nos	60	72	60		
2	CONS7495-Consumables-Air Freshner----Nos	48	0	48		
3	CONS6564-Consumables-Bombay Brooms Big ----Nos	50	64	50		
4	CONS9459-Consumables-Coconut Brooms----Nos	100	183	100		
5	CONS1624-Consumables-Handwash liquid----Nos	24	49	24		
6	CONS2101-Consumables-Dustbin-PVC---Nos	10	11	10		
7	CONS7245-Consumables-Dust Pan-PVC---Nos	24	23	24		
8	CONS7283-Consumables-Wiper----Nos	20	28	20		
9	CONS8566-Consumables-Bombay Brooms Small----Nos	200	385	200		
10	CONS3499-Consumables-PVC Bucket----Nos	10	30	10		
Remarks:	For Stock Replenishing purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Asha jyothi					
Approved By:	Minish					
Sign & Date:						

PO 95478.

PO 95479.

APPROVED BY
23 DEC 2022
SOHAM MODI
MANAGING DIRECTOR