

PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date: 6-01-23		Prepared by: S. Jayasudha		Serial no. 12846	
Supplier name: Summit Sales LLP				HO inward no.	
Firm/Company: Sov LLP		Project: Sov part II		HO received date	
PO/WO date: 30-12-22		PO/WO No. 95643		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	27980	31-12-22	365/-	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 365/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 115790	Proof of delivery matches MRN	☐ Yes ☐ No
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Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 365/-

Amount E – PO / WO value: 365/-

Amount F – Difference (A – E):

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 16-01-23

Remarks: final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		<i>[Signature]</i>			
Sign:		APPROVED			
Date		06 JAN 2023			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.	27980		
Silver Oak Villas LLP				Invoice Date.	31-12-2022		
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd				PO No.	95643		
GSTIN : 36ADBFS3288A2Z7				PO Date.	30-12-2022		
PAN ADBFS3288A				Req ID	82972		
				Req Date	29-12-2022		
				Loc Req No	184956		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	189600 - COMP-Peripherals - Bag Pack-- - - - Nos	42022150	1	348.00	348.00	5	17.40
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				CGST		SGST	
Total Taxable Amount				348.00		17.40	
Total Invoice Amount				365.40			

Rupees : Three Hundred Sixty Five and Paise Fourty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s)

30-12-2022 17:38:36



95643

27.12.22 3:29:43

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	95643	184956
Doc Date	30-12-2022	
Quote No	Nil	
Quote Date	30-12-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 189600 - COMP-Peripherals - Bag Pack-- - - - Nos	1.00	348.00	0.00	5.00	365.40
Total Order Value . . .					365.40
Rupees : Three Hundred Sixty Five and Paise Fourty Only.					

Terms and Conditions :-**Specification / Brand** As per details given in the quotation.**Payment Terms** After delivery and production of bill**Tax** GST included in the above prices**Delivery Date** With in a day

Delivery Location Silver Oak Villas Part III
Sy .No.11,12,14,15,16,17,18 , 294
Phone. 0

Penalty For Delay Nil**Transportation Cost** Nil**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications, Above order for Susheel sir admin audit purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Silver Oak Villas LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : __/__/__

Requestion Form					
Company Name: SOV LLP		Date: 28-12-2022			
Site & Phase : SOV-III		Time: 4.30			
Unit No./Block No. For Sushel Sir Admin Audit Purpose					
Supplier		Req. No. 184956			
Material required before date: V.Urgent		ID No. 82972			
S No	Item	Qty required	Qty available at site	Order Qty	Inward No Inward Date
1	COMP1120-Peripherals-Laptop bag---Nos	1	0	1	
2					
3					
4					
5					
6					
7					
8					
9					
10					
Remarks: For Sushel Sir Admin Audit Purpose					
Engineer		Project Manager		MD	
Prepared By: K Tulasi Rani					
Approved By: K. Purshotham					
Sign & Date: 28-12-2022					

P.O.No. 915643

APPROVED
30 DEC 2022
P. VENKATESHWARLU
MANAGER PURCHASE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 31-12-2022

Customer Details

Silver Oak Villas LLP

Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally, hyd

GSTIN : 36ADBFS3288A2Z7

DC No.	23853
DC Date.	31-12-2022
PO No.	95643
PO Date.	30-12-2022
Req ID	82972
Req Date	29-12-2022
Loc Req No	184956

Description of Goods

HSN/SAC	42022150
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Qty

1

1 189600 - COMP-Peripherals - Bag Pack-- - - - Nos

INWARD

Inward No.

8293

Dt:

4/1/23

MRN No.

115780

Dt:

4/1/23

Received By:

Sign:

(Silver Oak Villas - Part III)

for Summit Sales LLP

Authorised signature

Subject to Hyderabad Jurisdiction

