

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 4/01/23		Prepared by: Deepa		Serial no. [Redacted]	
Supplier name: Reflections Electricals Pvt Ltd		Project: NGH		HO inward no.	
Firm/Company: MRPLHP		PO/WO No. 96464		HO received date	
PO/WO date: 29/11/22				Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	3776	24/12/22	6,419/-	☒ Yes ☐ No
2.			1	☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			6,419/-
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.: 115466	Proof of delivery matches MRN		☒ Yes ☐ No
Amount B – Other Credits : Transportation charges			-
Amount C – Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			6,419/-
Amount E – PO / WO value:			7,364/-
Amount F – Difference (A – E):			944/-
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other	
Payment – due date		9/01/23	
Remarks: From bill			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	[Signature]				
Date	4/01/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Purchase Order

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29-11-2022 12:01:15



94464

16.11.22 3:28:16

From Company : **Modi Realty Pocharam LLP**

5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500

G S T No. : 36ABIFM1836H1Z7

Supplier DetailsReflections Electricals Pvt. Ltd.,
5-4-187/6, P.M. Modi Complex Ist Floor, M.G. Road, Sec-Bad -500 003**GSTIN** 36AADCR2047Q1ZZ

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Doc No	94464	182307
Doc Date	29-11-2022	
Quote No	Nil	
Quote Date	12-11-2022	
SupplyType	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 666600 - ELLE-Electrical - LED Flood Light -6500K-Wipro-D915065 - 50W - Nos	4.00	1,560.00	0.00	18.00	7,363.20
Total Order Value . . .					7,363.20

Rupees : Seven Thousand Three Hundred Sixty Three and Paise Twenty Only.

Terms and Conditions :-**Specification / Brand** All items shall be of 'Wipro' brand,**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.**Delivery Location** Nilgiri Heights

pocharam

Phone. .9849497484

Penalty For Delay Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** 10 years warranty.**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Payment as per actual receipt of material. Above order for street light purpose**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks** Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.For **Modi Realty Pocharam LLP**

Authorised Signatory

Name : _____

Name : _____

Accepted the above Terms And Conditions

For **Reflections Electricals Pvt. Ltd.,**

Date : __/__/__

Requisition Form		Company Name: Modi Reality Pocharam LLP		Date:	12-11-2022		
Site & Phase :		NGH		Time:	10:00		
Unit No./Block No.							
Supplier:				Req. No.	182307		
Material required before date:		urgent		ID No.	81462		
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date	
1	ELLE6666-Electrical-LED Flood Light -6500K-Wipro-D915065-50W-Nos	4	0	4			
2							
3			0	0			
4			0	0			
5			0	0			
6			0	0			
7			0	0			
8			0	0			
9			0	0			
10			0	0			
Remarks:		for street light purpose at site .					
Engineer		Project Manager					
Prepared By:	A.Sravani	Purchase 29 NOV 2022					
Approved By:	Vijay raj	MINISH PARIKH MANAGER PROCUREMENT					
Sign & Date:		MD					