PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	1/01/2023	Prepared by	Vanajakshi	Serial no.	12419
Supplier name	SFS Hardware			HO inward no.	
Firm/Company	GVRC	Project	Innopolis	HO received date	
PO/WO date	10/12/22	PO/WO No.	94890	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	312	14/12/22	4,109/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	4,109/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.:	115086	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4,109/-
Amount E – PO / WO value:	4,109/-
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	9/01/2023
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajakshi				
Sign:	Vanaja	01 JAN 2023			
Date	1/01/2023				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

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Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GST INVOICE

SFS HARDWARE #30-26 3rd FLOOR PLOT NO 36 BURHANI HOUSING SOCIETY RTC COLONY TRIMULGHEERY HYDERABAD 500-015 Mobile : 9550505717 **Company's GSTIN: 36BJJPG3515K1Z6**	**Invoice No : 312** Delivery challan no : PO NO : **94890 - 206523** PO Date : 10-12-2022	**Dated: 14-12-2022** Dated :
Buyer: **M/s. G V RESERCH CENTRE PVT LTD.** 5-4-187/3 & 4, II FLOOR, SOHAM MANSION, MG ROAD SECUNDERABAD - 500003 **Buyer's GSTIN : 36AAHCG4562D1ZP**	**Despatched Through :** Despatched Date : State Code: **36**	**BY HAND/DRIVER** 14-12-22

S.No	Description of Goods	HSN	Quantity	Rate	GST %	Amount
1	GI UNIVERSAL CLAMP SIZE : 75 MM	7318	20.00 NOS	72.00	18.00%	1,440.00
2	ANCHOR BOLT (PIN TYPE) SIZE : 10 X 62.5	7318	200.00 NOS	10.21	18.00%	2,042.00
					TOTAL :	**3,482.00**
	Total Tax Amount:		626.76		**CGST @ 9 %**	313.38
					SGST @ 9 %	313.38
					Round off	0.24
					Grand Total	**4,109.00**

INWARD
Inward No: 10802 Dt: 15/12/22
MRN No: 11006G Dt: 16/12/22
Received By: D. Rajkumar Sign: D. Rajkumar
Genome Valley Research Center Pvt. Ltd.

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 16346 Date: 14/12/22 Sign:

Received By
S.K. RAJU
6281929265

Amount Chargeable (in words)

Rs: FOUR THOUSAND ONE HUNDRED AND NINE ONLY

Company's Bank Details

Current A/c No : 630805161164
Bank Name : ICICI BANK LIMITED
IFSC Code : ICIC0006308
Branch : KARKHANA BRANCH

For SFS HARDWARE

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

This is a computer generated Invoice / Subject to Secunderabad Juridiction.

Authorised Signatory

Purchase Order

 10-12-2022 15:14:25

94890
29.11.22 5:53:08

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
SFS Hardware	**Doc No**	94890	206523
30-26,III Floor,Plot no 36,Burhani Housing Society,RTC Colony,Tirumulgery,Secunderabad-15	**Doc Date**	10-12-2022	
	Quote No	NIL	
GSTIN 36BJJPG3515K1Z6	**Quote Date**	09-12-2022	
9550505717	**SupplyType**	Supply	

Kind Attn : Mr Khuzem

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	926300 - STEL-Steel - GI Universal clamp-- - 100DMM - Nos *75Dmm*	20.00	72.00	0.00	18.00	1,699.20
2	311200 - HARD-Hardware - Anchor bolt -Pin Type- - 10x62.50mm - Nos	200.00	10.21	0.00	18.00	2,409.56
					Total Order Value . . .	**4,108.76**

Rupees : Four Thousand One Hundred Eight and Paise Seventy Six Only.

Terms and Conditions :-

Specification /	All items shall be of brand/company
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next 3 Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	NIL
Other Terms	Payment will be made only after inspection of material.Above order For 4545 block 1st floor and 2nd floor hinging lines plumbing work purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Original invoice+copy of proof of delivery is required to process invoice for payment.DO NOT send original invoice to site. Original invoices must be send to HO office. Proof of delivery /DC can be sent by email.

For ***G V Reserch Centers Pvt Ltd***
Authorised Signatory

Name : 10/12/2022

Accepted the above Terms And Conditions
For ***SFS Hardware***

Name : ______________

Date : __/__/____

Requisition Form						
Company Name	GVRC	Date	09.12.2022			
Site & Phase	Innopolis	Time	11:00			
Unit No./Block No.						
Supplier		Req. No.	206523			
Material required before date	URGENT	ID No.	82313			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	STEL2585-Steel-GI Universal clamp---~~100~~ 75 Dmm-Nos	20	0	20		
2	TOOL2657-Tools-Hammer Drill Bit---16x150mm-Nos 92520 PO 94890	2	0	2		
3	HARD2439-Hardware-Anchor bolt -Pin Type--10x62.50mm-Nos	200	0	200		
4						
5						
6						
7						
8						
9						
10						
Remarks	Towards 4545 block 1st floor and 2nd floor hinging lines plumbing work purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By	Mr Madhu					
Approved By	Mr Madhu					
Sign & Date	9.12.2022					

APPROVED
10 DEC 2022
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MANAGER PROCUREMENT