PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	05/01/2023	Prepared by	K.Mounika	Serial no.	[redacted]
Supplier name	Sri Balaji Marketing Associates			HO inward no.	
Firm/Company	SSLLP	Project	SSLLp Stores@SC	HO received date	
PO/WO date	05/12/22	PO/WO No.	2022120500?	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	3328	6/12/22	1,64,840/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,64,840/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	20230105003	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,64,840
Amount E – PO / WO value:	1,64,840
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	09/01/2023
Remarks:	Final Bill.

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		[signature]			
Sign:		APPROVED			
Date		05 JAN 2023			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Email : sbma233@gmail.com
Phone : 040 66784365
Cell No. : 09246524365

SRI BALAJI MARKETING ASSOCIATES

DEALERS: KCP,PARASAKTI, BIRLASHAKTI & RAMCO Cements
SHOP NO 3, SRT 343, JAWAHARNAGAR, ASHOKNAGAR, HYDERABAD

GSTIN : 36ACPPC4261Q1Z3

IRN : **bd9bc72a0634ef34139c3c5267658e6c212de6356f0a4be750e4e7c32d8-11917**
Ack No.: **112214734848849**
Ack Date: **6-Dec-22**

Billing Address	Shipping Address	
Name : SUMMIT SALES LLP **Address:** 5-4-187/34,MG ROAD, SECUNDERABAD **GSTIN: 36ACQFS2044C1Z7** **PAN No.:** **Phone :**	**Name : SUMMIT SALES LLP** **Address:** SOVLLP SITE, CHERLAPALLY MR PURSHOTTAM PH 9052177288 **GSTIN : 36ACQFS2044C1Z7**	**Invoice No.** : 3338 **Date** : 6-Dec-22 **P.O No.** : 20221205003 **P.O Date** : 5-Dec-22 **Truck No.** : AP16TE2926 **EwayBill No** : 171565313280

Sl No.	Descriptions of Goods	HSN	Qty	Rate Incl. Tax	Taxable Amount	CGST 14 %	SGST 14 %	IGST 28 %
1	Parasakti PPC	25232930	520.00	317.00	1,28,781.24	18,029.37	18,029.37	
	TOTAL		**520.00**		**1,28,781.24**			

CGST Amount : 18,029.37
SGST Amount : 18,029.37
IGST Amount :

Total Taxable Amount	**1,28,781.24**
CGST 14%	18,029.37
SGST 14%	18,029.37
Round Off	0.02
Grand Total	**1,64,840.00**

Value In Rs. : INR One Lakh Sixty Four Thousand Eight Hundred Forty Only .

Bank	**: HDFC BANK LTD**	**Bank**	**: SBI (Ashoknagar Branch)**
Branch Name	**: RTC X Roads**	**Branch Name**	**: Ashoknagar, Hyderabad**
Account No	**: 50200050652389**	**Account No**	**: 35706838384**
IFS Code	**: HDFC0000472**	**IFS Code**	**: SBIN0011658**

For SRI BALAJI MARKETING ASSOCIATES

SUMMIT SALES LLP
IN WARD
No: 10365
Date: 9/12/22
Sign:
R.R. DIST.

SRI BALAJI MARKETING ASSOCIATES HYDERABAD
CELL: 9246524365

Authorised Signatory

Terms & Conditions :

CERTIFICATE : Certified that the particulars given above are true correct and the amount indicated represents the price actually charged and that there is no flow of additional consideration directly or indirectly from the buyer .

TAX INVOICE

Email : sbma233@gmail.com
Phone : 040 66784365
Cell No. : 09246524365

SRI BALAJI MARKETING ASSOCIATES

DEALERS KCP,PARASAKTI, BIRLASHAKTI & RAMCO Cements
SHOP NO 3, SRT 343, JAWAHARNAGAR, ASHOKNAGAR, HYDERABAD

GSTIN : 36ACPPC4261Q1Z3

IRN b d9 bc72 a0634 ef34139 c3 c5267658 e6 c212d e6356 f0 a4 be750 e4 e7 c32 d8-11917
Ack No : 112214734848849
Ack Date 6-Dec-22

Billing Address	Shipping Address	
Name : **SUMMIT SALES LLP**	Name : **SUMMIT SALES LLP**	Invoice No. : 3338
Address: 5-4-187/34,MG ROAD, SECUNDERABAD	Address: SOVLLP SITE, CHERLAPALLY MR PURSHOTTAM PH 9502177288	Date : 6-Dec-22
GSTIN: **36ACQFS2044C1Z7**	GSTIN : 36ACQFS2044C1Z7	P.O No. : 20221205003
PAN No.:		P.O Date : 5-Dec-22
Phone :		Truck No. : AP16TE2926
		EwayBill No : 171565313280

