

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 03/01/23		Prepared by: Ashajyothi		Serial no. 12615	
Supplier name: Niki doors				HO inward no.	
Firm/Company: SELLP		Project: CHILLP		HO received date	
PO/WO date: 26/11/22		PO/WO No. 94422		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	342	27/12/22	2,62,051/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			2,57,921/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.: 115476, 115477	Proof of delivery matches MRN		☒ Yes ☐ No
Amount B – Other Credits : Transportation charges 3,500 + 18%			4,130/-
Amount C – Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			2,57,921/-
Amount E – PO / WO value:			2,57,141/-
Amount F – Difference (A – E):			780/-
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other	
Payment – due date		09/01/23	
Remarks: Final bill			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ashajyothi				
Sign:					
Date	03/01/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

NIKI DOORS

Office: Plot No.99, Line No.9, Prashasan Nagar, Road No.72, Jubilee Hills, Hyderabad - 500 033, T.S.

INVOICE CUM DELIVERY CHALLAN

As Per Section 31(I) of GST Act 2017 & Rule of invoice Rules

Original

Customer Name: SUMMIT SALES LLP 5-4-187/ 3&4 II ND FLOOR MG ROAD SECUNDERABAD - 500003	Invoice No. 342 Date 27-12-2022 P.O.NO 94422
GST No. 36ACQFS2044C1Z7	Time of Removal:
GST No. 36AAMPJ0229L1ZL	

Sl. No	Decription of Goods	HSN Code	Qty	Units NO	Rate per Unit	Total Assessable Value
1	32MM.BST DOORS	4418				
2	SKNI DOORS 2P 82 X32		40		2277.78	91,111
3	SKNI DOORS 2P 82 X26		40		1850.68	74,028
4	SKNI DOORS 2P 80 X 38		20		2660	53,438
5	TRANSPORT					3,500

INWARD	
Inward No. 19186	Di: 26/12/22
MRN No: 115476	Di: 27/12/22
Received By:	Sign:
SUMMIT SALES LLP	

INWARD	
Inward No. 19187	Di: 26/12/22
MRN No: 115477	Di: 27/12/22
Received By:	Sign:
SUMMIT SALES LLP	



E & O.E	Total	100	-	222,077
Total GST Rs. 39,974	Discount	%	-	
Rupees:	CGST	9 %	19,987	
	SGST	9 %	19,987	
Grand Total	IGST	%	-	
			Grand Total	262,051

Vehicle No: TS09UD3888 LR No: Date: 27-12-2022 Transport:

Bank Details : IDBI BANK, Branch : Habsiguda
C.A. A/c. 0446102000013378 , IFS Code : IBKL0000446

For Niki Doors

Certified that the Particulars given above are true and correct and that the amount indicated represent that Price actually charged and there is no flow of additional consideration directly or indirectly from the buyer.

Subject to Hyderabad Jurisdiction

Authorised Signature



Purchase Order

Page(s) 1 Of 1

17-12-2022 10:26:55

Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

NIKI DOORS
Plot no 99, Lane 9, Prashanth Nagar, Road no 72, Jubli Hills, Hyderabad,
Telangana.

GSTIN 36AAMPJ0229L1ZL

9866009933

9866009933

Doc No	94422	170472
Doc Date	26-11-2022	
Quote No	NIL	
Quote Date	22-11-2022	
SupplyType	Supply	

Kind Attn : J. Sunil Kumar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 104100 - DOOR-Doors - Panel door-2Panel - - 825Wx2075Hmxx32mm - Nos 32" x 82"	40.00	2,277.77	0.00	18.00	107,510.74
2 163900 - DOOR-Doors - Panel door-2Panel - - 675Wx2075Hmxx32mm - Nos 26" x 82"	40.00	1,850.69	0.00	18.00	87,352.57
3 334500 - DOOR-Doors - Panel door-2Panel - - 975Wx2025Hmxx32mm - Nos 38" x 80"	20.00	2,638.88	0.00	18.00	62,277.57

Total Order Value . . .**257,140.88**

Rupees : Two Lakh(s) Fifty Seven Thousand One Hundred Fourty and Paise Eighty Eight Only.

