

PURCHASE DIVISION  
Advice for approval for credit to supplier



|                                                                                                                                                                                                                                        |                  |                                                                                                                                                                 |             |                                                                     |                  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|---------------------------------------------------------------------|------------------|
| Date: 03/01/23                                                                                                                                                                                                                         |                  | Prepared by: Ashajyothi                                                                                                                                         |             | Serial no. 12557                                                    |                  |
| Supplier name: SLLP                                                                                                                                                                                                                    |                  |                                                                                                                                                                 |             | HO inward no.                                                       |                  |
| Firm/Company: MRGV                                                                                                                                                                                                                     |                  | Project: BRGV                                                                                                                                                   |             | HO received date                                                    |                  |
| PO/WO date: 06/12/22                                                                                                                                                                                                                   |                  | PO/WO No. 94750                                                                                                                                                 |             | Scan ID.                                                            |                  |
| Sl no.                                                                                                                                                                                                                                 | Bill no.         | Bill date                                                                                                                                                       | Bill amount | Original attached                                                   |                  |
| 1.                                                                                                                                                                                                                                     | 27506            | 10/12/22                                                                                                                                                        | 770/-       | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |                  |
| 2.                                                                                                                                                                                                                                     |                  |                                                                                                                                                                 |             | <input type="checkbox"/> Yes <input type="checkbox"/> No            |                  |
| 3.                                                                                                                                                                                                                                     |                  |                                                                                                                                                                 |             | <input type="checkbox"/> Yes <input type="checkbox"/> No            |                  |
| 4.                                                                                                                                                                                                                                     |                  |                                                                                                                                                                 |             | <input type="checkbox"/> Yes <input type="checkbox"/> No            |                  |
| Amount A – Bills total (Excluding Transport & Hamali Charges):                                                                                                                                                                         |                  |                                                                                                                                                                 |             | 770/-                                                               |                  |
| Proof of delivery by way of: <input type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report |                  |                                                                                                                                                                 |             |                                                                     |                  |
| MRN nos.:                                                                                                                                                                                                                              |                  | Proof of delivery matches MRN                                                                                                                                   |             | <input type="checkbox"/> Yes <input type="checkbox"/> No            |                  |
| Amount B – Other Credits : Transportation charges                                                                                                                                                                                      |                  |                                                                                                                                                                 |             | -                                                                   |                  |
| Amount C – Other Debits :                                                                                                                                                                                                              |                  |                                                                                                                                                                 |             | -                                                                   |                  |
| Amount D (D=A+B-C) – Amount to be credited to the supplier:                                                                                                                                                                            |                  |                                                                                                                                                                 |             | 770/-                                                               |                  |
| Amount E – PO / WO value:                                                                                                                                                                                                              |                  |                                                                                                                                                                 |             | 770/-                                                               |                  |
| Amount F – Difference (A – E):                                                                                                                                                                                                         |                  |                                                                                                                                                                 |             | -                                                                   |                  |
| Quantity received as per PO / WO                                                                                                                                                                                                       |                  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received |             |                                                                     |                  |
| Close PO / WO                                                                                                                                                                                                                          |                  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other                                  |             |                                                                     |                  |
| Payment – due date                                                                                                                                                                                                                     |                  | 09/01/23                                                                                                                                                        |             |                                                                     |                  |
| Remarks: Final Bill                                                                                                                                                                                                                    |                  |                                                                                                                                                                 |             |                                                                     |                  |
| Approved by                                                                                                                                                                                                                            | Purchase Officer | Purchase Manager                                                                                                                                                | MD          | Accountant                                                          | Accounts Manager |
| Name:                                                                                                                                                                                                                                  | Ashajyothi       |                                                                                                                                                                 |             |                                                                     |                  |
| Sign:                                                                                                                                                                                                                                  | Ashajyothi       |                                                                                                                                                                 |             |                                                                     |                  |
| Date                                                                                                                                                                                                                                   | 3/1/23           |                                                                                                                                                                 |             |                                                                     |                  |
| Approval limit                                                                                                                                                                                                                         | Upto 20k         | Above 20k                                                                                                                                                       | Above 100k  | Upto 20k                                                            | Above 20k        |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

