PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | | | |
|---|---|---|---|---|---|
| Date: | 01/01/2023 | Prepared by | K.Mounika | Serial no. | 12444 |
| Supplier name | SFS Hardware | | | HO inward no. | |
| Firm/Company | MRMLLP | Project | GMR | HO received date | |
| PO/WO date | 22/12/22 | PO/WO No. | 95364 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 336 | 26/12/22 | 191/- | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | | | |
|---|---|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | | | 191/- |
| Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report | | | |
| MRN nos.: | 115502 | Proof of delivery matches MRN | ☑ Yes □ No |
| Amount B –Other Credits : Transportation charges | | | – |
| Amount C –Other Debits : | | | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | | | 191 |
| Amount E – PO / WO value: | | | 191 |
| Amount F – Difference (A – E): | | | – |
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Part received | | |
| Close PO / WO | ☑ Yes □ No – wait for balance material □ Other | | |
| Payment – due date | 09/01/2023 | | |
| Remarks: | Final Bill | | |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | K. Mounika | Neew | | | |
| Sign: | [signature] | APPROVED | | | |
| Date | 01/01/2023 | 02 JAN 2023 | | | |
| Approval limit | Upto 20k | Above 20k P. VENKATESHWARLU MANAGER PURCHASE | Above 100k | Upto 20k | Above 20k |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

# GST INVOICE

**SFS HARDWARE**
#30-26 3rd FLOOR PLOT NO 36
BURHANI HOUSING SOCIETY RTC COLONY
TRIMULGHEERY HYDERABAD 500-015
Mobile : 9550505717
**Company's GSTIN: 36BJJPG3515K1Z6**

**Invoice No : 336**
Delivery challan no :

**Dated : 26-12-2022**
Dated :

PO NO : **95364 - 208578**
PO Date : 22-12-2022

**Buyer:**
**M/s. MODI REALTY MALLAPUR LLP.**
5-4-187/3 & 4, II FLOOR, SOHAM MANSION, MG ROAD
SECUNDERABAD - 500003
**Buyer's GSTIN : 36AAEFM1459R1ZP**

**Despatched Through :** **BY HAND / DRIVER**
Despatched Date : 26-12-22
State Code: **36**

| S.No | Description of Goods | HSN | Quantity | Rate | GST % | Amount |
|---|---|---|---|---|---|---|
| 1 | SS SCREWS PAN HEAD SIZE : 06 X 32 MM | 7318 | 1.00 PAC | 89.00 | 18.00% | 89.00 |
| 2 | SS SCREWS PAN HEAD SIZE : 06 X 25 MM | 7318 | 1.00 PAC | 73.00 | 18.00% | 73.00 |
| | ***TRANSPORTATION / FRIEGHT :*** | | | | | 0.00 |
| | | | | | **TOTAL :** | **162.00** |

Received By
M.Shekar
9000978917

INWARD
MODI REALTY MALLAPUR LLP
No 10425 Dt 26/12/
MRN No 115502 Dt 27/12/22
Received By Sign 26/12/

**Total Tax Amount:** 29.16

| | |
|---|---|
| **CGST @ 9 %** | 14.58 |
| **SGST @ 9 %** | 14.58 |
| Round off | -0.16 |
| **Grand Total** | **191.00** |

Amount Chargeable (in words)

**Rs: ONE HUDRED AND NINETY ONE ONLY**

**Company's Bank Details**
Current A/c No : 630805161164
Bank Name : ICICI BANK LIMITED
IFSC Code : ICIC0006308
Branch : KARKHANA BRANCH

**Declaration**
*We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.*
*This is a computer generated Invoice / Subject to Secunderabad Juridiction.*

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 40329
Date: 28/12/22
Sign:

**For SFS HARDWARE**

**Authorised Signatory**

# Purchase Order

 23-12-2022 3:58:01 PM

opy

95364
13.12.22 4:32:58

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderab
G S T No. : 36AAEFM1459R1ZP

| **Supplier Details** | | | |
|---|---|---|---|
| SFS Hardware | **Doc No** | 95364 | 208578 |
| 30-26,III Floor,Plot no 36,Burhani Housing Society,RTC Colony,Tirumulgery,Secunderabad-15 | **Doc Date** | 23-12-2022 | |
| | **Quote No** | nil | |
| **GSTIN** 36BJJPG3515K1Z6 | **Quote Date** | 22-12-2022 | |
| 9550505717 | **SupplyType** | Supply | |

