PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	4/01/22	Prepared by	Deepa	Serial no.	[redacted]
Supplier name	Sri Laxmi Ganesh Steels + Hardware			HO inward no.	
Firm/Company	MMRK-WP	Project	GHT	HO received date	
PO/WO date	17/12/22	PO/WO No.	95141	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	256	23/12/22	1062/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1062/-
Proof of delivery by way of ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	115598	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1062/-
Amount E – PO / WO value:	1062/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	9/01/23
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:	D				
Date	4/01/23				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN - 36ARPPK9655D2ZA
VAT TIN - 36513674953

TAX Invoice

Ph : 09542575725

SRI LAXMI GANESH STEELS & HARDWARE

Dealers in : Iron & Steel, Casting, Wire Mesh, Design Articals
6-6-125/A/2, Beside SBH, Kavadiguda, Secunderabad, Telangana - 500080.
Email : srilaxmiganeshsteels@gmail.com

Po No 95141

M/s. Mehta & Modi Realty Kowkur LLP
M.G. Road

Party's GSTIN 36ABLF7631F1Z3

Invoice No.: 256
Date : 23/12/22
Transporter :
L.R. No. :

HSN	Description	Qty.	Rate	Amount Rs.	Ps.
	Rod cutting Blade 14"	5Nos	180/-	900=	—
			Total	900=	—
			SGST @ 9 %	81	= —
			CGST @ 9 %	81	- 00
			IGST @ 18 %		
			Roundup		
			Grand Total	1062=	—

INWARD
Inward No: 3544 Dt: 22/12/22
MRN No: 115598 Dt: 29/12/22
Received By:
Sign:
MEHTA & MODI REALTY

Bank Details :
Sri Laxmi Ganesh Steels & Hardware
C/A : 36998265647
Bank: SBI, Kavadiguda, Sec-bad.
IFSC Code No. : SBIN0020312

Rupees In words :

SUMMIT SALES LLP
R.R. DIST.
IN WARD
No: 102680
Date: 4/1/23
Sign:

E & O.E
Terms & Conditions
Subject to hyderabad jurisdiction only
Goods once sold will not be taken back or Exchanged.

For Sri Laxmi Ganesh Steels & Hardware

Signature

Purchase Order

 17-12-2022 2:09:42 PM

95141
13.12.22 4:19:06

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-!
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Sri Laxmi Ganesh Steels & Hardware	**Doc No**	95141	142472
Shop no. 6-6-125/A/2, Kavadiguda main road, Beside SBH, Secunderabad	**Doc Date**	17-12-2022	
	Quote No	Nill	
GSTIN 36ARPPK9655D2ZA	**Quote Date**	16-12-2022	
9246205245/9542575725	**SupplyType**	Supply	

Kind Attn : G. Anil

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	693600 - TOOL-Tools - Cutting Blade-Metal-Norton - 350mm - Nos	5.00	180.00	0.00	18.00	1,062.00
					Total Order Value . . .	**1,062.00**

Rupees : One Thousand Sixty Two Only.

Terms and Conditions :-

Specification /	All items shall be of Banagalam brand/company
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Working Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	NA
Other Terms	We reserve the right to reject items not conforming to quality and specifications. For site work purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice+copy of proof delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO or purchase site office .Proof of delivery /DC can be sent by email.

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : ____________ Veeru 18/12

Accepted the above Terms And Conditions

For ***Sri Laxmi Ganesh Steels & Hardware***

Name : ____________

Date : __/__/____

Requisition Form						
Company Name:	Mehta & Modi Realty Kowkur LLP	Date:	16-12-2022			
Site & Phase :	GHT	Time:	12:06			
Unit No./Block No.	A & B					
Supplier:		Req. No.	142472			
Material required before date:	17-12-2022	ID No.	82532			
S No	Item 95528	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	TOOL6936-Tools-Cutting Blade-Metal-Norton-350MM-Nos	5		5		
2						
3	95141					
4						
5						
6						
7						
8						
9						
10						
Remarks:	GHT site cellar work purpose					
	Engineer	Project Manager		Purchase		MD
Prepared By:	D Devi					
Approved By:	A Suresh					
Sign & Date:	16-12-2022					

APPROVED
17 DEC 2022
P. VENKATESHWARLU
MANAGER PURCHASE