PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	01/01/2023	Prepared by	K. Mounika	Serial no.	12462
Supplier name	Cemex infra			HO inward no.	
Firm/Company	MRMLLP	Project	GMR	HO received date	
PO/WO date	23/11/22	PO/WO No.	2022112300 2	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	063	15/12/22	63,252/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	58,508/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.:	Proof of delivery matches MRN □ Yes □ No
Amount B –Other Credits : Transportation charges	4,743
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	63,252
Amount E – PO / WO value:	58,524
Amount F – Difference (A – E):	4748
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	09/01/2023
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:		APPROVED			
Date		02 JAN 2023			
Approval limit	Upto 20k	Above 20k P. VENKATESHWARLU MANAGER-PURCHASE	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE
CASH / CREDIT

& : 9848525411
: 8885561492

RAJADHANI TILES COMPANY
MARBLES & GRANITE

Dealers in : Rajastan Marbles, Granite, Kota Stone, Bangalore Stone, Tandur Stone and all types of Parking & Flooring Tiles

Plot No. 78, H.No. 4-40/7/2, Nagaram Village, Keesara Mdl., Medchal Dist - 500 083.

Invoice No. 063 **GSTIN : 36AAPPU3108E1ZM** Date : 15/12/2022

Billed to : Name : Modi Housing Pvt. Ltd Address : Hyderabad State : Telangana Code : 36	Party GSTIN : 36AADCM5906D2Z0 Mode of Supply (Transportation) Place of Supply : Silver oak P.O. No. : 20221123002 State Code : **TELANGANA - 36** Vehicle No. AP28TA8590

S.No.	DESCRIPTION	HSN/SAC	QTY.	RATE	UNIT PRICE	AMOUNT Rs. Ps.
1)	Tandoor Rough 3x2=6x502 3012 SFt	2515	3012	18.50	SFt	55,722
2)	unloading		3012	1.50	SFt	4518
	Way Bill No 171569556430					

SUMMIT SALES LLP IN WARD No: 102677 Date: 15/12/22 Sign: R.R. DIST.

Electronic Reference Number :	Total Taxable Value	60,240
Rupees in words Sixty Three Thousand two Hundred and fifty two only	CGST @ 2.5 %	1506
	SGST @ 2.5 %	1506
	IGST @ — %	—
	(Subject to Reverse Charges)	—
	GRAND TOTAL	63,252

BANK DETAILS

Bank Name : ICICI BANK
Account No. : 131805500546
IFSC Code : ICIC0001318 **Branch : Kapra**

1. Interest @ 18% will be strictly charged extra of bills are not paid within ....days.
2. We are not responsible for transit damages.
3. No rejection is entertained beyond 15 days from the date of receipt of material your end.
4. All disputes are subject to Hyderabad Jurisdiction.

For **RAJADHANI TILES COMPANY**

Receiver's Signature with Seal

Purchase Order

Original

From Company:	Modi Housing Pvt. Ltd., 5-4-187/3&4, IInd FloorSoham MansionM.G.Road Secunderabad,TELANGANA,500003 GSTNO:36AADCM5906D2ZO	Delivery Location: Silver oak villas MHPL - SOVMHPL ,, ,

Supplier Details				
Rajadhani Tiles Company Plot no.78Beside Sri ram kanta Weight Bridge, nagaramnagaram, Keesara (M) R R Dist,TG, GSTIN:36AAPPU3108E1ZM ,9848525411	PO No	20221123002	Quote No	Nil
	PO Date	23 Nov 2022	Quote Date	24 Nov 2022
	Supply Type	Purchase Order		

SNo.	Item Name	Qty	Rate	Dis%	Taxable Amount	GST%						Amount
						IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	
1	BUIL8803-Building Material-Tandoor Rough Stone---900x600mm-sqm	280.00	199.06	0%	55,737	0%	2.5%	2.5%	0	1,393	1,393	58,524
								Total Amount ...	0	1,393	1,393	58,524

Rupees in words : Fifty Eight Thousands Five Hundred And Twenty Three .six Four PaiseOnly.

Terms and Conditions:-

Original

Additional Specifications	Inclusive of GST and other taxes.
Tax :	Within 2 days of PO
Delivery Date :	As given above.
Delivery Location :	By Vendor
Transport:	Nil.
Advance Paid :	After delivery and on submission of bills.
Payment Terms :	Proof of delivery & original invoice must be delivered to Second floor, Soham Mansion, M.G. Road, Secunderabad- 03.Do not send to site.
Bill submission:	For FootPath Area purpose
Other Terms:	Payment shall be made on quantity delivered at site.

For Modi Housing Pvt. Ltd.,	Accepted the above Terms And Conditions For Rajadhani Tiles Company
Authorised Signatory	
Name :-	
Sign:-	
Date :-	Date :-

APPROVED
24 NOV 2022
P. VENKATESHWARLU
MANAGER PURCHASE

Requisition Form

Company Name	Modi Housing Pvt. Ltd.,	Date	21 Nov 2022
Site Or Phase	Silver oak villas MHPL - SOVMHPL	Time	11:00:59
Flat/Villa/Other	For Footh path area purpose	Req.No.	185333
Material required before date		ID No	20221121002

S.No	Description	Qty Required	Qty Available at Site	Order Qty	Last Rate	Inward No	Date
1	BUIL8803-Building Material-Tandoor Rough Stone---900x600mm-sqm	280.00	0	280.00	260.00	[illegible]	

Remarks: For Footh path area purpose

Prepared By :- Meenakshi

Approved By:-

Sign:-

Sign:-

Date :- 21 Nov 2022

Date:-

Note: On receipt of material at site write inward number and date in last two columns

APPROVED
21 NOV 2022
P. VENKATESHWARLU
MANAGER PURCHASE

: 9848525411
: 8885561492

RAJADHANI TILES COMPANY

Plot No. 78, H.No. 4-40/7/2, Nagaram Village, Keesara Mdl., Medchal Dist - 500 083, Telangana.

M/s. Modi Housing Pvt Ltd

No. : 178

Date : 09/12/2022

Order No. : 20221123002

Vehicle No. AP28TA8599

S.NO.	PARTICULARS	QTY.	RATE	AMOUNT Rs.	Ps.
1)	Tandoor Rough				
	3×2=6×502				
	3012 Sft				
			TOTAL		

INWARD
Inward No: 614 Dt: 9/12/22
MRN No: Dt:
Received By: Sign:
M H P L-SOV-III

Goods once sold will not be taken back

Thank you E. & O.E. Signature