

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 04/01/2023		Prepared by: Venkatesh		Serial no. 12671	
Supplier name: Green Belt Services				HO inward no.	
Firm/Company: MHPL		Project: 80V-112		HO received date	
PO/WO date: 26/12/22		PO/WO No. 95447		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	165	04/01/2023	18,005/-	☒ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				16,430/-	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:	115721		Proof of delivery matches MRN		☒ Yes ☐ No
Amount B – Other Credits : Transportation charges			Transportation + 6 %		1,575
Amount C – Other Debits :					-
Amount D (D=A+B-C) – Amount to be credited to the supplier:					18,005
Amount E – PO / WO value:					16,430
Amount F – Difference (A – E):					1,575
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		09/01/2023			
Remarks:		Final Bill			
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:		V. Venkatesh			
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN :36AAUFG2910P1ZT

INVOICE

Cell : 8897895924

Composite Scheme

**GREEN BELT SERVICES**

GARDENING, HOUSE KEEPING, PAINTING, CIVIL & LABOUR CONTRACTOR

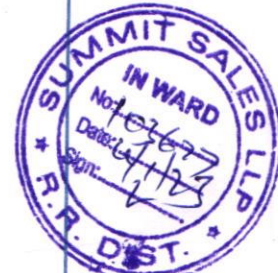
H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.

E-mail : greenbeltservices.2212@gmail.com

M/s. MODI Housing Pvt LtdSl.No. **165** Date: 04/01/2023D.C.No. 166 Date:P.O.No. 95447 Date:

(MHP2)

S.No.	PARTICULARS	Qty.	Rate	AMOUNT	
				Rs.	Ps.
1	Supply of grass	-	-	18,005	00
TOTAL				18,005	00

**GREEN BELT SERVICES**

Bank Name: HDFC Bank

A/c. No.50200055048996

IFSC Code: HDFC0002019

Rupees inwards: Eighteen Thousand
Five only**For GREEN BELT SERVICES**

Authorised Signatory

Purchase Order

Page(s) 1 Of 1

26-12-2022 2:18:22 PM



copy

From Company : **Modi Housing Pvt.Ltd**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AADCM5906D2Z0

95447
13.12.22 4:34:24

Supplier Details			
Green Belt Services 4-1270, Marthand nagar, New HafeezPet, Near Konda pur Hyd-49 GSTIN 36AAUFG2910P1ZT 8897895924	Doc No	95447	185359
	Doc Date	26-12-2022	
	Quote No	nil	
	Quote Date	24-12-2022	
	SupplyType	Supply	

Kind Attn : Mr.Ravi Shanker

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 945100 - PLAN-Plants - Grass-Fescue Grass- - - - Bag	25.00	350.00	0.00	6.00	9,275.00
2 214200 - PLAN-Plants - Grass-Country Grass- - - - Bag	15.00	450.00	0.00	6.00	7,155.00
Total Order Value . . .					16,430.00
Rupees : Sixteen Thousand Four Hundred Thirty Only.					

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 7 days
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order For lot area and footpath area purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For **Modi Housing Pvt.Ltd**

Authorised Signatory

Accepted the above Terms And Conditions

For **Green Belt Services**

Name : _____

Name : _____

Date : __/__/__

Requisition Form		Company Name: MHPL SOV		Date: 24-12-2022	
Site & Phase : SOV-III				Time: 2:00	
Unit No./Block No.		For Tot lot area and Footpath area Purpose			
Supplier:					
Material required before date:		27-12-2022			
S No	Item	Req. No.	Qty required	Qty available at site	Inward No
1	PLNT4260-Plants-Grass-Fescue Grass---Bags	185359	25Bags	0	25Bags
2	PLNT9547-Plants-Grass-Country Grass---Bags	82836	15Bags	0	15Bags
3					
4					
5					
6					
7					
8					
9					
10					
Remarks:		For Tot lot area and Footpath area Purpose			
Engineer	K. Tulasi Rani	Project Manager		Purchase	MD
Prepared By:	K. Purshotham				
Approved By:					
Sign & Date:	24-12-2022				

APPROVED
27 DEC 2022
P. VENKATESHWARLU
MANAGER PURCHASE

9547

9/12/22

GSTIN :36AAUFG2910P1ZT

DELIVERY CHALLAN

Cell : 889789592

Composite Scheme



GREEN BELT SERVICES

GARDENING, HOUSE KEEPING, PAINTING, CIVIL & LABOUR CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.

E-mail : greenbeltservices.2212@gmail.com

M/s. MODI Housing pvt LtdD.C.No. 166 Date 03/01/2022

(M.H.P.L.)

P.O.No. 95447 Date :

S.No.

PARTICULARS

QUANTITY

1 Fescue grass

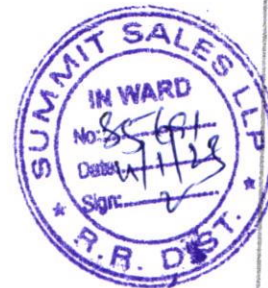
- 25 Bags.

2 Contry grass.

- 15 Bags.

3 Trans post Extra

INWARD	
Inward No. <u>635</u>	Dt: <u>3/1/23</u>
MRN No: <u>115721</u>	Dt: <u>3/1/23</u>
Received By: <u>[Signature]</u>	Sign: <u>[Signature]</u>
M H P L-SOV-II	



Receivers Signature

For GREEN BELT SERVICES

[Signature]

Authorised Signatory