**Kind Attn : Mr Khuzem**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 432700 - HARD-Hardware - SS Screws -Pan Head- - 6x32mm - Pkts<br>*100 pieces in packet* | 1.00 | 89.00 | 0.00 | 18.00 | 105.02 |
| 2 | 759000 - HARD-Hardware - SS Screws -Pan Head- - 6x25mm - Pkts<br>*100 pieces in packet* | 1.00 | 73.00 | 0.00 | 18.00 | 86.14 |
| | | | | **Total Order Value . . .** | | **191.16** |

Rupees : One Hundred Ninty One and Paise Sixteen Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | Next 3 Day. |
| **Delivery Location** | Gulmohar Residency<br>Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge<br>Phone. Contact: Security _______, 8309938133 |
| **Penality For Delay** | Nil |
| **Transportation** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | NIL |
| **Other Terms** | Payment will be made only after inspection of material.Above order For D-Block flat no.401,105 internal switch board fixing work purpose. |
| **Completion Date** | NA |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | Original invoice+copy of proof of delivery is required to process invoice for payment.DO NOT send original invoice to site. Original invoices must be send to HO office. Proof of delivery /DC can be sent by email. |

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Name : Veeer 23/12

Accepted the above Terms And Conditions

For ***SFS Hardware***

Name : ______________________

Date : __/__/____

| Requisition Form | | | | | | |
|---|---|---|---|---|---|---|
| Company Name: | MRMLLP | Date: | 22-12-2022 | | | |
| Site & Phase : | GMR | Time: | 12:00 | | | |
| Unit No./Block No. | D-Block flat no: 401 & 105 | | | | | |
| Supplier: | | Req. No. | 208578 | | | |
| Material required before date: | Urgent | ID No. | 82726 | | | |
| S No | Item | Qty required | Qty available at site | Order Qty | Inward No | Inward Date |
| 1 | ELEC4199-Electrical-MCB---10 amps-Nos 95361 | 10 | 0 | 10 | | |
| 2 | ELEC7266-Electrical-MCB---16 amps-Nos | 16 | 0 | 16 | | |
| 3 | ELEC2020-Electrical-MCB---06 amps-Nos | 12 | 0 | 12 | | |
| 4 | ELEC8878-Electrical-Isolater-4 Pole--40 amps-Nos | 2 | 0 | 2 | | |
| 5 | ELEC4577-Electrical-Switch Blank Plate--Wipro NW--Nos | 250 | 0 | 180 | | |
| 6 | ELEC5228-Electrical-Round covers -PVC--75mm-Nos 95364 | 100 | 0 | 100 | | |
| 7 | ELEC8378-Electrical-Round covers -PVC--150mm-Nos | 20 | 0 | 20 | | |
| 8 | HARD1945-Hardware-SS Screws -Pan Head--6x32mm-Pkts | 1 | 0 | 1 | | |
| 9 | HARD9632-Hardware-SS Screws -Pan Head--6x25mm-Pkts | 1 | 0 | 1 | | |
| 10 | ELEC4374-Electrical-Insulation tapes---20nos-Boxes | 2 | 0 | 2 | | |
| Remarks: | D-Block flat no: 401.105 internal switch board fixing work | | | | | |
| | | | | | | |
| | Engineer | Project Manager | Purchase | | MD | |
| Prepared By: | P.Sai Kumar | Ram Prasad | | | | |
| Approved By: | | | | | | |
| Sign & Date: | | | | | | |

APPROVED
Purchase
23 DEC 2022
P. VENKATESHWARLU
MANAGER PURCHASE

APPROVED BY
M. RAM PRASAD (G.M.R.)
Project Manager

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SUMMIT SALES LLP * R.R. DIST. *
IN WARD
No: 652/68
Date: 27/1/23
Sign:

**For SFS HARDWARE**

**Authorised Signatory**