

PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date: 6-01-23		Prepared by: S. Jaysudha		Serial no. 12841	
Supplier name: S.R. Lightu		Project: Sov- part-III		HO inward no.	
Firm/Company: Sov LLP		PO/WO No. 94780		HO received date	
PO/WO date: 7-12-22		Scan ID.			

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	4063	16-12-22	23,010/-	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			23,010/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.:	115437	Proof of delivery matches MRN	☐ Yes ☐ No
Amount B –Other Credits : Transportation charges			—
Amount C –Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			23,010/-
Amount E – PO / WO value:			23,010/-
Amount F – Difference (A – E):			—
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other	
Payment – due date		16-01-23	
Remarks: final bill			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GST : 36AHMPR9714P1ZB

S. No.

4063

Date : 16/12/2022

Purchaser R.C. No. / GST No.

36 A D B F S 3 2 8 8 A 2 Z 7

S.R. LIGHTS

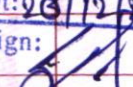
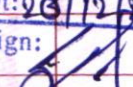
846/4-3-2, R.P. ROAD, SECUNDERABAD - 3.
Ph : 040-8886663135, e-mail : srlights@gmail.com

M.S. SILVER OAK VILLAS LLP (MH ROAD) (94780 184875)

RR/GR No.....Date.....Goods through.....Freight.....Weight.....

S. No.	PARTICULARS	HSN Code	QTY.	RATE	AMOUNT Rs.	Ps.
①	FLATE LAMP type I	9405	30	650	19500	-00

INWARD

Inward No: 2239	Dt: 23/12/22
MRN No: 13437	Dt: 23/12/22
Received By: 	Sign: 
(Silver Oak Villas-Part-III)	

Rupees in words : Twenty three thousand

den ONLY

Bank Details

YES BANK

A/c No. 041361900000335

IFS Code : YESB0000413 - Secunderabad Branch

Sale Against Central From C / D / H / F

Total

19500-00

CGST 9 %

1755 - ~~10~~

SGST 9 %

1755-00

IGST	%
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Grand Total

23010-60

1. Goods once sold will not be taken back.
2. After despatch we are not responsible goods
3. Subject to T.S. Jurisdiction only.
4. Interest will be charged 24% if the payment will not made within 30 days

~~For S.R. Lights~~

Purchase Order

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07-12-2022 12:08:16 PM



copy

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

94780

29.11.22 5:48:27

Supplier Details

S.R.Lights
846/4-3-2, RP Road, Secunderabad-3

GSTIN 36AHMPR9714P1ZB

64594769

900008544/9246370769

Doc No	94780	184875
Doc Date	07-12-2022	
Quote No	NIL	
Quote Date	06-12-2022	
SupplyType	Supply	

Kind Attn : Mr.Seva Ram

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 427200 - ELGL-Electrical - Gate Light-Type-1 (Square)- - - Nos	30.00	650.00	0.00	18.00	23,010.00
Total Order Value . . .					23,010.00

Rupees : Twenty Three Thousand Ten Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Part III Sy.No.11,12,14,15,16,17,18 , 294 Phone. 0
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	1 Year
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Villa no. 147-156 gate light fitting purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Original invoice +copy of proof of delivery is required to process invoice for payment .DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office .proof of delivery /DC can be sent by email

For **Silver Oak Villas LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **S.R.Lights**

Name : _____

Name : _____

Date : ____/____/____

4068 / 24/12/22 - 3239

Requisition Form					
Company Name:		Silver Oak Villas LLP		Date: 06-12-2022	
Site & Phase :		SOV-III		Time: 12:00	
Unit No./Block No. for villa no 147-156 gate lights fitting work purpose					
Supplier:				Req. No. 184875	
Material required before date:		10-12-2022 ID No.		82216	
S No	Item	Qty required	Qty available at site	Order Qty	Inward No Inward Date
1	ELEC3686-Electrical Gate Light- Type I (Square)---Nos	30		30	
2					
3					
4					
5					
6					
7					
8					
9					
10					
Remarks:		for villa no 147-156 gate lights fitting work purpose			
Engineer		Project Manager			
Prepared By: B. Meenakshi Goud					
Approved By: K. Purushoam					
Sign & Date		06-12-2022			

94535
24780

✓

APPROVED
Purchase
07 DEC 2022
P. VENKAIA SHANMUGU
MANAGER PURCHASE