**Summit Sales LLP****ORIGINAL INVOICE**

#5-4-187/3 &amp; 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**

1 of 1 : 02-01-2023

| Customer Details                                                                                                               |                                                    |          |     | Invoice No.   |        | 27506      |         |
|--------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------|----------|-----|---------------|--------|------------|---------|
| Modi Realty Genome Valley LLP<br>Sy no. 31 & 32, murharipally, Genome Valley, Hyderabad, 501401<br><br>GSTIN : 36ABFFM3063PIZU |                                                    |          |     | Invoice Date. |        | 10-12-2022 |         |
|                                                                                                                                |                                                    |          |     | PO No.        |        | 94750      |         |
|                                                                                                                                |                                                    |          |     | PO Date.      |        | 06-12-2022 |         |
|                                                                                                                                |                                                    |          |     | Req ID        |        | 82172      |         |
|                                                                                                                                |                                                    |          |     | Req Date      |        | 05-12-2022 |         |
|                                                                                                                                |                                                    |          |     | Loc Req No    |        | 95269      |         |
|                                                                                                                                | Description of Goods                               | HSN/SAC  | Qty | Rate          | Gross  | Tax%       | Tax Amt |
| 1                                                                                                                              | 532900 - STAT-Stationary - Whitners-- - - - Nos    | 960899   | 5   | 21.00         | 105.00 | 18         | 18.90   |
| 2                                                                                                                              | 111200 - STAT-Stationary - Pencil-- - - - Boxes    | 960910   | 1   | 42.00         | 42.00  | 18         | 7.56    |
| 3                                                                                                                              | 908700 - STAT-Stationary - Staplcr-SMALL-- - - -   | 84729010 | 5   | 36.50         | 182.50 | 18         | 32.84   |
| 4                                                                                                                              | 730400 - STAT-Stationary - Pen-Blue color-Cello    | 960899   | 10  | 6.00          | 60.00  | 18         | 10.80   |
| 5                                                                                                                              | 485500 - STAT-Stationary - Erasers-- - - - Nos     | 401692   | 10  | 1.50          | 15.00  | 18         | 2.70    |
| 6                                                                                                                              | 313400 - STAT-Stationary - Binder Clips-- - 25mm - | 83059020 | 2   | 32.00         | 64.00  | 18         | 11.52   |
| 7                                                                                                                              | 409700 - STAT-Stationary - Binder Clips-- - 35mm - | 83059020 | 2   | 42.00         | 84.00  | 18         | 15.12   |
| 8                                                                                                                              | 832300 - STAT-Stationary - Fevistick-- - - - Nos   | 35069999 | 5   | 20.00         | 100.00 | 18         | 18.00   |
| 9                                                                                                                              |                                                    |          |     |               |        |            |         |
| 10                                                                                                                             |                                                    |          |     |               |        |            |         |
| 11                                                                                                                             |                                                    |          |     |               |        |            |         |
| 12                                                                                                                             |                                                    |          |     |               |        |            |         |
| 13                                                                                                                             |                                                    |          |     |               |        |            |         |
| 14                                                                                                                             |                                                    |          |     |               |        |            |         |
| 15                                                                                                                             |                                                    |          |     |               |        |            |         |
| IGST                                                                                                                           |                                                    |          |     | CGST          |        | SGST       |         |
|                                                                                                                                |                                                    |          |     | 58.72         |        | 58.72      |         |
| Total Taxable Amount                                                                                                           |                                                    |          |     | 652.50        |        | 117.44     |         |
| Total Invoice Amount                                                                                                           |                                                    |          |     | 769.95        |        |            |         |
| Rupees : Seven Hundred Sixty Nine and Paise Ninty Five Only.                                                                   |                                                    |          |     |               |        |            |         |

for Summit Sales LLP

Subject to Hyderabad Jurisdiction



Authorised signatory

## Purchase Order

Page(s) 1 of 2

07-12-2022 11:04:44



v.Copy

From Company : **Modi Realty Genome Valley LLP**  
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003  
G S T No. : 36ABFFM3063P1ZU

