PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	02/01/2023	Prepared by	MINISH	Serial no.	12481
Supplier name	SSLLP.			HO inward no.	
Firm/Company	GVDL	Project	Geupoli's.	HO received date	
PO/WO date	15/12/2022	PO/WO No.	95051	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	27637	16/12/2022	3,136/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
Amount A – Bills total (Excluding Transport & Hamali Charges):			3,136/-	
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report				
MRN nos.:	115185		Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,136/-
Amount E – PO / WO value:	4,704/-
Amount F – Difference (A – E):	1,568/-
Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	03/01/2023
Remarks: final Bill	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
02 JAN 2023
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Discovery Center Pvt Ltd	Invoice No.	27637
119,191, Synergy Square1	Invoice Date.	16-12-2022
	PO No.	95051
	PO Date.	15-12-2022
	Req ID	82493
GSTIN : 36AAHCG4940K1ZC	Req Date	14-12-2022
	Loc Req No	196312

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	466300 - STAT-Stationary - Paper A4-- - - - Bundles	48025690	10	280.00	2,800.00	12	336.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	2,800.00		336.00
	168.00	168.00	Total Invoice Amount		3,136.00	

Rupees : Three Thousand One Hundred Thirty Six Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP * R.R. DIST. *

No. 162728

Date: 16/12/22

Purchase Order

 15-12-2022 12:21:51

opy

95051
13.12.22 3:48:41

From Company : **G V Discovery Center Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion ,MG Road, Secunderab
G S T No. : 36AAHCG4940K1ZC

Supplier Details			
Summit Sales LLP	**Doc No**	95051	196312
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	15-12-2022	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	14-12-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	466300 - STAT-Stationary - Paper A4-- - - - Bundles	15.00	280.00	0.00	12.00	4,704.00
					Total Order Value . . .	**4,704.00**

Rupees : Four Thousand Seven Hundred Four Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	119, 191 Synergy Square 1 - Phone. -
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for office use purpose
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***G V Discovery Center Pvt Ltd***

Authorised Signatory

15/12/2022

Name : ____________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form						
Company Name:	GV DISCOVERY PVT LTD	Date:	14-12-2022			
Site & Phase :		Time:	12:00			
Unit No./Block No.						
Supplier:		Req. No.	196312			
Material required before date:	urgent	ID No.	82493			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	STAT5901-Stationary-Paper A4---Bundles PO :- 95051	15	0	15		
2						
3						
4						
5						
6						
7						
8						
9						
10						
Remarks:	For site use purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	p.niharika					
Approved By:	K. NARSINGA RAO					
Sign & Date:	14-12-2022					

APPROVED
15 DEC 2022
MANISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

 16-12-2022

Customer Details	DC No	23560
GV Discovery Center Pvt Ltd	DC Date	16-12-2022
119,191, Synergy Square1	PO No	95051
	PO Date	15-12-2022
	Req ID	82493
GSTIN : 36AAHCG4940K1ZC	Req Date	14-12-2022
	Loc Req No	196312

	Description of Goods	HSN/SAC	Qty
1	466300 - STAT-Stationary - Paper A4-- - - - Bundles	48025690	10
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21	Inward No: 1879 16/12/22		
22	MRN No: 115185 19/12/22		
23	Received By: Ranjan Nath		
24			
25			
26			
27			
28			
29			
30			

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 85579
Date: 2/1/23
Sign:
R.R. DIST.