PURCHASE DIVISION
Advice for approval for credit to supplier

6

Date:	04/01/2023	Prepared by	Venkatesh	Serial no.	**12671**
Supplier name	Green Belt Services			HO inward no.	
Firm/Company	MHPL	Project	SOV-II	HO received date	
PO/WO date	26/12/22	PO/WO No.	95447	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	165	04/01/2023	18,005/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			16,430/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	115721	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges Transportation + 6%.			1,575
Amount C –Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			18,005
Amount E – PO / WO value:			16,430
Amount F – Difference (A – E):			1,575
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	09/01/2023		
Remarks:	Final Bill		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Venk			
Sign:		APPROVED			
Date		04 JAN 2023			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN :36AAUFG2910P1ZT

Composite Scheme

INVOICE

Cell : 8897895924

GREEN BELT SERVICES

GARDENING, HOUSE KEEPING, PAINTING,CIVIL & LABOUR CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.

E-mail : greenbeltservices.2212@gmail.com

M/s. MODi Housing pvt LtD

(MHPL)

Sl.No. 165 Date : 04/01/2023

D.C.No. 166 Date :

P.O.No. 95447 Date :

S.No.	PARTICULARS	Qty.	Rate	AMOUNT Rs.	Ps.
1	Supply of grass	-	-	18,005	00
		TOTAL		18,005	00

SUMMIT SALES LLP
IN WARD
No: 10767
Date: 4/1/23
Sign:
R.R. DIST.

GREEN BELT SERVICES

Bank Name: HDFC Bank

A/c. No.50200055048996

IFSC Code: HDFC0002019

Rupees inwards: Eighteen thousand five only.

For GREEN BELT SERVICES

Authorised Signatory

Purchase Order

 26-12-2022 2:18:22 PM

95447
13.12.22 4:34:24

opy

From Company : **Modi Housing Pvt.Ltd**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AADCM5906D2Z0

Supplier Details			
Green Belt Services 4-1270, Marthand nagar, New HafeezPet, Near Konda pur Hyd-49	**Doc No**	95447	185359
	Doc Date	26-12-2022	
	Quote No	nil	
GSTIN 36AAUFG2910P1ZT	**Quote Date**	24-12-2022	
8897895924	**SupplyType**	Supply	

Kind Attn : Mr.Ravi Shanker

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	945100 - PLAN-Plants - Grass-Fescue Grass- - - - Bag	25.00	350.00	0.00	6.00	9,275.00
2	214200 - PLAN-Plants - Grass-Country Grass- - - - Bag	15.00	450.00	0.00	6.00	7,155.00
				Total Order Value . . .		**16,430.00**

Rupees : Sixteen Thousand Four Hundred Thirty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 7 days
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order For lot area and footpath area purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For ***Modi Housing Pvt.Ltd***

Authorised Signatory

27/12/22

Name : ________________

Accepted the above Terms And Conditions

For ***Green Belt Services***

Name : ________________

Date : __/__/____

Requisition Form

Company Name:	MHPL SOV	Date:	24-12-2022			
Site & Phase :	SOV-III	Time:	2:00			
Unit No./Block No.	For Tot lot area and Footpath area Purpose					
Supplier:		Req. No.	185359			
Material required before date:	27-12-2022	ID No.	82836			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	PLNT4260-Plants-Grass-Fescue Grass---Bags 350	25Bags	0	25Bags		
2	PLNT9547-Plants-Grass-Country Grass---Bags 450 6%	15Bags	0	15Bags		
3						
4						
5	95447					
6						
7						
8						
9						
10						
Remarks:	For Tot lot area and Footpath area Purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By	K.Tulasi Rani					
Approved By	K.Purshotham					
Sign & Date:	24-12-2022					

APPROVED
27 DEC 2022
P. VENKATESHWARLU
MANAGER PURCHASE

2/12

GSTIN :36AAUFG2910P1ZT

Composite Scheme

DELIVERY CHALLAN

Cell : 889789592

GREEN BELT SERVICES

GARDENING, HOUSE KEEPING, PAINTING,CIVIL & LABOUR CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.

E-mail : greenbeltservices.2212@gmail.com

M/s. MODi Housing pvt LtD

(MHPL)

D.C.No. 166 Date 03/01/202

P.O.No 95447 Date :

S.No.	PARTICULARS	QUANTITY
1	Fescue grass	25. Bags.
2	Contry grass.	15. Bags.
3	Trans post Extra	

INWARD

Inward No. 635 Dt: 3/1/23

MRN No: 115721 Dt: 3/1/23

Received By:

Sign:

M H P L-SOV-III

SUMMIT SALES LLP

IN WARD

No: 85691

Date: 4/1/23

Sign:

R.R. DIST.

For GREEN BELT SERVICES

Receivers Signature

Authorised Signatory