94750  
29.11.22 5:44:33

| Supplier Details                                                                                                                               |                   |            |       |
|------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|------------|-------|
| Summit Sales LLP<br>5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad<br><br><b>GSTIN</b> 36ACQFS2044C1Z7<br>040-66335551 9618244433 | <b>Doc No</b>     | 94750      | 95269 |
|                                                                                                                                                | <b>Doc Date</b>   | 06-12-2022 |       |
|                                                                                                                                                | <b>Quote No</b>   | Nil        |       |
|                                                                                                                                                | <b>Quote Date</b> | 05-12-2022 |       |
|                                                                                                                                                | <b>SupplyType</b> | Supply     |       |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| Item Name                                                                | Qty   | Rate  | Dis% | GST   | Amount        |
|--------------------------------------------------------------------------|-------|-------|------|-------|---------------|
| 1 532900 - STAT-Stationary - Whitners-- - - - Nos                        | 5.00  | 21.00 | 0.00 | 18.00 | 123.90        |
| 2 111200 - STAT-Stationary - Pencil-- - - - Boxes                        | 1.00  | 42.00 | 0.00 | 18.00 | 49.56         |
| 3 908700 - STAT-Stationary - Stapler-SMALL-- - - - Nos                   | 5.00  | 36.50 | 0.00 | 18.00 | 215.35        |
| 4 730400 - STAT-Stationary - Pen-Blue color-Cello Fine grip<br>- - - Nos | 10.00 | 6.00  | 0.00 | 18.00 | 70.80         |
| 5 485500 - STAT-Stationary - Erasers-- - - - Nos                         | 10.00 | 1.50  | 0.00 | 18.00 | 17.70         |
| 6 313400 - STAT-Stationary - Binder Clips-- - 25mm - Nos                 | 2.00  | 32.00 | 0.00 | 18.00 | 75.52         |
| 7 409700 - STAT-Stationary - Binder Clips-- - 35mm - Nos                 | 2.00  | 42.00 | 0.00 | 18.00 | 99.12         |
| 8 832300 - STAT-Stationary - Fevistick-- - - - Nos                       | 5.00  | 20.00 | 0.00 | 18.00 | 118.00        |
| <b>Total Order Value . . .</b>                                           |       |       |      |       | <b>769.95</b> |
| Rupees : Seven Hundred Sixty Nine and Paise Ninty Five Only.             |       |       |      |       |               |

### Terms and Conditions :-

**Specification /** As per details given in the quotation.

**Payment Terms** After Delivery & Production of bill

**Tax** All taxes included in above price.

**Delivery Date** Next Working Day.

**Delivery Location** Bloomdale Residency at Genome Valley  
Murharipalli,servey no-31& 32  
Phone. Madhu Site Engineer - 9502211499

**Penalty For Delay** Nil

**Transportation** Transport cost shall be borne by us.

**Warranty** Nil

**Advance Paid** Nil

**Other Terms** We reserve the right to reject items not conforming to quality and specifications.For site office use purpose.Above order  
for towards site use purpose

**Completion Date** NA

For **Modi Realty Genome Valley LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : \_\_\_\_\_

Name : \_\_\_\_\_

Date : \_\_/\_\_/\_\_



## Purchase Order

Page(s) 2-Of 2

07-12-2022 11:04:44

Original / Office Copy / Purchase Div.Copy

**Measurment**

NA

**Security**

Nil

**Remarks**

Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Modi Realty Genome Valley LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : \_\_\_\_\_

