PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	6-01-23	Prepared by	S. Jaysudha	Serial no.	12884
Supplier name	Summit Sales LLp			HO inward no.	
Firm/Company	MHPL	Project	Sov part-III	HO received date	
PO/WO date	29-11-22	PO/WO No.	94472	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	27302	1-12-22	6,797/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	6,797/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	114534	Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	6,797/-
Amount E – PO / WO value:	6,797/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	16-01-23
Remarks:	Final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		[signature] APPROVED			
Sign:					
Date		06 JAN 2023			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	27302
Modi Housing Pvt Ltd	Invoice Date.	01-12-2022
SOV III, Sy no, 11,12,14,15,16,17,18, & 294,,Hyderabad,	PO No.	94472
	PO Date.	29-11-2022
	Req ID	81968
GSTIN : 36AADCM5906D2Z0 PAN AADCM5906D	Req Date	28-11-2022
	Loc Req No	185336

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	802400 - ELSW-Electrical - Al service wire -4	76052990	3	1920.00	5,760.00	18	1,036.80
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	5,760.00	1,036.80
	518.40	518.40	Total Invoice Amount	6,796.80	

Rupees : Six Thousand Seven Hundred Ninty Six and Paise Eighty Only.

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST. IN WARD No: Date: 6/1/23 Sign:

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 29-11-2022 13:55:20 Original

94472
16.11.22 3:28:16

From Company : **Modi Housing Pvt.Ltd**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AADCM5906D2Z0

Supplier Details			
Summit Sales LLP	**Doc No**	94472	185336
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	29-11-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	29-11-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	802400 - ELSW-Electrical - Al service wire -4 mm-South Kimg - 90mtrs - Bundles	3.00	1,920.00	0.00	18.00	6,796.80
					Total Order Value . . .	**6,796.80**

Rupees : Six Thousand Seven Hundred Ninty Six and Paise Eighty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of Gloster brand/company
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming quality and specifications.Above order For generator backup Purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment.DO NOT send original invoice to site.Original invoice must be sent to HO Office or Purchase site office.Proof of dellvery/DC can be sent by email.

For *Modi Housing Pvt.Ltd*
Authorised Signatory

Name : 29/11/22

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MHPL SOV		Date:	28-11-2022			
Site & Phase :	SOV-III		Time:	11:30			
Unit No./Block No.	For generator backup purpose						
Supplier:			Req. No.	185336			
Material required before date:		01-12-2022	ID No.	81968			
S No	Item		Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	ELEC1392-Electrical-Al service wire -4 mm-South Kimg-90mtrs-Bundles		3	0	3		
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks:	For generator backup purpose						
	Engineer		Project Manager		Purchase		MD
Prepared By:	B.Meenakshi						
Approved By:	K.Purshotham						
Sign & Date:		28-11-2022					

P.O.no. 94472

APPROVED
26 NOV 2022
29 NOV 2022
P. VENKATESHWARLU
MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	DC No.	23257
Modi Housing Pvt Ltd	DC Date.	01-12-2022
SOV III, Sy no, 11,12,14,15,16,17,18, & 294,,Hyderabad,	PO No.	94472
	PO Date.	29-11-2022
	Req ID	81968
GSTIN : 36AADCM5906D2Z0	Req Date	28-11-2022
	Loc Req No	185336

	Description of Goods	HSN/SAC	Qty
1	802400 - ELSW-Electrical - Al service wire -4 mm-South Kimg - 90mtrs - Bundles	76052990	3
2			
3			
4			
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23	MRN no. 114534		
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29			
30			

SUMMIT SALES LLP
IN WARD
No: 85720
Date: 6/1/23
Sign:
R.R. DIST.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory