PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	9/01/23	Prepared by	Deeps	Serial no.	12504
Supplier name	SSLhp			HO inward no.	
Firm/Company	Mahesh Desai	Project	PM complex	HO received date	
PO/WO date	12/12/22	PO/WO No.	94952	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	27561	13/12/22	8,593/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			8593/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	115767	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges			–
Amount C –Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			8593/-
Amount E – PO / WO value:			8,593/-
Amount F – Difference (A – E):			—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	9/01/23		
Remarks:	final bill		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deeps				
Sign:	[signature]				
Date	9/01/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mahesh Desai & Others	Invoice No.	27561
PM Complex, MG Road, Secunderabad	Invoice Date.	13-12-2022
	PO No.	94952
	PO Date.	12-12-2022
	Req ID	82364
GSTIN : 36 PAN .	Req Date	12-12-2022
	Loc Req No	198108

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	660200 - CHEM-Chemical - Tiles Adhesive--Roff -	38245090	10	703.00	7,030.00	18	1,265.40
2	411900 - CHEM-Chemical - Tile grout cement	38245090	5	50.40	252.00	18	45.36
3							
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IGST	CGST	SGST			
			Total Taxable Amount	7,282.00	1,310.76
	655.38	655.38	Total Invoice Amount	8,592.76	

Rupees : Eight Thousand Five Hundred Ninty Two and Paise Seventy Six Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 102591
Date: 13/12/22
Sign:

Purchase Order

 12-12-2022 16:20:56

94952
29.11.22 5:57:23

From Company : **Mahesh Desai and Others**
5-4-187/3 & 4/4, I Floor, M.G.Road, Secunderabad - 500003
G S T No. :

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	94952	198108
	Doc Date	12-12-2022	
	Quote No	NIL	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	12-12-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	660200 - CHEM-Chemical - Tiles Adhesive--Roff - 25Kgs - Bag	10.00	703.00	0.00	18.00	8,295.40
2	411900 - CHEM-Chemical - Tile grout cement based-White-MYK - 1Kg - Kgs	5.00	50.40	0.00	18.00	297.36
					Total Order Value . . .	**8,592.76**

Rupees : Eight Thousand Five Hundred Ninty Two and Paise Seventy Six Only.

Terms and Conditions :-

Specification /	All items shall be of ___ brand/company
Payment Terms	After delivery and production of bill
Tax	Included in the above prices
Delivery Date	With in a day
Delivery Location	P M Complex M.G.Road, Secunderabad Phone. .
Penality For Delay	Nil
Transportation	Nil
Warranty	One year on doors, 5 years on mortise lock, one year on other hardware items.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for PM -modi complex existing bathroom tiles works purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice +copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site.Original invoice must be snet to HO office or purchase site office Proof of delivery /DC can be sent by email.

For ***Mahesh Desai and Others***

Authorised Signatory

Name : 12/12/2022

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form						
Company Name:	MAHESG DESAI & OTHERS	Date:	2022-12-12			
Site & Phase :	PM MODI COMPLEX	Time:	13:11			
Unit No./Block No.						
Supplier:		Req. No.	198108			
Material required before date:	URGENT	ID No.	82364			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	CHEM5170-Chemical-Tiles Adhesive---25Kgs-Bags	10		10		
2	CHEM1579-Chemical-Tile grout cement based-White--1Kg-Kgs	5		5		
3						
4						
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9						
10						
Remarks:	Above material order for pm modi complex existing bathroom tiles works purpose					
	Engineer	Project Manager	Purchase			MD
Prepared By:	Chand Mohammod					
Approved By:						
Sign & Date:						

POS 94952.

APPROVED
12 DEC 2022
MINISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mahesh Desai & Others	DC No.	23489
PM Complex, MG Road, Secunderabad	DC Date.	13-12-2022
	PO No.	94952
	PO Date.	12-12-2022
	Req ID	82364
GSTIN : 36	Req Date	12-12-2022
	Loc Req No	198108

	Description of Goods	HSN/SAC	Qty
1	660200 - CHEM-Chemical - Tiles Adhesive--Roff - 25Kgs - Bag	38245090	10
2	411900 - CHEM-Chemical - Tile grout cement based-White-MYK - 1Kg - Kgs	38245090	5
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP * R.R. DIST. *
IN WARD
No: 8284
Date: 2/12/2
Sign: