PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date:	01/01/23	Prepared by	Ashajyothi	Serial no.	**12415**
Supplier name	Shubham Enterprises			HO inward no.	
Firm/Company	GVRC	Project	Innopolis	HO received date	
PO/WO date	12/12/22	PO/WO No.	94949	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22-23/3523	14/12/22	5,806/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			5,806/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.:	115090	Proof of delivery matches MRN	☑ Yes ☐ No
Amount B –Other Credits : Transportation charges			–
Amount C –Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			5,806/-
Amount E – PO / WO value:			5,806/-
Amount F – Difference (A – E):			–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received		
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other		
Payment – due date	09/01/23		
Remarks:	Final bill		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ashajyothi				
Sign:	Asha				
Date	01/01/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
01 JAN 2023
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN : 36AELFS6374J1ZC
PAN No. : AELFS6374J

TAX INVOICE

SHUBHAM ENTERPRISES

Ph : (O) : 66318150
: 66568151
: 66568150

5-2-282/301, 3rd Floor, Mahavir Complex, Hyderbasti, R.P. Road, Secunderabad-500 003. T.S.
E-mail : shubhamentp1999@yahoo.co.uk
MSME UAN : TS020055126

Invoice No. : SE/22-23/3523 Date : 14-Dec-22
P.O. No. PO NO : 94949 // 206532 Date : 14-Dec-22
Reverse Charge (Y/N) : No
D.C. No. : BY MAIL Date : 14-Dec-22
State : Telangana State Code : 36
Vehicle No. :
E-Way Bill No. :

Bill to Party : **G V RESERCH CENTERS PVT LTD**
5-4-187/3&4,IInd FLOOR
SOHAM MANSION, M G ROAD
SECUNDERABAD
State: Telangana(36)
GSTIN No.: 36AAHCG4562D1ZP

Ship to Party : **G V RESERCH CENTERS PVT LTD**
5-4-187/3&4,IInd FLOOR
SOHAM MANSION, M G ROAD
SECUNDERABAD
State: Telangana(36)
GSTIN No.: 36AAHCG4562D1ZP

DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
1 CG 48" CELLING H/S FAN	84149090	4.00 NOS	1,230.00	4,920.00
				4,920.00
CGST TAX 9 %				442.80
SGST TAX 9%				442.80
ROUNDED				0.40
				5,806.00

MODI PROPERTIES PVT. LTD. INWARD No. 549 Date 16/12/22 Sign. SEC'BAD

SUMMIT SALES LLP INWARD No: 102919 Date: 20/12/22 Sign: R.R. DIST.

Indian Rupees Five Thousand Eight Hundred Six Only
Despatched Through :
Destination :

1.Goods once sold will not be taken back.
2.Interest 24% p.a. will be applicable after due date.
3.Subject to Secunderabad Jurisdiction.
4.Cheque return Charges Rs. 500/-
5.Bank Details : PUNJAB NATIONAL BANK, Account No. : 3631001600000013
IFS Code : PUNB0363100

E.&O.E.

For **SHUBHAM ENTERPRISES**

GSTIN : 36AELFS6374J1ZC
PAN No. : AELFS6374J

TAX INVOICE

SHUBHAM ENTERPRISES

Ph : (O) : 66318150
: 66568151
: 66568150

5-2-282/301, 3rd Floor, Mahavir Complex, Hyderbasti, R.P. Road, Secunderabad-500 003. T.S.
E-mail : shubhamentp1999@yahoo.co.uk
MSME UAN : TS020055126

Invoice No. : SE/22-23/3523 **Date :** 14-Dec-22
P.O. No. PO NO : 94949 // 206532 Date 14-Dec-22
Reverse Charge (Y/N) : No
D.C. No. : BY MAIL Date 14-Dec-22
State : Telangana State Code : 36
Vehicle No. :
E-Way Bill No. :

Bill to Party :	Ship to Party :
G V RESERCH CENTERS PVT LTD 5-4-187/3&4,IInd FLOOR SOHAM MANSION, M G ROAD SECUNDERABAD State: Telangana(36) **GSTIN No.: 36AAHCG4562D1ZP**	**G V RESERCH CENTERS PVT LTD** 5-4-187/3&4,IInd FLOOR SOHAM MANSION, M G ROAD SECUNDERABAD State: Telangana(36) **GSTIN No.: 36AAHCG4562D1ZP**

DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
1 CG 48" CELLING H/S FAN	84149090	4.00 NOS	1,230.00	4,920.00
				4,920.00
CGST TAX 9 %				442.80
SGST TAX 9%				442.80
ROUNDED				0.40
				5,806.00

INWARD
Inward No: 10806 Dt: 15/12/22
MRN No: 115090 Dt: 16/12/22
Received By: D. Rajkumar Sign: D. Rajkumar
Genome Valley Research Center Pvt. Ltd.

Indian Rupees Five Thousand Eight Hundred Six Only
Despatched Through :
Destination :

1.Goods once sold will not be taken back.
2.Interest 24% p.a. will be applicable after due date.
3.Subject to Secunderabad Jurisdiction.
4.Cheque return Charges Rs. 500/-
5.Bank Details : PUNJAB NATIONAL BANK, Account No. : 363100160000013
IFS Code : PUNB0363100

E.&O.E.

For SHUBHAM ENTERPRISES

Purchase Order

 12-12-2022 16:14:43

94949
29.11.22 5:57:23

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderaba
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Shubham Enterprises	**Doc No**	94949	206532
5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003	**Doc Date**	12-12-2022	
	Quote No	Nil	
GSTIN 36AELFS6374J1ZC 6656-8151..	**Quote Date**	12-12-2022	
040-66318150/23468151 9849153774	**SupplyType**	Supply	

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	789200-FUNF-Furniture & fixtures-Ceiling fans-White-Crompton-1200mm-Nos	4.00	1,230.00	0.00	18.00	5,805.60
					Total Order Value . . .	**5,805.60**

Rupees : Five Thousand Eight Hundred Five and Paise Sixty Only.

Terms and Conditions :-

Specification /	All items shall be of 'CG' brand, Seawind model
Payment Terms	After Delivery & Production of bill.
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Above order for FM team purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For ***G V Reserch Centers Pvt Ltd***
Authorised Signatory
12/12/2022
Name : ____________

Accepted the above Terms And Conditions
For ***Shubham Enterprises***
Name : ____________

Date : __/__/____

Requisition Form						
Company Name	GVRC					
Site & Phase	Innopolis	Date	12 12 2022			
Unit No /Block No.		Time	11 00			
Supplier						
Material required before date	urgent	Req No.	206532			
		ID No	82369			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELEC2621-Electrical-Ceiling fans-White-Crompton-1200mm-Nos	4		4		
2	ELEC1988-Electrical-LED Tube Light-6500K-Wipro D532065-1200mmX20W-Nos	10		10		
3	ELEC3452-Electrical-LED Tube Light-6500K-Wipro D531065-600mmX10W-Nos	10		10		
4						
5						
6						
7						
8						
9						
10						
Remarks:	towards FM Team purpose.					
	Engineer					
Prepared By	V.Akhil	Project Manager		Purchase		MD
Approved By:	MR.madhu					
Sign & Date:	12 12 2022					

PO: 94949.

PO: 94942

APPROVED

12 DEC 20[illegible]

MINISH PARIKH

MANAGER PROCUR[illegible]