Terms and Conditions :-

Specification / All items shall be of good quality, with Masonite Skin, 2 sides, 2 Panels, with mango wood frame, thickness 32mm, Rate per sft is Rs.125/- GST Extra.

Payment Terms 50% Advance balance after delivery

Tax Inclusive of all taxes

Delivery Date With in 8 days

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Extra.

Warranty 1 yr

Advance Paid Rs.1,28,571-00, by cheque/RTGS....

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Stock replenishing, purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **NIKI DOORS**

Name : _____

Name : _____

Date : ____/____/____

Estimate/Draft PO

Page(s) 1 Of 1

26-11-2022 14:58:50

Ori



94422

16.11.22 3:28:16

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

NIKI DOORS
Plot no 99, Lane 9, Prashanth Nagar, Road no 72, Jubli Hills, Hyderabad, Telangana.

GSTIN 36AAMPJ0229L1ZL

9866009933

9866009933

Doc No	94422	170472
Doc Date	26-11-2022	
Quote No	NIL	
Quote Date	22-11-2022	
SupplyType	Supply	

Kind Attn : J. Sunil Kumar

Estimate/Draft PO for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 104100 - DOOR-Doors - Panel door-2Panel - - 825Wx2075Hmxx32mm - Nos 32" x 82"	40.00	2,277.77	0.00	18.00	107,510.74
2 163900 - DOOR-Doors - Panel door-2Panel - - 675Wx2075Hmxx32mm - Nos 26" x 82"	40.00	1,850.69	0.00	18.00	87,352.57
3 334500 - DOOR-Doors - Panel door-2Panel - - 975Wx2025Hmxx32mm - Nos 38" x 80"	20.00	2,638.88	0.00	18.00	62,277.57

Total Order Value . . . 257,140.88

Rupees : Two Lakh(s) Fifty Seven Thousand One Hundred Fourty and Paise Eighty Eight Only.

Terms and Conditions :-

Specification / All items shall be of good quality, with Masonite Skin, 2 sides, 2 Panels, with mango wood frame, thickness 32mm, Rate per sft is Rs.125/- GST Extra.

Payment Terms 50% Advance balance after delivery

Tax Inclusive of all taxes

Delivery Date With in 8 days

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Extra.

Warranty 1 yr

Advance Paid Rs.1,28,571-00, by cheque/RTGS....

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Stock replenishing, purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For MDs APPROVAL

- ☒ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification.
- ☐ Replenishing SSSLP stock
- ☐ Other



For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **NIKI DOORS**

Name :

Name :

Date : _/_/

Requisition Form											
Company Name:		SSLLP		Date:		22.11.2022					
Site & Phase :		SHLLP		Time:							
Unit No./Block No.											
Supplier:				Req. No.		170472					
Material required before date:				ID No.		81626					
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date					
1	DOOR1041-Doors-Panel door-2Panel --825Wx2075HMMx32MM-Nos	32x 82	40 50 ✓	4	50						
2	DOOR1639-Doors-Panel door-2Panel --675Wx2075HMMx32MM-Nos	26x 82	40 50 ✓	1	40						
3	DOOR3315-Doors-Panel door-2Panel --675Wx2025HMMx32MM-Nos	26x 80	90% 64x 27	44	10						
4	DOOR8194-Doors-Panel door-2Panel --825Wx2025HMMx32MM-Nos	32x 80	10	11	10						
5	DOOR3345-Doors-Panel door-2Panel --975Wx2025HMMx32MM-Nos	38x 80	20 10 ✓	0	10						
6											
7											
8											
9											
10											
Remarks:		For Stock Replenishing purpose									
Engineer		Project Manager				Purchase				MD	
Prepared By:		Ashaiyothi									
Approved By:		Minish									
Sign & Date:											

APPROVED BY
22 NOV 2022
SOHAM MODI
MANAGING DIRECTOR