

PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date: 6-01-23		Prepared by: S. Jayasudha		Serial no. 12850	
Supplier name: Santhosh Taspaulin		Project: SHLLP		HO inward no.	
Firm/Company: SS LLP		PO/WO No. 95583		HO received date	
PO/WO date: 29-12-22				Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	295	30-12-22	1,593/-	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			1,593/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.: 115723	Proof of delivery matches MRN		☐ Yes ☐ No
Amount B –Other Credits : Transportation charges			—
Amount C –Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			1,593/-
Amount E – PO / WO value:			1,593/-
Amount F – Difference (A – E):			—
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other	
Payment – due date		16-01-23	
Remarks: final bill			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX-INVOICE

SANTHOSH TARPAULIN

2-9-39/7/3, Forzenguda,
Suryanagar, Old Alwal,
Medchal, Malkajgiri District – 500 010.
Telangana State

GSTIN :36ATWPA1307P1ZC

Email id: santhoshtarp@gmail.com

Cell: 9642662732

Bank Account : AXIS BANK

Acc.No.919020039284737

IFSC CODE :UTIB0001378

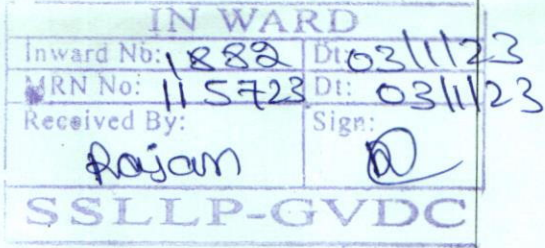
To SUMMIT SALES LLP
5-4-187/3&3 IInd floor MG ROAD
SECUNDERABAD 500003
GSTIN No. 36ACQFS2044C1Z7

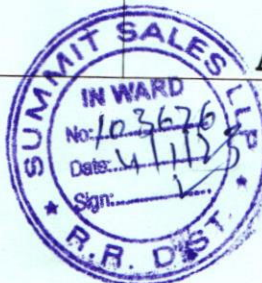
Invoice No: **295**

Invoice Date: 30/12/2022

P.O.No.95583/170623

P.O.Date: 29.12.2022

Sl. No	Descriptions	Code SAC HSN	Qty	Rate	Amount Rs. Ps.
1	HDPE TARPAULIN SIZE 24ft X 18ft 2 NOS 	3926	90 QMTR	@15.00/	1,350.00
Rupees in words ONE THOUSAND FIVE HUNDRED NINTY THREE ONLY				Total ::	1,350.00
				CGST @ 9 %	121.50
				SGST @ 9 %	121.50
				IGST 18% ::	
				Grand Total ::	1,593.00
Receiver Signature & Seal 				For SANTHOSH TARPAULIN  Authorized Signatory	



Purchase Order

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29-12-2022 12:09:11



95583

27.12.22 3:28:17

From Company : **Summit Sales LLP**

5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.

G S T No. : 36ACQFS2044C1Z7

Supplier Details

Santosh Tarpaulin

2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist -500010

GSTIN 36ATWPA1307P1ZC

9642662732

Doc No

95583

170623

Doc Date

29-12-2022

Quote No

Nil

Quote Date

28-12-2022

SupplyType

Supply

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 368100 - GENE-General Items - Blue Sheet-- - 7200Wx5400Lmm - Sqm 2-no's	90.00	15.00	0.00	18.00	1,593.00
Total Order Value . . .					1,593.00
Rupees : One Thousand Five Hundred Ninty Three Only.					

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.**Delivery Location** SSSLP-GVDC

Phone. .

Penalty For Delay Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for office purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks** Material Delivery at SSSLP-GVDC ,Contact person Mr.Praveen,Mobile no:9989330044For **Summit Sales LLP**

Authorised Signatory

Name : 30/12/2022

Accepted the above Terms And Conditions

For **Santosh Tarpaulin**

Name : _____

Date : __/__/__

Requestion Form		Date		28-12-2022		
Company Name		Time		15:00		
Site & Phase		Req. No.		170623		
Unit No. Block No.		ID No.		82935		
Supplier		Qty required		Qty available at site		
Material required before date		Order Qty		Inward No		
URGENT		Inward Date				
S No	Item	Qty required	Qty available at site	Order Qty	Inward No	Inward Date
1	GENE7860-General Items-Blue Sheet---7200Wx5400L-mm-Sqm	90	0	90		
2						
3						
4						
5						
6						
7						
8						
9						
10						
Remarks:		For office puropse				
Engineer		Project Manager				
SHIVANI		APPROVED				
B PRAVEEN		30 DEC 2022				
Sign & Date:		MINISH PARIKH MANAGER PROCUREMENT				
		MD				

(Signature)