Sl No.	Descriptions of Goods	HSN	Qty	Rate Incl. Tax	Taxable Amount	CGST 14 %	SGST 14 %	IGST 28 %
1	Parasakti PPC	25232930	520.00	317.00	1,28,781.24	18,029.37	18,029.37	
	TOTAL		520.00		1,28,781.24			

CGST Amount : 18,029.37
SGST Amount : 18,029.37
IGST Amount :

Total Taxable Amount	1,28,781.24
CGST 14%	18,029.37
SGST 14%	18,029.37
IGST 28%	
Round Off	0.02
Grand Total	**1,64,840.00**

Value In Rs. : INR One Lakh Sixty Four Thousand Eight Hundred Forty Only .

Bank	: HDFC BANK LTD	Bank	: SBI (Ashoknagar Branch)
Branch Name	: RTC X Roads	Branch Name	: Ashoknagar, Hyderabad
Account No	: 50200050652389	Account No	: 35706838384
IFS Code	: HDFC0000472	IFS Code	: SBIN0011658

INWARD
Inward No: 10740 Dt: 6/12/22
MRN No: Dt:
Received By: Sign:
SSLLP-SOV

For SRI BALAJI MARKETING ASSOCIATES

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 103726
Date: 5/1/23
Sign:

Authorised Signatory

Terms & Conditions

CERTIFICATE : Certified that the particulars given above are true correct and the amount indicated represents the price actually charged and that there is no flow of additional consideration directly or indirectly from the buyer .

MRN NO: 2023015003.

Purchase Order

Original

From Company:	Summit Sales LLP 5-4-187/3&4, IInd FloorSoham MansionM.G.Road Secunderabad,TELANGANA,500003 GSTNO:36ACQFS2044C1Z7	Delivery Location: SSLLP Stores @ VSC " ,

Supplier Details				
Sri Balaji Marketing Associates Shop no 3, SRT 343, Jawahar Nagar, Ashok nagar, Hyderabad Hyderabad,TG, GSTIN:36ACPPC4261Q1Z3 Gganshyam,9246524365 sbma233@gmail.com	PO No	20221205003	Quote No	NIL
	PO Date	05 Dec 2022	Quote Date	06 Dec 2022
	Supply Type	Purchase Order		

SNo.	Item Name	Qty	Rate	Dis%	Taxable Amount	GST%						Amount
						IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	
1	CEMT9218-Cement-PPC---50kg-Bag	520.00	247.65	0%	1,28,781	0%	14%	14%	0	18,029	18,029	1,64,840
								Total Amount ...	0	18,029	18,029	1,64,840

Rupees in words : One Lakh Sixty Four Thousands Eight Hundred And Thirty Nine .eight Three PaiseOnly.

Terms and Conditions:-

Cement brand :	Parasakthi.
Cement Hamali charges :	Loading included. Unloading extra @ Rs.5/- per bag.
Cement quantity	Payment shall be made on quantity delivered at site
Cement payment terms:	100% advance payment.
Tax :	Inclusive of GST and all other taxes.
Delivery Date :	Within 1 days of PO
Delivery Location :	As per details given above
Transportation Cost :	Included.
Bill submission:	Vendor Shall submit proof of delivery+originak invoice at head office of purchaser

Origir

Remarks : Delivery at SOVLLP-Cherlapally Contact Person Mr Purshottam-9502177288.

For Summit Sales LLP	Accepted the above Terms And Conditions For Sri Balaji Marketing Associates
Authorised Signatory	
Name :-	
Sign:-	
Date :-	Date :-

APPROVED
06 DEC 2022
MINISH PARIKH
MANAGER PROCUREMENT

Requisition Form

Company Name	Summit Sales LLP	Date	05 Dec 2022
Site Or Phase	SSLLP Stores @ VSC	Time	12:43:21
Flat/Villa/Other	160 To 172 Line Flooring Purpose.	Req.No.	184864
Material required before date		ID No	20221205003

S.No	Description	Qty Required	Qty Available at Site	Order Qty	Last Rate	Inward No	Date
1	CEMT9218-Cement-PPC---50kg-Bag	520.00	0	520.00	315.00		

Remarks: Line Flooring Purpose.

Prepared By :- Minish Parikh

247/65

Approved By:-

Sign:-

Sign:-

Date :- 05 Dec 2022

Date:-

Note: On receipt of material at site write inward number and date in last two columns

APPROVED
06 DEC 2022
MINISH PARIKH
MANAGER PROCUREMENT