Name : \_\_\_\_\_

Date : \_\_/\_\_/\_\_

| Requisition Form               |                                                         |                        |                       |            |           |             |  |  |
|--------------------------------|---------------------------------------------------------|------------------------|-----------------------|------------|-----------|-------------|--|--|
| Company Name:                  |                                                         | MGRV                   | Date:                 | 05-12-2022 |           |             |  |  |
| Site & Phase :                 |                                                         | BRGV                   | Time:                 | 5:19       |           |             |  |  |
| Unit No./Block No.             |                                                         |                        |                       |            |           |             |  |  |
| Supplier:                      |                                                         |                        | Req. No.              | 95269      |           |             |  |  |
| Material required before date: |                                                         |                        | ID No.                | 82172      |           |             |  |  |
| S No                           | Item                                                    | Qty required           | Qty available at site | Order Qty  | Inward No | Inward Date |  |  |
| 1                              | STAT7751-Stationary-Whitners----Nos                     | 10                     | 0                     | 10         |           |             |  |  |
| 2                              | STAT8753-Stationary-Pencil----Boxes                     | 10                     | 0                     | 10         |           |             |  |  |
| 3                              | STAT8122-Stationary-Stapler SMALL----Nos                | 10                     | 0                     | 10         |           |             |  |  |
| 4                              | STAT1585-Stationary-Pen-Blue color-Cello Fine grip--Nos | 10                     | 0                     | 10         |           |             |  |  |
| 5                              | STAT1670-Stationary-Erazers----Nos                      | 10                     | 0                     | 10         |           |             |  |  |
| 6                              | STAT3831-Stationary-Binder Clips ---25mm-Nos            | 10                     | 0                     | 10         |           |             |  |  |
| 7                              | STAT4023-Stationary-Binder Clips ---35mm-Nos            | 10                     | 0                     | 10         |           |             |  |  |
| 8                              | STAT5693-Stationary-Fevistick----Nos                    | 10                     | 0                     | 10         |           |             |  |  |
| 9                              |                                                         |                        |                       |            |           |             |  |  |
| 10                             |                                                         |                        |                       |            |           |             |  |  |
| Remarks:                       |                                                         | for office use purpose |                       |            |           |             |  |  |
|                                |                                                         |                        |                       |            |           |             |  |  |
| Engineer                       |                                                         | Project Manager        |                       | Purchase   |           | MD          |  |  |
| Prepared By:                   |                                                         | Jeevana                | Sarwar                |            |           |             |  |  |
| Approved By:                   |                                                         |                        |                       |            |           |             |  |  |
| Sign & Date:                   |                                                         |                        |                       |            |           |             |  |  |

P.O.No. 94250

## DELIVERY CHALLAN

## Summit Sales LLP

#5-4-187/3 &amp; 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

1 of 1, 10-12-2022

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

## Customer Details

Modi Realty Genome Valley LLP

Sy no. 31 &amp; 32, murharipally, Genome Valley, Hyderabad

GSTIN: 36ABFFM3063P1ZU

|            |            |
|------------|------------|
| DC No.     | 23433      |
| DC Date.   | 10-12-2022 |
| PO No.     | 94750      |
| PO Date.   | 06-12-2022 |
| Req ID     | 82172      |
| Req Date   | 05-12-2022 |
| Loc Req No | 95269      |

|    | Description of Goods                                              | HSN/SAC  | Qty |
|----|-------------------------------------------------------------------|----------|-----|
|    |                                                                   | 960899   | 5   |
| 1  | 532900 - STAT-Stationary - Whitners----- Nos                      | 960910   | 1   |
| 2  | 111200 - STAT-Stationary - Pencil----- Boxes                      | 84729010 | 5   |
| 3  | 908700 - STAT-Stationary - Stapler-SMALL----- Nos                 | 960899   | 10  |
| 4  | 730400 - STAT-Stationary - Pen-Blue color-Cello Fine grip --- Nos | 401692   | 10  |
| 5  | 485500 - STAT-Stationary - Erasers----- Nos                       | 83059020 | 2   |
| 6  | 313400 - STAT-Stationary - Binder Clips-- - 25mm - Nos            | 83059020 | 2   |
| 7  | 409700 - STAT-Stationary - Binder Clips-- - 35mm - Nos            | 35069999 | 5   |
| 8  | 832300 - STAT-Stationary - Fevistick----- Nos                     |          |     |
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| 30 |                                                                   |          |     |

## INWARD

Inward No: 2158 Dt: 12/12/22

MRN No: 114918 Dt: 12/12/22

Received By: Sign

MODI REALTY GENOME VALLEY LLP

for Summit Sales LLP

Authorised signatory



Subject to Hyderabad Jurisdiction