

PURCHASE DIVISION
Advice for approval for credit to supplier

(2)

Date:		4/10/22	Prepared by	Deepa	Serial no.	[REDACTED]
Supplier name		Green belt service			HO inward no.	
Firm/Company		MNRK-WHP	Project	GHT	HO received date	
PO/WO date		20/12/22	PO/WO No.	95638	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached		
1.	163	2/01/23	15,629/-	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No		
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No		
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No		
Amount A – Bills total (Excluding Transport & Hamali Charges):					15,629/-	
Proof of delivery by way of <input checked="" type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report						
MRN nos.:	115680			Proof of delivery matches MRN	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Amount B –Other Credits : Transportation charges					-	
Amount C –Other Debits :					-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:					15,629/-	
Amount E – PO / WO value:					13,687/-	
Amount F – Difference (A – E):					1,942/-	
Quantity received as per PO /WO			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received			
Close PO / WO			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other			
Payment – due date			9/10/22			
Remarks: final bill						
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager	
Name:	Deepa					
Sign:						
Date	4/10/22					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k	

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN : 36AAUFG2910P1ZT

INVOICE

Cell : 8897895924

Composite Scheme



GREEN BELT SERVICES

GARDENING, HOUSE KEEPING, PAINTING, CIVIL & LABOUR CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.

E-mail : greenbeltservices.2212@gmail.com

M/s. Mehta & Modi Reality (Kowkur) LLP

SI.No. **163**

Date: 02/01/2023

D.C.No. 165

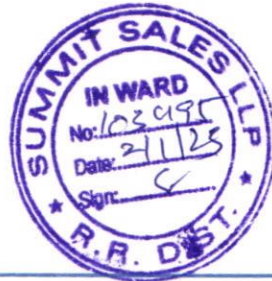
Date:

P.O.No. 95638

Date:

(G.W.H.T.)

S.No.	PARTICULARS	Qty.	Rate	AMOUNT		
				Rs.	Ps.	
1	Supply of Carpet grass-	100 Sqrmt	-	15,629	222	
				TOTAL	15,629	222



GREEN BELT SERVICES

Bank Name: HDFC Bank

A/c. No. 50200055048996

IFSC Code: HDFC0002019

Rupees inwards: Fifteen Thousand Six
Hundred Twenty nine only.

For GREEN BELT SERVICES

[Signature]
Authorised Signatory

Purchase Order

Page(s) 1 Of 1

30-12-2022 3:57:34 PM



Copy

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderat
G S T No. : 36ABLFM7631F1Z3

95638
27.12.22 3:29:43

Supplier Details

Green Belt Services
4-1270, Marthand nagar, New HafeezPet, Near Konda pur Hyd-49

GSTIN 36AAUFG2910P1ZT

8897895924

Doc No	95638	142501
Doc Date	30-12-2022	
Quote No	Nil	
Quote Date	28-12-2022	
SupplyType	Supply	

Kind Attn : Mr.Ravi Shanker

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 653500 - PLAN-Plants - Grass-Carpet grass- - - - sqm	100.00	129.12	0.00	6.00	13,686.72
Total Order Value . . .					13,686.72

Rupees : Thirteen Thousand Six Hundred Eighty Six and Paise Seventy Two Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Within 7 days

Delivery Location Greenwood Heights
Sy no: 196, Kowkur.
Phone. 040-66335551

Penalty For Delay Nil

Transportation Extra.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order For GHMC park inside laying purpose.

Completion Date Nil

Measurement Nil

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Green Belt Services**

Name : _____

Date : ___/___/___

Requisition Form											
Company Name:		Mehata & Modi Realty Kowkur Iip		Date:		2022-12-28					
Site & Phase :		GHT		Time:		15:02 PM					
Unit No./Block No.		GHMC PARK		Req. No.		142501					
Supplier:		Y R.ADHA KRISHNA (8374734468)		ID No.		82933					
Material required before date:		2022-12-30		Qty required		100		Qty available at site		100	
S No		Item		Order Qty		Inward No		Inward Date			
1		PLNT7179-Plants-Grass-Carpet grass---Sqm 12 set x 6'11" 129.12.16.11		100							
2											
3		6'11" 95698									
4											
5											
6											
7											
8											
9											
10											
Remarks:		For GHMC Park inside Laying purpose									
Prepared By:		Engineer		Project Manager							
Approved By:		D Devi									
Sign & Date:		A SURESH		2022-12-28							

APPROVED
 Purchase
 29 DEC 2022
 P. VENKATESHWARLU
 MANAGER PURCHASE

MD

GSTIN :36AAUFG2910P1ZT

DELIVERY CHALLAN

Cell : 8897895924

Composite Scheme



GREEN BELT SERVICES

GARDENING, HOUSE KEEPING, PAINTING, CIVIL & LABOUR CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.

E-mail : greenbeltservices.2212@gmail.com

M/s. Mehra & Modi Realty (Kowkur) LLP

D.C.No. **165** Date 31/12/2022

(GWHZ)

P.O.No. 95638 Date :

S.No.	PARTICULARS	QUANTITY
1	Carpet grass. 100 Sqft (1000 SFT) -	100 Sqft.
2	Trans post Extra. -	



INWARD

Inward No: 13580 Dt: 31/12/22

MRN No: 115680 Dt: 31/12/22

Received By: [Signature]

MEHRA & MODI REALTY KOWKUR LLP

Receiver's Signature 34

For GREEN BELT SERVICES

[Signature]

Authorised Signatory