PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	31/12/22	Prepared by	Kalpana	Serial no.	**12298**
Supplier name	SSLLP			HO inward no.	
Firm/Company	MPPL	Project	HO	HO received date	
PO/WO date	15/12/22	PO/WO No.	95080	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	27619	16/12/22	34,990/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			34,990/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	115688	Proof of delivery matches MRN	□ Yes □ No
Amount B –Other Credits : Transportation charges			–
Amount C –Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			34,990/-
Amount E – PO / WO value:			34,990/-
Amount F – Difference (A – E):			–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	09/01/23		
Remarks:	Final bill		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		04 JAN 2023			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

16/12

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details			
Modi Properties Pvt. Ltd.		Invoice No.	27619
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD		Invoice Date.	16-12-2022
		PO No.	95080
		PO Date.	15-12-2022
		Req ID	82504
GSTIN : 36AABCM4761E1ZM	PAN AABCM4761E	Req Date	15-12-2022
		Loc Req No	203195

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	112000 - COMP-Peripherals - Laptop computer-- - - -	84713010	1	29652.54	29,652.54	18	5,337.46
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	29,652.54	5,337.46
	2,668.73	2,668.73	Total Invoice Amount	34,990.00	

Rupees : Thirty Four Thousand Nine Hundred Ninty Only.

for Summit Sales LLP

K.U.Dev.

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 10278
Date: 16/12/22
Sign:
R.R. DIST.

Purchase Order

Page(s) 1 Of 1   15-12-2022 14:58:50

95080
13.12.22 3:48:41

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP	**Doc No**	95080	203195
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	15-12-2022	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	15-12-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	112000 - COMP-Peripherals - Laptop computer-- - - - Nos	1.00	29,652.54	0.00	18.00	34,990.00
					Total Order Value . . .	**34,990.00**
Rupees : Thirty Four Thousand Nine Hundred Eighty Nine and Paise Only.						

Terms and Conditions :-

Specification /	Acer Extensa laptop intel Pentium quard core(4GB/256GB NVMe SSD/Windows 11 Home /Black)EX215-31 with 39.6cm (15.6 inch)
Payment Terms	After delivery and production of bill
Tax	GST included in the above prices
Delivery Date	With in a day
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order for Jayaprakash purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

15/12/2022

Name : ______

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______

Date : __/__/____

Requisition Form						
Company Name:	Modi Properties Pvt Ltd	Date:	15-12-2022			
Site & Phase :	HO	Time:				
Unit No./Block No.						
Supplier:						
Material required before date:		Req. No.	203195			
		ID No.	82504			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	COMP2442-Peripherals-Laptop computer----Nos					
2		1	0	1		
3						
4	PO- 95080	29,652.54				
5						
6						
7						
8						
9						
10						
Remarks:	This is for Jayaprakash					
	Engineer	Project Manager		Purchase		MD
Prepared By:	Suneel					
Approved By:						
Sign & Date:						

APPROVED
15 DEC 2022
MINISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Modi Properties Pvt. Ltd.
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD

GSTIN : 36AABCM4761E1ZM

DC No.	23542
DC Date.	16-12-2022
PO No.	95080
PO Date.	15-12-2022
Req ID	82504
Req Date	15-12-2022
Loc Req No	203195

	Description of Goods	HSN/SAC	Qty
1	112000 - COMP-Peripherals - Laptop computer-- - - - Nos	84713010	1
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

INWARD
Inward No: 764 Dt: 16/12/22
MRN No: 115688 Dt:
Received By: Samarjith Sign:
MODI PROPERTIES

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 86235
Date: 23/12/22
Sign: ✓

for Summit Sales LLP

K. U. Dev.

Authorised signatory